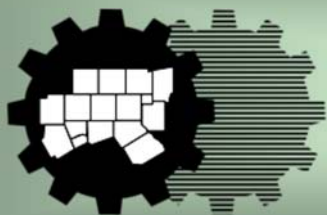
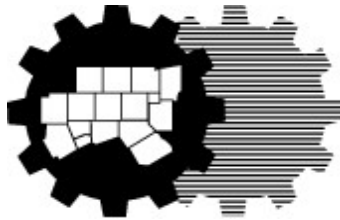


Annual Fiscal Program



**Fiscal Year
2019-2020**

2019 – 2020



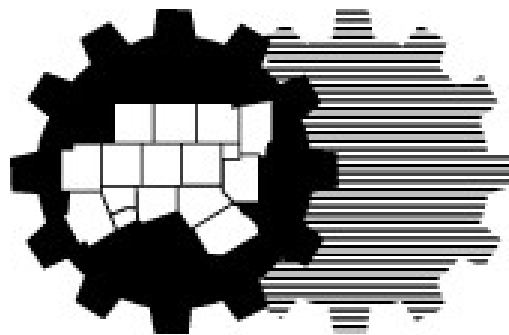
Annual Fiscal Program

**North Central Texas
Council of Governments**

R. MICHAEL EASTLAND
Executive Director

MONTE C. MERCER
Deputy Executive Director

P.O. Box 5888
Arlington, TX 76005-5888
(817) 640-3300
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**North Central Texas
Council of Governments**

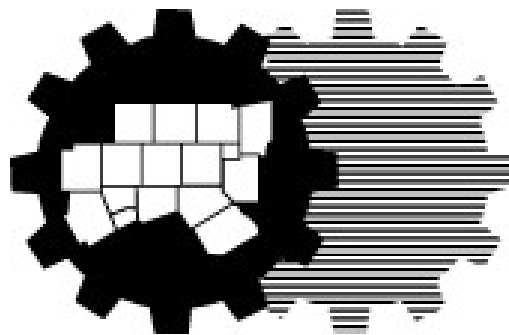
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**North Central Texas
Council of Governments**

Mission Statement

We are an association of, by, and for local governments. We assist our members in planning for common needs, cooperating for mutual benefit, and recognizing regional opportunities for improving the quality of life in North Central Texas.

North Central Texas Council of Governments



Values:

REGIONALISM

We believe regionalism is the cornerstone of our existence, and that our unique regional perspective provides us the vantage point to address issues that extend beyond traditional boundaries. It is our goal to be the catalyst for building consensus from diverse viewpoints and maximizing regional unity.

GOVERNANCE

We feel that policy decisions are best made by the level of government closest to the people. Therefore, we directly involve local governments in our decision-making process, which is made up of an executive board of local elected officials and regional citizens with support from numerous study, technical, and policy committees.

SERVICE

We seek to provide high quality service to our members. Our charge is to work with our local governments and other service providers to identify the most useful and beneficial plans, services, and products to satisfy their needs, and, then, to provide them in a courteous and timely manner.

EMPLOYEES

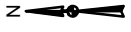
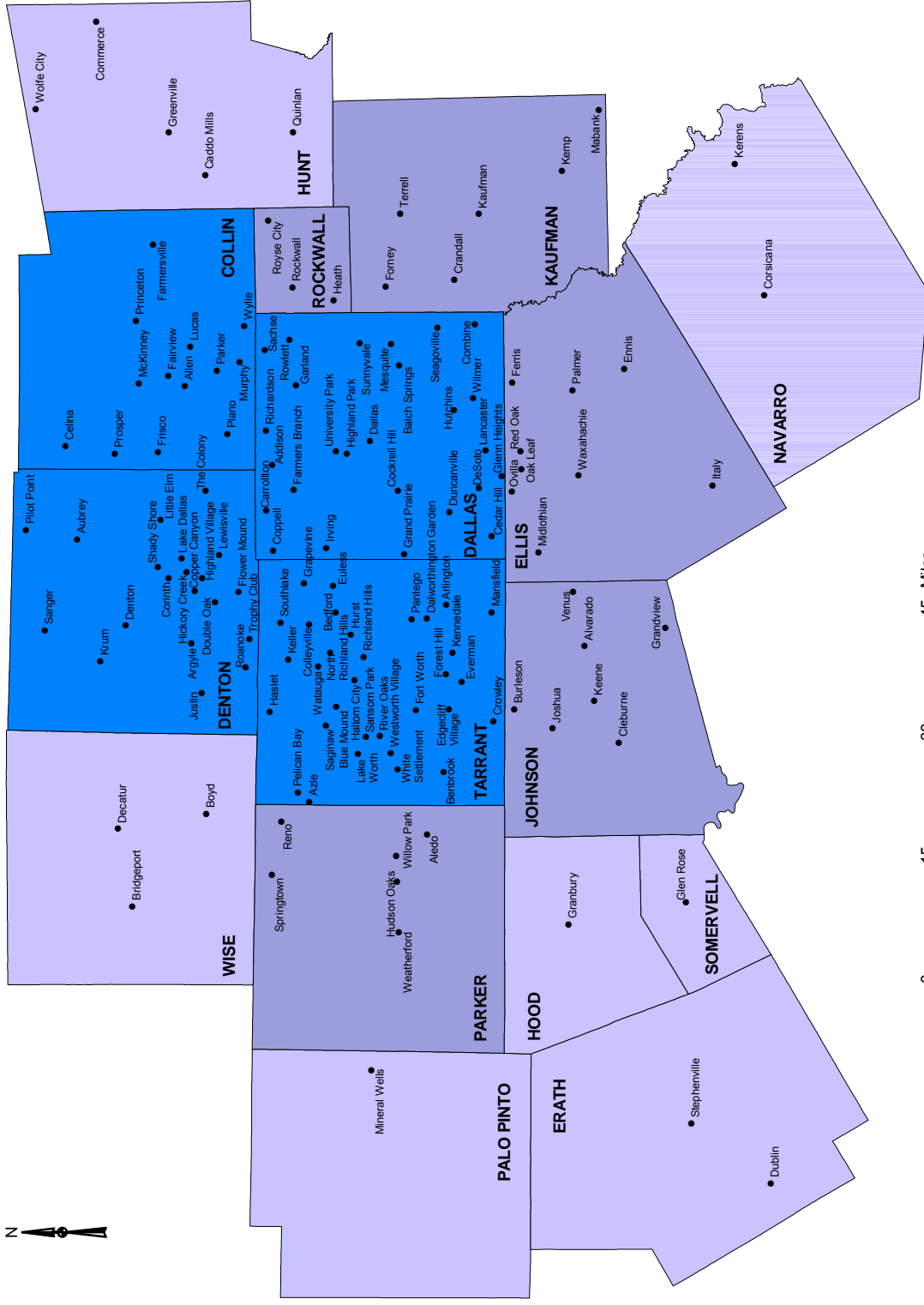
We value our employees and respect both individual excellence and dedicated teamwork. We support the principles of professional development, fair and consistent personnel practices, and competitive compensation.

ETHICS

We maintain the highest standards of professional integrity in providing competent, technically sound products and services. Honesty and impartiality are minimum standards for all our dealings with our members, the general public, other agencies, and each other.

INNOVATION

We recognize that our members are best served by our ability to anticipate the consequences of dynamic change. We, therefore, will help local governments find innovative solutions to both existing and future challenges facing North Central Texas.



**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
MEMBER GOVERNMENTS (231)**

Counties (16)

**Collin
Dallas
Denton
Ellis
Erath
Hood**

**Hunt
Johnson
Kaufman
Navarro
Palo Pinto
Parker**

**Rockwall
Somervell
Tarrant
Wise**

Cities (169)

**Addison
Aledo
Allen
Alvarado
Alvord
Angus
Anna
Annetta
Argyle
Arlington
Aubrey
Aurora
Azle
Balch Springs
Bartonville
Bedford
Benbrook
Blooming Grove
Blue Mound
Blue Ridge
Bridgeport
Burleson
Caddo Mills
Carrollton
Cedar Hill
Celeste
Celina
Chico
Cleburne
Colleyville
Combine
Commerce
Coppell
Copper Canyon
Corinth
Corsicana
Crandall
Cross Timbers
Crowley
Dallas
Dalworthington Gardens
Decatur
Denton
DeSoto
Dish**

**Double Oak
Dublin
Duncanville
Edgecliff Village
Ennis
Eules
Everman
Fairview (Collin)
Farmers Branch
Farmersville
Ferris
Flower Mound
Forest Hill
Forney
Fort Worth
Frisco
Garland
Glenn Heights
Glen Rose
Gordon
Graford
Granbury
Grand Prairie
Grandview
Grapevine
Greenville
Hackberry
Haltom City
Haslet
Heath
Hickory Creek
Highland Park
Highland Village
Hudson Oaks
Hurst
Hutchins
Irving
Italy
Josephine
Joshua
Justin
Kaufman
Keene
Keller
Kemp**

**Kennedale
Kerens
Krugerville
Krum
Lake Bridgeport
Lake Dallas
Lake Worth
Lakewood Village
Lancaster
Lavon
Lewisville
Little Elm
Lucas
Mabank
Mansfield
McKinney
McLendon-Chisholm
Melissa
Mesquite
Midlothian
Milford
Millsap
Mineral Wells
Murphy
New Fairview
New Hope
Newark
Northlake
North Richland Hills
Oak Point
Ovilla
Pantego
Paradise
Parker
Pecan Hill
Pilot Point
Plano
Ponder
Princeton
Prosper
Quinlan
Red Oak
Reno
Rhome
Richardson**

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
MEMBER GOVERNMENTS (231)**

Cities (169) - continued

**Richland Hills
Rio Vista
River Oaks
Roanoke
Rockwall
Rowlett
Royse City
Runaway Bay
Sachse
Saginaw
Sanger
Sansom Park**

**Scurry
Seagoville
Southlake
Springtown
Stephenville
Sunnyvale
Talty
Terrell
The Colony
Trophy Club
University Park
Venus**

**Watauga
Waxahachie
Weatherford
West Tawakoni
Westworth Village
White Settlement
Willow Park
Wilmer
Wolfe City
Wylie**

School Districts (19)

**Arlington ISD
Birdville ISD
Cedar Hill ISD
Denton ISD
Duncanville ISD
Farmersville ISD
Garland ISD**

**Grand Prairie ISD
Greenville ISD
Hurst-Euless-Bedford ISD
Kaufman ISD
Lewisville ISD
Mansfield ISD
Mesquite ISD**

**Midlothian ISD
Plano ISD
Rockwall ISD
Terrell ISD
Weatherford ISD**

Special Districts (27)

**Acton Municipal Utility District
Benbrook Water and Sewer
Authority
Central Appraisal District of
Johnson County
Collin County Central
Appraisal District
Dallas Area Rapid Transit
Dallas County Community
College District
Dallas County Flood Control
District #1
Dallas County Park Cities
Municipal Utility District
Dallas County Utility &
Reclamation District**

**Dalworth Soil & Water
Conservation District
Denton County Fresh Water
Supply District #1A
Denton County Fresh Water
Supply District #6/7
Denton County Fresh Water
Supply District #10
Denton County Transportation
Authority
Hunt Memorial Hospital
District
Johnson County Special Utility
District
Lake Cities Municipal Utility
Authority**

**Metropolitan Area EMS
Authority
Northeast Texas Rural Rail
Transportation District
North Texas Municipal Water
District
North Texas Tollway Authority
Tarrant County Regional Water
District
Trinity Metro
Trinity River Authority
Trinity River Vision Authority
Trophy Club Municipal Utility
District #1
Wise County Water Control &
Improvements District**

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
2019- 2020 EXECUTIVE BOARD

President
J.D. Clark
County Judge
Wise County

Vice President
Ray Smith
Mayor
Town of Prosper

Secretary-Treasurer
Curtistene McCowan
Mayor
City of DeSoto

Past President
Kevin Strength
Mayor
City of Waxahachie

Director
Clay Jenkins
County Judge
Dallas County

Director
B. Glen Whitley
County Judge
Tarrant County

Director
Chris Hill
County Judge
Collin County

Director
Bobbie Mitchell
Commissioner
Denton County

Director
David Sweet
County Judge
Rockwall County

Director
Rick Stopfer
Mayor
City of Irving

Director
Lee Kleinman
Councilmember
City of Dallas

Director
Kelly Allen Gray
Councilmember
City of Fort Worth

Director
Andrew Piel
Councilmember
City of Arlington

Director
Tito Rodriguez
Councilmember
City of North Richland Hills

Director
Gary Caplinger
Councilmember
City of Allen

Director
Bill Heidemann
Mayor
City of Corinth

Director
Ken Shetter
Mayor
City of Burleson

Ex Officio Nonvoting Member
Yvonne Davis
State Representative
District 111

Executive Director
R. Michael Eastland

General Counsel
William P. Remington

ADMINISTRATIVE STAFF

Deputy Executive Director
Monte Mercer

Director, Transportation
Michael R. Morris

Director, Research and Information Services
Tim Barbee

Director, Environment and Development
Edith Marvin

Director, Emergency Preparedness
Molly McFadden

Director, Area Agency on Aging
Doni Greene

Director, Regional 9-1-1
Christy Williams

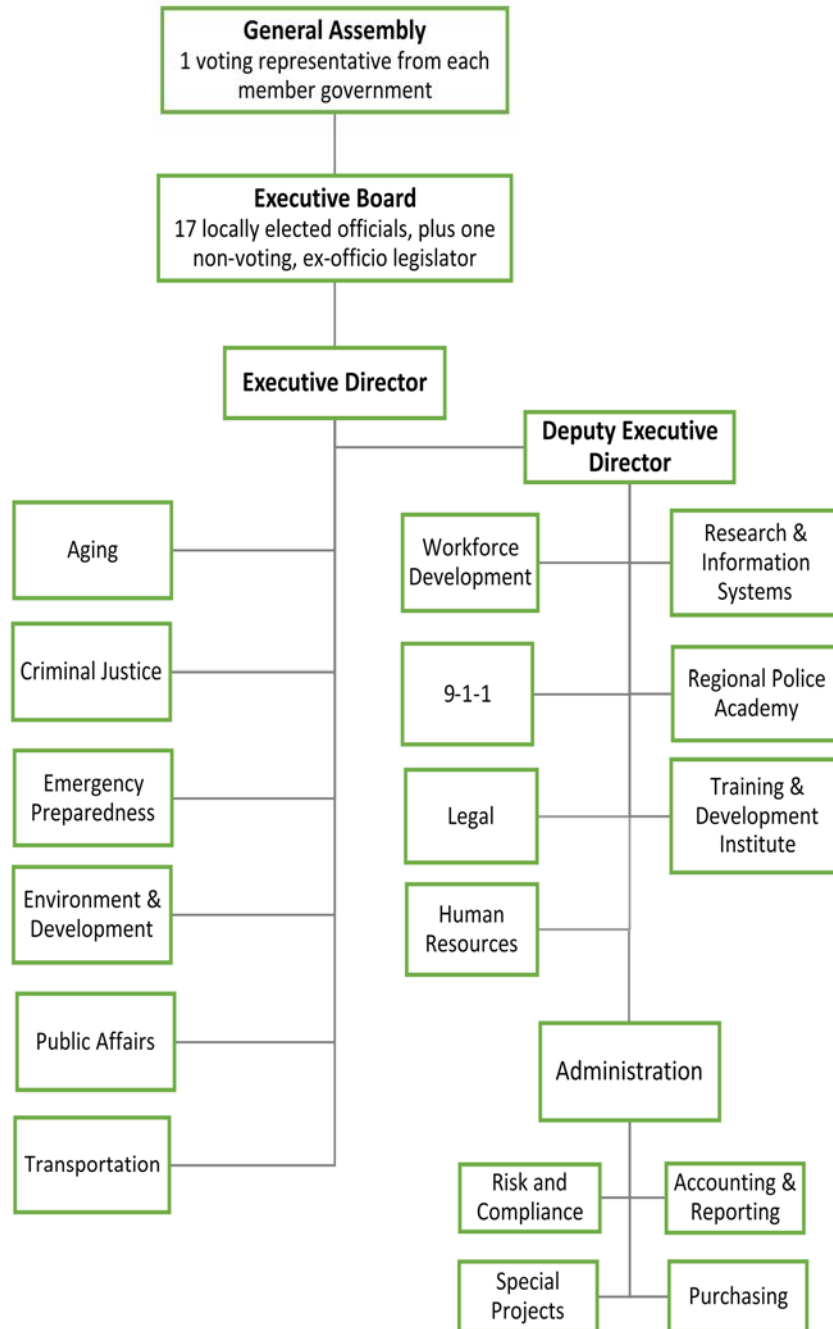
Director, Workforce Development
David Setzer

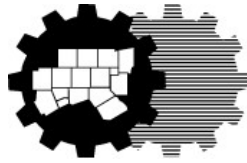
Director, Agency Administration
Molly Rendon

Executive Director, Public Employee Benefits
Cooperative
Dolores Lewis

Organizational Chart

North Central Texas Council of Governments





North Central Texas Council of Governments

September 26, 2019

The Honorable President and Executive Board Members
 North Central Texas Council of Governments

Dear Policy Leaders:

We are pleased to present the 2020 fiscal year budget for the North Central Texas Council of Governments. The program of work funded by this budget addresses our mission of providing timely and effective services to our membership. The budget documents the planned use of available funds during the fiscal year which is comprised mainly of grants and local contracts for services that may encompass multiple fiscal years. We believe the budget also makes the most efficient use possible of the available resources entrusted to this agency.

Total budgeted expenses for FY2020 are \$221.6 million of which \$103.1 million is classified as pass-through and \$15.7 million as in-kind funds. This leaves \$90.6 million after interdepartmental charges for agency operations, which have the purpose of providing direct services and project coordination for our membership. By comparison, the FY2019 budget had projected total expenses of \$247.4 million with pass-through funding of \$105.4 million and in-kind of \$20.0 million. The resulting FY2018 local operating budget after interdepartmental charges was \$110.8 million which is an increase of \$2.8 million. Program expenditure details are contained within the Work Program section of this document.

The following table provides a comparison of expenditures by department for FY2020 and FY2019:

| PROGRAM EXPENDITURES | Fiscal Year 2019-2020 | Fiscal Year 2018-2019 | Amount Change |
|---|--------------------------|--------------------------|------------------------|
| Workforce Development | 85,783,000 | 80,719,000 | 5,064,000 |
| Transportation | \$ 82,548,000 | \$ 94,241,000 | \$ (11,693,000) |
| Agency Administration | 12,042,000 | 10,691,000 | 1,351,000 |
| Area Agency on Aging | 10,652,000 | 16,710,000 | (6,058,000) |
| Regional 9-1-1 | - | 11,015,000 | (11,015,000) |
| North Central Texas 9-1-1 | 10,115,000 | 9,041,000 | 1,074,000 |
| Research & Information Services | 9,055,000 | 10,067,000 | (1,012,000) |
| Emergency Preparedness | 3,671,000 | 5,345,000 | (1,674,000) |
| Environment & Development | 2,900,000 | 4,710,000 | (1,810,000) |
| Community Services | 2,438,000 | 2,262,000 | 176,000 |
| Public Employee Benefits Cooperative | 1,348,000 | 1,410,000 | (62,000) |
| Agency Management & Public Affairs | 1,087,000 | 1,162,000 | (75,000) |
| TOTAL EXPENDITURES | \$ 221,639,000 | \$ 247,373,000 | \$ (25,734,000) |
| Less: Interdepartmental Transfers for Direct Charges and Indirect Overhead | (12,234,000) | (11,143,000) | \$ (1,091,000) |
| TOTAL EXPENDITURES | \$ 209,405,000 | \$ 236,230,000 | \$ (26,825,000) |
| Less: Local Governments In-Kind Support & Program Income | (15,741,000) | (20,004,000) | \$ 4,263,000 |
| NET EXPENDITURES | \$ 193,664,000 | \$ 216,226,000 | \$ (22,562,000) |
| Less: Pass-Through Funds | (103,111,000) | (105,407,000) | \$ 2,296,000 |
| NET OPERATING EXPENDITURES | \$ 90,553,000 | \$ 110,819,000 | \$ (20,266,000) |

Revenues for Programs and Services

Sources of revenue for the North Central Texas Council of Governments budgeted for FY 2020 are: (1) **Local revenues** of \$39,859,000 which account for 19% of total revenues; (2) direct **State and State administered grants** of \$148,238,000 which account for 71% of total revenues; and (3) direct **Federal grants** of \$21,308,000 which account for 10% of total revenues.

1) **Local Revenues: \$39,859,000**

- **Local contracts: \$11,017,000**
This includes local funds for projects and grant matching requirements as well as fee-for-service contracts to local governments and the private sector.
- **North Central Texas Emergency Communications District Fees: \$10,459,000**
- **Local Government Annual Dues: \$737,000**
Dues for cities with populations under 2,000, school districts, and special districts are \$100 per year. Dues for cities between 2,000 and 5,000 in population are \$200 per year. Dues for cities over 5,000 in population are assessed on the basis of \$0.10 per capita in Dallas, Tarrant, Denton, and Collin Counties and \$0.08 per capita in the remaining counties. All counties are assessed on \$0.01 per capita (with a \$200 minimum). NCTCOG currently has 231 member governments consisting of 16 counties, 169 cities, 19 school districts and 27 special districts. The per capita rates remain unchanged from FY2019.
- **Emergency Preparedness Dues: \$680,000**
This funding from member governments is entirely voluntary and is solely used for the operations of the Emergency Preparedness department. This department is responsible for the regional coordination of emergency planning.
- **Regional Police Academy & Training Institute tuitions: \$1,015,000**
- **Regional Information Center sales & Interest income: \$210,000**
- **Local government In-kind: \$15,741,000**

2) **State Administered Grants: \$148,238,000**

Many federal agencies have allocated funds to state governments for further distribution to local governments. These funds are passed through to the State then to NCTCOG primarily from the Department of Labor, Department of Health and Human Services, Department of Transportation, and Environmental Protection Agency. Additionally, air quality funds, criminal justice planning funds, solid waste planning funds are received directly from the State.

3) **Direct Federal Grants: \$21,308,000**

Funding from these grants includes \$20.4 million to the Transportation department for its continued development of transportation planning and air quality initiatives and \$.9 million to the Environment and Development department for floodplain management projects.

Pass through funds are not considered a part of NCTCOG's operating funds. They are defined as funds managed and administered by NCTCOG, but are passed through to local governments and community-based organizations. Total expenditures in 2019-2020, net of interdepartmental transfers, amount to \$209,405,000. Of this amount, \$103,111,000 is considered pass through funds. These funds include support for selected programs such as Stormwater Management; Area Agency on Aging services; Workforce Development services; 9-1-1 services; and various transportation projects within the region.

Expenditures for Programs and Services

A summary of work programs, special projects and services is outlined in detail for each department within the section of this publication entitled "The 2019-2020 Work Program." The following information summarizes expenditures for programs and services.

- **Workforce Development: \$85,783,000**
Workforce Development administers publicly funded employment and training programs for Collin, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, and Wise Counties. The department provides staff support to the North Central Texas Workforce Development Board by providing planning, coordination, management, and oversight services.
- **Transportation: \$82,548,000**
The Transportation Department provides technical planning services in support of development, project selection, and implementation of transportation projects in the Regional Transportation Plan and Transportation Improvement Program. The Department also provides regional planning, travel forecasting, air quality analysis, transit and traffic operations planning, airport planning, and technical assistance to local governments.
- **Agency Administration: \$12,042,000**
Agency Administration is responsible for fiscal management, grants administration and budgeting; internal audit, administration of purchasing, human resources, insurance, the retirement system, records management, and office space; as well as operation of the supply/mail/copy center.
- **Area Agency on Aging: \$10,652,000**
The Council of Governments and its Area Agency on Aging (AAA) serves older adults (age 60 and older) and their family caregivers. It serve Collin, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, and Wise counties. This is done by creating and maintaining a coordinated network of health and social services for older adults and family caregivers as well as providing information, education, and direct services.
- **North Central Texas Emergency Communications District (NCT9-1-1): \$10,115,000**
The North Central Texas Emergency Communications District (NCT9-1-1) is responsible for 43 Public Safety Answering Points (PSAPs) in 13 counties surrounding the Dallas/Fort Worth Metroplex.
- **Research and Information Services: \$9,055,000**
Research & Information Services provides general technical assistance; population and employment forecasts; annual population, housing and employment estimates; land use information; development announcement reports; and tabulation/analysis of Census data. Support is provided to a regional Geographic Information System (GIS) and NCTCOG's internal computer network. Custom data analyses and special products are also provided on a fee-for-service basis.
- **Emergency Preparedness: \$3,671,000**
The primary mission of the Emergency Preparedness Department is to build a foundation for lasting partnerships and proactive emergency preparedness in North Central Texas through advocacy, information sharing, and collaboration. Then Emergency Preparedness program facilitates information sharing, collaboration, and cooperation between jurisdictions in a politically neutral and supportive environment. The resulting planning, projects and programs help build both local and regional capabilities, and enhance the protection of our North Central Texas populations and critical infrastructure.
- **Environment and Development: \$2,900,000**
The Environment & Development Department supports numerous committees composed of local government officials and staff, representatives of business, industry, and nonprofit organizations, as well as private citizens to address a variety of projects and programs dealing with municipal solid waste, public works, building codes, storm water management, flooding, water quality, air quality, recycling, trails, and development.

- **Community Services: \$2,438,000**
 - **Regional Police Academy: \$1,360,000**
This program offers basic peace officer instruction as well as advanced courses for law enforcement personnel. It is funded in part by tuitions and complemented by a Criminal Justice Division grant of approximately \$777,000.
 - **Share: \$455,000**
The SHARE program is the direct outcome of local governments partnering together to identify common needs in the North Texas area and developing solutions through collaboration and cooperative purchasing programs. Share is designed to deliver a customer-focused marketplace and meet the needs of North Texas' Public Sector entities.
 - **Training and Development Institute: \$423,000**
The Training and Development Institute provides a variety of employee development training programs for government agencies located in the North Central Texas Region.
 - **Criminal Justice Planning: \$200,000**
NCTCOG's Criminal Justice Planning program assists local governments and non-profit entities with the development of programs and projects designed to address particular crime related community problems.
- **Public Employee Benefits Cooperative: \$1,348,000**
The Public Employee Benefits Cooperative (PEBC) was created in 1998 providing many services including joint purchase of employee benefits and cost-effective, centralized administration. PEBC member groups include Dallas County, Tarrant County, the North Texas Tollway Authority, Denton County and Parker County.
- **Agency Management: \$875,000**
Agency Management supervises the day-to-day operation of the agency; implements policy directives of the Executive Board; and maintains all records of the Board (official minutes, resolutions, bylaws, and appointments). This department also manages several local government professional roundtables.
- **Public Affairs: \$212,000**
Public Affairs provides a variety of external services on behalf of the agency (news media/public relations; directories, newsletters, and special publications; presentations; and operation of the Regional Information Center) and certain internal services for all departments (meeting/workshop arrangements, graphic design and photography, switchboard, mailing lists, and special projects).

SUMMARY

This budget is consistent with those of past years in terms of structure. In fiscal year 2020, NCTCOG will continue to accept new opportunities to provide services to its member governments. This budget provides a basis for regional problem solving through effective planning and coordination. It is with great pleasure that we present this budget to you.

Respectfully Submitted,



R. Michael Eastland
Executive Director



Monte C. Mercer
Deputy Executive Director



The Fiscal
Program

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
SUMMARY OF FUND AVAILABILITY AND PROGRAM EXPENDITURES
COMBINED SCHEDULE**

| | <u>Actual FY2017-18</u> | <u>Revised FY2018-19</u> | <u>Budget FY2019-20</u> | <u>Amount Change</u> |
|---|-----------------------------|------------------------------|-----------------------------|--------------------------|
| <u>FUND AVAILABILITY</u> | | | | |
| Local | | | | |
| Local Contracts | \$ 7,906,455 | \$ 10,616,227 | \$ 10,592,124 | \$ (24,103) |
| NCTCOG Membership Dues | 708,243 | 722,878 | 737,409 | 14,531 |
| NCTCOG Emergency Preparedness Dues | 720,116 | 675,000 | 680,000 | 5,000 |
| NCTEED Fees | - | 9,211,593 | 10,459,266 | 1,247,673 |
| Training & Development Institute | 340,554 | 374,025 | 402,050 | 28,025 |
| Regional Police Academy | 385,368 | 447,167 | 612,753 | 165,586 |
| Regional Information Center | 24,003 | 10,000 | 10,000 | - |
| Interest Income - Unrestricted | 175,505 | 120,000 | 200,000 | 80,000 |
| Interest Income - Restricted | 779,020 | - | - | - |
| Local Governments In-Kind Support & Program Income | 15,083,127 | 20,003,565 | 15,741,065 | (4,262,500) |
| | <u>26,122,391</u> | <u>42,180,455</u> | <u>39,434,667</u> | <u>(2,745,788)</u> |
| State | 122,996,618 | 175,287,052 | 148,238,422 | (27,048,630) |
| Federal | <u>6,122,921</u> | <u>18,762,766</u> | <u>21,308,192</u> | <u>2,545,426</u> |
| TOTAL AVAILABLE FUNDS | 155,241,930 | 236,230,273 | 208,981,281 | (27,248,992) |
| Less: Local Governments In-Kind Support & Program Income | <u>(15,083,127)</u> | <u>(20,003,565)</u> | <u>(15,741,065)</u> | <u>4,262,500</u> |
| NET AVAILABLE FUNDS | 140,158,803 | 216,226,708 | 193,240,216 | (22,986,492) |
| Less: Pass-Through Funds | (54,951,744) | (105,406,913) | (103,111,408) | 2,295,505 |
| Transfer from (to) Fund Balance | | | | - |
| General | (384,157) | - | 425,000 | 425,000 |
| Special Revenue | (894,451) | - | - | - |
| Proprietary | (328,260) | - | - | - |
| NET OPERATING FUNDS | \$ 83,600,191 | \$ 110,819,795 | \$ 90,553,808 | \$ (20,265,987) |
| <u>DEPARTMENTAL EXPENDITURES</u> | | | | |
| Agency Management | \$ 745,980 | \$ 935,096 | \$ 875,115 | \$ (59,981) |
| Agency Administration | 10,076,597 | 10,691,361 | 12,042,273 | 1,350,912 |
| Public Affairs | 183,919 | 226,448 | 212,293 | (14,155) |
| Research & Information Services | 8,438,560 | 10,067,175 | 9,055,054 | (1,012,121) |
| Community Services | 1,856,039 | 2,261,935 | 2,437,546 | 175,611 |
| Area Agency on Aging | 16,924,390 | 16,710,240 | 10,652,129 | (6,058,111) |
| Regional 9-1-1 | 16,865,772 | 11,014,741 | - | (11,014,741) |
| North Central Texas 9-1-1 | - | 9,040,763 | 10,115,336 | 1,074,573 |
| Environment & Development | 2,391,707 | 4,710,213 | 2,900,271 | (1,809,942) |
| Transportation | 41,005,034 | 94,240,969 | 82,548,030 | (11,692,939) |
| Workforce Development | 62,010,916 | 80,719,374 | 85,783,410 | 5,064,036 |
| Emergency Preparedness | 4,605,030 | 5,345,074 | 3,670,546 | (1,674,528) |
| Public Employee Benefits Cooperative | 1,268,000 | 1,409,547 | 1,347,824 | (61,723) |
| TOTAL DEPARTMENTAL EXPENDITURES | 166,371,944 | 247,372,936 | 221,639,827 | (25,733,109) |
| Less: Interdepartmental Transfers for Direct Charges and Indirect Overhead | <u>(12,736,882)</u> | <u>(11,142,663)</u> | <u>(12,233,546)</u> | <u>(1,090,883)</u> |
| TOTAL EXPENDITURES | 153,635,062 | 236,230,273 | 209,406,281 | (26,823,992) |
| Less: Local Governments In-Kind Support & Program Income | <u>(15,083,127)</u> | <u>(20,003,565)</u> | <u>(15,741,065)</u> | <u>4,262,500</u> |
| NET EXPENDITURES | 138,551,935 | 216,226,708 | 193,665,216 | (22,561,492) |
| Less: Pass-Through Funds | <u>(54,951,744)</u> | <u>(105,406,913)</u> | <u>(103,111,408)</u> | <u>2,295,505</u> |
| NET OPERATING EXPENDITURES | \$ 83,600,191 | \$ 110,819,795 | \$ 90,553,808 | \$ (20,265,987) |

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
FUND AVAILABILITY BY SOURCE
FOR FY 2019-2020**

| | In-Kind | Cash | Total |
|--|-------------------|-------------------|-----------------------|
| LOCAL | | | |
| Local Contracts | \$ | \$ 10,592,124 | |
| NCTECD Fees | | 10,459,266 | |
| NCTCOG Membership Dues | | 737,409 | |
| Emergency Preparedness Dues | | 680,000 | |
| Regional Police Academy | | 612,753 | |
| Training & Development Institute | | 402,050 | |
| Interest Income | | 200,000 | |
| Regional Information Center | | 10,000 | |
| In-Kind Contributions | 15,741,065 | - | |
| TOTAL LOCAL | 15,741,065 | 23,693,602 | \$ 39,434,667 |
| STATE | | | |
| Texas Workforce Commission (TWC) | | 86,650,115 | |
| Texas Department of Transportation (TxDOT) | | 48,971,453 | |
| Texas Health & Human Services | | 8,213,837 | |
| Governor's Office | | 2,846,798 | |
| Texas Commission on Environmental Quality (TCEQ) | | 834,571 | |
| Texas Department of Public Safety (DPS) | | 682,599 | |
| State Energy Conservation Office (SECO) | | 20,000 | |
| Texas Department of Agriculture (TDA) | | 19,049 | |
| TOTAL STATE | | | 148,238,422 |
| FEDERAL | | | |
| Federal Transit Authority (FTA) | | 16,367,386 | |
| Environmental Protection Agency (EPA) | | 3,953,462 | |
| Federal Emergency Management Agency (FEMA) | | 852,000 | |
| United States Department of Commerce (US DOC) | | 70,000 | |
| United States Department of Energy (US DOE) | | 65,344 | |
| TOTAL FEDERAL | | | 21,308,192 |
| TOTAL AVAILABLE FUNDS | | | \$ 208,981,281 |

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXPENDITURES BY OBJECTIVE
FOR FY 2019-2020**

| | Operations & Services | In-Kind | Pass- through | Total Budget |
|---|--------------------------|----------------------|-----------------------|-----------------------|
| Agency Management | \$ 805,115 | \$ 70,000 | \$ - | \$ 875,115 |
| Agency Administration | \$ 12,042,273 | \$ - | \$ - | \$ 12,042,273 |
| Public Affairs | \$ 212,293 | \$ - | \$ - | \$ 212,293 |
| Research & Information Services | \$ 9,055,054 | \$ - | \$ - | \$ 9,055,054 |
| Community Services | \$ 2,437,546 | \$ - | \$ - | \$ 2,437,546 |
| Area Agency on Aging | \$ 4,554,932 | \$ 1,300,799 | \$ 4,796,398 | \$ 10,652,129 |
| NCT 9-1-1 | \$ 9,670,336 | \$ - | \$ 445,000 | \$ 10,115,336 |
| Environment & Development | \$ 1,690,216 | \$ - | \$ 1,210,055 | \$ 2,900,271 |
| Transportation | \$ 47,276,193 | \$ 11,041,822 | \$ 24,230,015 | \$ 82,548,030 |
| Workforce Development | \$ 10,522,992 | \$ 2,830,478 | \$ 72,429,940 | \$ 85,783,410 |
| Emergency Preparedness | \$ 3,172,580 | \$ 497,966 | \$ - | \$ 3,670,546 |
| Public Employee Benefits Cooperative | \$ 1,347,824 | \$ - | \$ - | \$ 1,347,824 |
| Subtotals | 102,787,354 | 15,741,065 | 103,111,408 | 221,639,827 |
| Less: Transfers for Direct Charges and Indirect Overhead | (12,233,546) | - | - | (12,233,546) |
| TOTALS | \$ 90,553,808 | \$ 15,741,065 | \$ 103,111,408 | \$ 209,406,281 |

\$103,111,408 of NCTCOG's budget is passed through for the benefit of local governments and community-based organizations

DEFINITIONS:

Pass-Through: Funds administered by NCTCOG which are directly passed through to local governments and community-based organizations for their specific benefit along with funds for consulting services.

In-Kind: Contributed services provided primarily by community based organizations, such as local volunteer services. These "in-kind" contributions do not require the expenditure of cash by NCTCOG. They are, however, required as local match on grantor funds to carry out the basic work programs.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNEMNTS
ACTUAL and ESTIMATED REVENUES
INCLUDING PASS-THROUGH AND IN-KIND FUNDS**

| Fiscal Year | Total Revenues | Pass- Through Funds | In-Kind Funds | Net Operational Funds ⁽¹⁾ | Authorized Full-time Positions |
|---------------------|-------------------|---------------------------|------------------|--|--------------------------------------|
| 2011 | 164,227,121 | 78,364,222 | 21,546,605 | 77,970,924 | 345 |
| 2012 | 137,551,086 | 67,696,007 | 20,131,976 | 57,397,951 | 326 |
| 2013 | 154,887,891 | 71,158,874 | 13,512,954 | 70,055,784 | 322 |
| 2014 | 149,349,842 | 47,685,643 | 16,694,632 | 84,413,141 | 326 |
| 2015 | 157,585,052 | 48,549,332 | 22,761,322 | 85,699,872 | 327 |
| 2016 | 147,369,793 | 49,446,830 | 16,341,627 | 81,177,915 | 353 |
| 2017 | 149,872,445 | 51,735,607 | 14,223,147 | 83,171,842 | 360 |
| 2018 | 155,241,930 | 54,951,744 | 15,083,127 | 83,600,191 | 379 |
| 2019 ⁽²⁾ | 236,230,273 | 105,406,913 | 20,003,565 | 110,819,795 | 393 |
| 2020 ⁽³⁾ | 208,981,281 | 103,111,408 | 15,741,065 | 90,553,808 | 395 |

⁽¹⁾ Includes fund balance transfers

⁽²⁾ Estimated

⁽³⁾ Budgeted

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
 LAST TEN FISCAL YEARS
 REVENUES BY SOURCE**

| Fiscal Year | Member Government Dues | Other Income | Local Contracts | State Financial Assistance | State Administered Grants | Federal Grants | Local In-Kind Contributions | Total |
|---------------------|------------------------|--------------|-----------------|----------------------------|---------------------------|----------------|-----------------------------|-------------|
| 2011 | 663,091 | 268,570 | 9,631,317 | 463,832 | 118,674,595 | 12,979,111 | 21,546,605 | 164,227,121 |
| 2012 | 651,539 | 65,277 | 7,940,179 | - | 97,922,702 | 10,839,413 | 20,131,976 | 137,551,086 |
| 2013 | 657,054 | 79,929 | 14,798,216 | - | 105,208,041 | 20,631,697 | 13,512,954 | 154,887,891 |
| 2014 | 664,694 | 41,422 | 9,788,498 | - | 99,668,833 | 22,491,763 | 16,694,632 | 149,349,842 |
| 2015 | 678,492 | 42,851 | 17,421,271 | - | 101,043,100 | 15,638,016 | 22,761,322 | 157,585,052 |
| 2016 | 685,727 | 125,146 | 8,836,599 | - | 112,250,105 | 9,130,589 | 16,341,627 | 147,369,793 |
| 2017 | 697,285 | 355,708 | 8,658,090 | - | 116,521,194 | 9,417,021 | 14,223,147 | 149,872,445 |
| 2018 | 708,243 | 978,528 | 9,352,493 | - | 122,996,618 | 6,122,921 | 15,083,127 | 155,241,930 |
| 2019 ⁽¹⁾ | 722,878 | 130,000 | 21,324,012 | - | 175,287,052 | 18,762,766 | 20,003,565 | 236,230,273 |
| 2020 ⁽²⁾ | 737,409 | 210,000 | 22,746,193 | - | 148,238,422 | 21,308,192 | 15,741,065 | 208,981,281 |

⁽¹⁾ Estimated

⁽²⁾ Budgeted

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
MEMBER CITY AND COUNTY DUES STRUCTURE SUMMARY
Fiscal Year 2020**

| COUNTIES | COUNTY DUES | | CITY DUES | | TOTAL DUES | |
|--|-------------|---------|------------|---------|-------------------|----------------|
| | Amount | Percent | Amount | Percent | Amount | Percent |
| Collin | \$ 10,103 | 1.37% | 93,535 | 12.68% | \$ 103,638 | 14.05% |
| Dallas | \$ 25,548 | 3.46% | 268,011 | 36.34% | 293,559 | 39.80% |
| Denton | \$ 8,742 | 1.19% | 64,018 | 8.68% | 72,760 | 9.87% |
| Ellis | \$ 1,898 | 0.26% | 8,883 | 1.20% | 10,781 | 1.46% |
| Erath | \$ 447 | 0.06% | 2,013 | 0.27% | 2,460 | 0.33% |
| Hood | \$ 660 | 0.09% | 783 | 0.11% | 1,443 | 0.20% |
| Hunt | \$ 974 | 0.13% | 3,374 | 0.46% | 4,348 | 0.59% |
| Johnson | \$ 1,737 | 0.24% | 7,870 | 1.07% | 9,607 | 1.31% |
| Kaufman | \$ 1,249 | 0.17% | 4,759 | 0.65% | 6,008 | 0.82% |
| Navarro | \$ 503 | 0.07% | 2,234 | 0.30% | 2,737 | 0.37% |
| Palo Pinto | \$ 288 | 0.04% | 1,542 | 0.21% | 1,830 | 0.25% |
| Parker | \$ 1,346 | 0.18% | 3,547 | 0.48% | 4,893 | 0.66% |
| Rockwall | \$ 1,010 | 0.14% | 5,403 | 0.73% | 6,413 | 0.87% |
| Somervell | \$ 200 | 0.03% | 200 | 0.03% | 400 | 0.06% |
| Tarrant | \$ 20,240 | 2.74% | 188,582 | 25.57% | 208,822 | 28.31% |
| Wise | \$ 641 | 0.09% | 1,969 | 0.27% | 2,610 | 0.36% |
| Subtotal | \$ 75,586 | 10.26% | \$ 656,723 | 89.05% | \$ 732,309 | 99.31% |
| School Districts and Special Districts | | | | | 5,100 | 0.69% |
| TOTAL DUES | | | | | \$ 737,409 | 100.00% |

Annual dues for cities with populations less than 2,000, school districts, and special districts are \$100 per year. Dues for cities with populations between 2,000 and 5,000 are \$200 per year. Dues for cities with populations over 5,000 are assessed on the basis of \$.10 per capita in Dallas, Tarrant, Denton, and Collin Counties, and \$.08 per capita in the remaining twelve counties. All counties are assessed on the basis of \$.01 per capita with a \$200 minimum. In accordance with the Bylaws of the North Central Texas Council of Governments, the local government membership dues are based on the population estimates as certified annually by the Council.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
STAFFING SUMMARY**

| Department | Full Time | | |
|--------------------------------------|------------|------------|------------|
| | 2018 | 2019 | 2020 |
| Agency Management | 3 | 3 | 3 |
| Agency Administration | 41 | 43 | 43 |
| Public Affairs | 2 | 2 | 2 |
| Research & Information Services | 35 | 35 | 35 |
| Community Services | 8 | 9 | 9 |
| Area Agency on Aging | 24 | 24 | 24 |
| North Central Texas 9-1-1 | 32 | 33 | 33 |
| Environment & Development | 14 | 14 | 14 |
| Transportation | 166 | 169 | 167 |
| Workforce Development | 37 | 44 | 48 |
| Emergency Preparedness | 12 | 12 | 12 |
| Public Employee Benefits Cooperative | 5 | 5 | 5 |
| | | | |
| Totals | 379 | 393 | 395 |

| Department | Temporary / Part Time | | |
|---------------------------------|-----------------------|-----------|-----------|
| | 2018 | 2019 | 2020 |
| Agency Administration | 7 | 7 | 7 |
| Research & Information Services | 1 | 1 | 1 |
| Community Services | 2 | 3 | 1 |
| Area Agency on Aging | 5 | 5 | 5 |
| North Central Texas 9-1-1 | 1 | 3 | 3 |
| Environment & Development | 3 | 3 | 3 |
| Transportation | 19 | 26 | 31 |
| Workforce Development | 1 | 1 | 1 |
| Emergency Preparedness | 4 | 2 | 2 |
| | | | |
| Totals | 43 | 51 | 54 |

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
BUDGET SUMMARY**

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | Percentage of Operations |
|---------------------------------|---------------------|--------------------|--------------------|----------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | |
| COST OF OPERATIONS | | | | | |
| Salaries | 22,858,503 | 29,637,756 | 28,354,569 | (1,283,187) | 27.59% |
| Fringe Benefits | 9,963,729 | 13,509,381 | 13,383,356 | (126,025) | 13.02% |
| Indirect | 5,199,873 | 7,032,610 | 6,729,472 | (303,138) | 6.55% |
| Occupancy | 5,612,804 | 7,701,593 | 8,208,215 | 506,622 | 7.99% |
| Travel | 647,890 | 818,390 | 945,230 | 126,840 | 0.92% |
| Capital Outlay | 4,963,607 | 1,665,183 | 1,732,155 | 66,972 | 1.69% |
| Contract Services | 17,798,155 | 29,516,697 | 28,377,056 | (1,139,641) | 27.61% |
| Other | 29,374,277 | 40,450,939 | 15,057,301 | (25,393,638) | 14.65% |
| Total Cost of Operations | 96,418,838 | 130,332,549 | 102,787,354 | (27,545,195) | 100.00% |
| Total Pass-Through | 54,951,745 | 97,036,822 | 103,111,408 | 6,074,586 | |
| Total In-Kind | 15,001,361 | 20,003,565 | 15,741,065 | (4,262,500) | |
| Total Expenditures | 166,371,944 | 247,372,936 | 221,639,827 | (25,733,109) | |

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
FUNDING SUMMARY**

| Funding Source | Indirect Charges & Billed Services | Inter-Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts & Services | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|--------------------------------------|------------------------------------|------------------------------|----------------|-----------------------------|----------------------------|-------------------|---------------------------|-------------------|--------------------|
| Agency Management | 596,618 | (436,900) | 842,878 | 105,000 | 22,500 | 1,130,096 | - | 105,000 | 1,235,096 |
| Agency Administration | 7,639,656 | 2,751,705 | - | - | - | 10,391,361 | - | - | 10,391,361 |
| Public Affairs | 216,448 | - | - | - | 10,000 | 226,448 | - | - | 226,448 |
| Research & Information Services | 2,689,941 | 4,441,454 | - | - | 2,935,780 | 10,067,175 | - | - | 10,067,175 |
| Area Agency on Aging | - | (175,000) | - | 7,997,617 | 878,071 | 8,700,688 | 8,009,552 | - | 16,710,240 |
| Regional 9-1-1 | - | (205,000) | - | - | - | (205,000) | 11,048,911 | - | 10,843,911 |
| Community Services | - | (127,520) | - | - | 1,391,593 | 808,672 | 997,862 | - | 1,806,534 |
| Environment and Development | - | 14,500 | - | - | 1,238,868 | 1,253,368 | 1,806,195 | 1,650,650 | 4,710,213 |
| Transportation | - | (2,216,490) | - | 7,582,362 | 3,205,060 | 8,870,932 | 68,662,921 | 17,007,116 | 94,240,969 |
| Workforce Development | - | (3,610,749) | - | 2,883,600 | - | (727,149) | 89,503,273 | - | 88,776,124 |
| Emergency Preparedness | - | (155,000) | - | 1,434,986 | 750,000 | 2,029,986 | 3,315,088 | - | 5,345,074 |
| Public Employee Benefits Cooperative | - | (281,000) | - | - | 1,690,547 | 1,409,547 | - | - | 1,409,547 |
| Total Available Revenue: | 11,142,663 | - | 842,878 | 20,003,565 | 12,122,419 | 44,111,525 | 183,343,802 | 18,762,766 | 246,218,093 |

| Program Description | Fiscal Year 2017 Actual | | | Fiscal Year 2018 Budget | | | Fiscal Year 2019 Budget | | |
|--------------------------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| Agency Management | 614,383 | 50,018 | 664,401 | 1,015,687 | 70,000 | 1,085,687 | 1,130,096 | 105,000 | 1,235,096 |
| Agency Administration | 9,325,700 | - | 9,325,700 | 9,804,545 | - | 9,804,545 | 10,391,361 | - | 10,391,361 |
| Public Affairs | 169,376 | - | 169,376 | 224,448 | - | 224,448 | 226,448 | - | 226,448 |
| Research & Information Services | 9,723,066 | 26 | 9,723,092 | 8,673,172 | - | 8,673,172 | 10,067,175 | - | 10,067,175 |
| Community Services | 1,485,396 | 115 | 1,485,511 | 1,961,408 | - | 1,961,408 | 2,261,935 | - | 2,261,935 |
| Area Agency on Aging | 3,886,075 | 11,806,528 | 15,692,603 | 4,083,172 | 11,371,267 | 15,454,439 | 4,313,380 | 12,396,860 | 16,710,240 |
| Regional 9-1-1 | 9,458,711 | 324,353 | 9,783,064 | 8,990,841 | 1,876,471 | 10,867,312 | 8,965,440 | 1,878,471 | 10,843,911 |
| Environment and Development | 2,155,661 | 1,219,089 | 3,374,750 | 1,789,154 | 2,286,272 | 4,075,426 | 1,718,864 | 2,991,349 | 4,710,213 |
| Transportation | 43,644,691 | 1,893,532 | 45,538,223 | 69,602,604 | 24,198,011 | 93,800,615 | 67,251,391 | 26,989,578 | 94,240,969 |
| Workforce Development | 10,430,757 | 50,202,914 | 60,633,671 | 7,178,186 | 69,298,589 | 76,476,775 | 10,429,081 | 78,347,043 | 88,776,124 |
| Emergency Preparedness | 2,672,630 | 325,862 | 2,998,492 | 4,094,821 | 674,732 | 4,769,553 | 3,910,088 | 1,434,986 | 5,345,074 |
| Public Employee Benefits Cooperative | 1,156,497 | - | 1,156,497 | 1,333,021 | - | 1,333,021 | 1,409,547 | - | 1,409,547 |
| Total Expenditures: | 94,722,943 | 65,822,437 | 160,545,380 | 118,751,059 | 109,775,342 | 228,526,401 | 122,074,806 | 124,143,287 | 246,218,093 |



**The Work
Program**

AGENCY MANAGEMENT PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

Agency Management is the responsibility of the Executive Director's Office and includes providing staff support to the Executive Board. As the Chief Executive and Administrative Officer, the Executive Director's primary mission is to effectively and efficiently carry out the policies and directives of the Executive Board and supervise the day-to-day activities of the Agency. This office also maintains the official minutes, resolutions, bylaws and committee appointments records for the Board of Directors.

The goals and objectives for Fiscal Year 2019 - 2020 include:

Executive Board Support

- Coordinate the development and timely distribution of briefing and policy statements to assist the Board in making informed decisions at monthly Board meetings.
- Conduct a comprehensive orientation session for new Board members within one month of their election.
- Provide the Board adequate and timely opportunities to discuss policy issues related to the Annual Work Program and budget.

Membership Outreach and Support

- Conduct an annual meeting of the General Assembly.
- Conduct meetings for City Managers to provide opportunities to discuss common issues and problems, to relate new or innovative approaches for delivery of municipal programs and to explore cooperative approaches to service delivery.
- Speak to educational, civic or professional organizations six to twelve times annually to inform them on current regional issues and promote regionalism.
- Serve as secretariat to the North Texas City Management Association and assist them in the facilitation of meetings and programs.
- Serve as Treasury to the Urban Management Assistants of North Texas receiving and depositing their checks and assisting with the collection of membership dues.
- Conduct and publish an information survey for the membership relative to fees for services.
- Provide timely responses to requests for information received from member governments, state and federal officials and local businesses on topics such as grants-in-aid, finance, planning and zoning, state and federal laws, economic development and local government operating procedures.

Staff Support and Development

- Hold at least one meeting each month with department directors to discuss common issues, to foster teamwork, to determine the best approach to implementing Board policy directives and to discuss emerging issues or future needs.
- Allocate time each week to visit individually with each director to assure that they are receiving the proper direction, support and resources to carry out their mission, to receive status reports on projects and to help guide their efforts in delivering services to the membership.
- Assure that the entire agency is receiving proper training on new laws and regulations which affect the organization or the membership, concerning new or better techniques of providing services, best personnel practices, technical changes or advances in applicable career fields and improving customer service.

- Meet with individual employees on any work-related concerns or problems within one week after request is received.

Special Projects

- Provide leadership and facilitate the development of special projects, which benefit the membership by saving money and by increasing productivity and/or effectiveness.
- Review and promote opportunities for member local governments to conserve public resources through cooperative arrangements.
- Facilitate Executive Board and local government involvement in the effort to achieve attainment of The Federal Clean Air Act within affected counties.
- Continue to assist member governments to accommodate new responsibilities as the federal and state governments devolve programs to local governments.
- Provide leadership and support for the Development Excellence Program.

Economic Development

- Facilitate and manage the work of the Economic Development District
- Administer the EDA Planning Grant to maintain the Comprehensive Economic Development Strategy for the North Central Texas Region.
- Provide leadership and facilitate the formulation and implementation of a regional economic development program.
- Hold district meetings to discuss common and uncommon issues impacting economic development needs in the region.
- Disseminate EDA grant opportunity information and host regional workshops as are necessary to seek economic development funding for the region.
- Facilitate the implementation of the regional CEDS goals
- Prepare and submit Economic Development District reports, performance and progress reports to EDA.

NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: AGENCY MANAGEMENT

| Position Title | Grade | Full-Time | | |
|---------------------------------|---------------|-----------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Executive Director | B-35 | 1 | 1 | 1 |
| Assistant to Executive Director | B-26 | 1 | 1 | 1 |
| Administrative Assistant II | A-17 | 1 | 1 | 1 |
| | | | | |
| | Totals | 3 | 3 | 3 |

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: AGENCY MANAGEMENT

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | |
|---------------------------------|---------------------|------------------|------------------|------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | Percentage of Operations |
| COST OF OPERATIONS | | | | | |
| Salaries | 372,119 | 378,439 | 387,430 | 8,991 | 48.12% |
| Fringe Benefits | 163,477 | 172,947 | 182,867 | 9,920 | 22.71% |
| Indirect | 13,188 | - | - | - | - |
| Occupancy | 32,009 | 21,440 | 22,494 | 1,054 | 2.79% |
| Travel | 10,125 | 7,500 | 7,500 | - | 0.93% |
| Capital Outlay | - | - | - | - | - |
| Contract Services | 119,468 | - | - | - | - |
| Other | 59,352 | 249,770 | 204,824 | (44,946) | 25.44% |
| Total Cost of Operations | 769,738 | 830,096 | 805,115 | (24,981) | 100.00% |
| Total Pass-Through | - | - | - | - | |
| Total In-Kind | (23,758) | 105,000 | 70,000 | (35,000) | |
| Total Expenditures | 745,980 | 935,096 | 875,115 | (59,981) | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: AGENCY MANAGEMENT

| Funding Source | Indirect Charges & Billed Services | Inter-Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|--|------------------------------------|------------------------------|----------------|-----------------------------|-----------------|-------------------|---------------------------|----------------|----------------|
| North Central Texas Council of Governments | 612,106 | - | 937,409 | - | - | 1,549,515 | - | - | 1,549,515 |
| Local Governments | - | - | - | 70,000 | 22,500 | 92,500 | - | - | 92,500 |
| United States Department of Commerce | - | - | - | - | - | - | - | 70,000 | 70,000 |
| Transportation Department | - | (71,900) | - | - | - | (71,900) | - | - | (71,900) |
| Environment & Development Department | - | (140,000) | - | - | - | (140,000) | - | - | (140,000) |
| Research & Information Services Department | - | (225,000) | - | - | - | (225,000) | - | - | (225,000) |
| Agency Administration | - | (400,000) | - | - | - | (400,000) | - | - | (400,000) |
| Total Available Revenue: | 612,106 | (636,900) | 937,409 | 70,000 | 22,500 | 805,115 | - | 70,000 | 875,115 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|--|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| Agency Management - Indirect | 517,057 | - | 517,057 | 596,618 | - | 596,618 | 612,106 | - | 612,106 |
| Economic Development | 102,105 | 23,758 | 78,347 | 105,000 | 105,000 | 210,000 | 70,000 | 70,000 | 140,000 |
| Regional Local Assistance | 93,556 | - | 93,556 | 65,000 | - | 65,000 | 65,000 | - | 65,000 |
| Non-Project Expenditures, Local | 41,813 | - | 41,813 | 40,978 | - | 40,978 | 35,509 | - | 35,509 |
| General Assembly | 14,110 | - | 14,110 | 20,000 | - | 20,000 | 20,000 | - | 20,000 |
| North Texas City Manager's Association | 557 | - | 557 | 1,500 | - | 1,500 | 1,500 | - | 1,500 |
| Urban Management Assistants of North Texas | - | - | - | 1,000 | - | 1,000 | 1,000 | - | 1,000 |
| Emergency Preparedness Department Support | 540 | - | 540 | - | - | - | - | - | - |
| Total Expenditures: | 769,738 | 23,758 | 745,980 | 830,096 | 105,000 | 935,096 | 805,115 | 70,000 | 875,115 |

AGENCY ADMINISTRATION PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

Agency Administration provides the following services: purchasing, human resources, insurance, accounting, retirement system, budgeting and financial control, grant administration, internal audit, subcontractor fiscal monitoring, records management, office space, equipment management, centralized mail and office supply distribution and operation of the print shop.

The mission of this department is to provide administrative service for the functional departments within the agency, to develop an understanding of agency policy and operating procedures, to assist the functional departments with their financial management needs and to provide technical assistance to local governments in the area of current financial management practices.

The goals and objectives for Fiscal year 2019-2020 include:

- Preparation of the Comprehensive Annual Financial Report.
- Continue to address legislative changes within grant sources.
- Focus on 2 CRF Part 200 compliance.
- Continued automation of budget preparation.
- Evaluate and update personnel policies and procedures in accordance with current regulations.
- Update guidelines for record retention procedures.
- Analysis and reporting of indirect costs and allocation.
- Analysis and reporting of fringe benefits costs and allocation.
- Review and make recommendations for health care options.
- Provide supervisory and employee training for the agency.
- Provide support for GFOAT regional roundtables.
- Work with local governments to establish shared services plans.
- Continue to seek solutions to lower the operating costs of building leases.
- Continue development of management information services (Business Intelligence Reporting) to assist program managers in management of their respective areas.
- Implementation of performance management system.
- Evaluate and implement electronic purchasing workflow capabilities.
- Transportation RTR reporting Phase II web reports.
- Evaluate document imaging technology and develop implementation plan.
- Evaluate and update procurement policies and procedures.
- Continue development of the cooperative purchasing program.

**NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: AGENCY ADMINISTRATION**

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | |
|---------------------------------|---------------------|-------------------|-------------------|------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | Percentage of Operations |
| COST OF OPERATIONS | | | | | |
| Salaries | 3,017,338 | 3,271,151 | 3,326,924 | 55,773 | 27.63% |
| Fringe Benefits | 1,317,890 | 1,494,916 | 1,570,308 | 75,392 | 13.04% |
| Indirect | 319,017 | 365,450 | 334,546 | (30,904) | 2.78% |
| Occupancy ⁽¹⁾ | 3,008,355 | 3,065,250 | 3,485,898 | 420,648 | 28.95% |
| Travel | 33,031 | 13,600 | 19,500 | 5,900 | 0.16% |
| Capital Outlay | - | 300,000 | 825,000 | 525,000 | 6.85% |
| Contract Services | 811,416 | 655,958 | 679,710 | 23,752 | 5.64% |
| Other | 1,569,550 | 1,525,036 | 1,800,387 | 275,351 | 14.95% |
| Total Cost of Operations | 10,076,597 | 10,691,361 | 12,042,273 | 1,350,912 | 100.00% |
| Total Pass-Through | - | - | - | - | |
| Total In-Kind | - | - | - | - | |
| Total Expenditures | 10,076,597 | 10,691,361 | 12,042,273 | 1,350,912 | |

⁽¹⁾ Includes internal service charges of approximately \$3.3 million

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: AGENCY ADMINISTRATION

| Funding Source | Indirect Charges & Billed Services | Inter-Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|--|------------------------------------|------------------------------|----------------|-----------------------------|-----------------|-------------------|---------------------------|----------------|-------------------|
| North Central Texas Council of Governments | 8,185,067 | - | 425,000 | - | - | 8,610,067 | - | - | 8,610,067 |
| Transportation Department | - | 1,062,470 | - | - | - | 1,062,470 | - | - | 1,062,470 |
| Workforce Development Department | - | 774,573 | - | - | - | 774,573 | - | - | 774,573 |
| Agency Management | - | 400,000 | - | - | - | 400,000 | - | - | 400,000 |
| North Central Texas 9-1-1 | - | 304,600 | - | - | - | 304,600 | - | - | 304,600 |
| Print Shop | 233,500 | - | - | - | - | 233,500 | - | - | 233,500 |
| Area Agency on Aging Department | - | 215,000 | - | - | - | 215,000 | - | - | 215,000 |
| Community Services Department | - | 172,000 | - | - | - | 172,000 | - | - | 172,000 |
| Emergency Preparedness Department | - | 120,000 | - | - | - | 120,000 | - | - | 120,000 |
| Environment & Development Department | - | 90,000 | - | - | - | 90,000 | - | - | 90,000 |
| Research & Information Services Department | - | 60,063 | - | - | - | 60,063 | - | - | 60,063 |
| Total Available Revenue: | 8,418,567 | 3,198,706 | 425,000 | - | - | 12,042,273 | - | - | 12,042,273 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|--|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| Agency Administration | 3,371,692 | - | 3,371,692 | 3,422,819 | - | 3,422,819 | 3,758,983 | - | 3,758,983 |
| Facilities Management | 2,753,406 | - | 2,753,406 | 2,730,500 | - | 2,730,500 | 3,018,316 | - | 3,018,316 |
| Agency Operations | 1,006,235 | - | 1,006,235 | 1,246,487 | - | 1,246,487 | 1,407,768 | - | 1,407,768 |
| Transportation Department Support | 848,053 | - | 848,053 | 1,212,410 | - | 1,212,410 | 1,062,470 | - | 1,062,470 |
| Leasehold Improvements | - | - | - | 300,000 | - | 300,000 | 825,000 | - | 825,000 |
| Workforce Development Department Support | 789,564 | - | 789,564 | 768,295 | - | 768,295 | 774,573 | - | 774,573 |
| North Central Texas 9-1-1 Department Support | - | - | - | 170,830 | - | 170,830 | 304,600 | - | 304,600 |
| Print Shop | 247,014 | - | 247,014 | 239,850 | - | 239,850 | 233,500 | - | 233,500 |
| Area Agency on Aging Department Support | 234,906 | - | 234,906 | 175,000 | - | 175,000 | 215,000 | - | 215,000 |
| Emergency Preparedness Department Support | 108,011 | - | 108,011 | 115,000 | - | 115,000 | 120,000 | - | 120,000 |
| North Texas Share | 409,722 | - | 409,722 | 115,000 | - | 115,000 | 105,000 | - | 105,000 |
| Environmental & Development Department Support | 36,024 | - | 36,024 | 51,000 | - | 51,000 | 90,000 | - | 90,000 |
| Community Services Department Support | 55,127 | - | 55,127 | 62,000 | - | 62,000 | 67,000 | - | 67,000 |
| Research & Information Services Department Support | 95,275 | - | 95,275 | 48,000 | - | 48,000 | 60,063 | - | 60,063 |
| Regional Projects | 5,485 | - | 5,485 | - | - | - | - | - | - |
| Regional 9-1-1 Department Support | 116,083 | - | 116,083 | 34,170 | - | 34,170 | - | - | - |

PUBLIC AFFAIRS PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

The Public Affairs Division, under the direction of the Executive Director's Office, facilitates effective communication to promote coordination among and participation by local governments and their officials in North Central Texas. This division serves as a distribution point for NCTCOG related reports, maps, and information; provides information to media representatives across the region; and provides staff with public information tools.

The goals and objectives for Fiscal Year 2019-2020 include:

Disseminate Public Information

- Coordinate, provide graphics, edit and produce (a) *It's Your Region*, a monthly regional newsletter about NCTCOG activities and services; (b) the *Insiders Newsletter*, a monthly summary of the Executive Board agenda; and (c) a *Regional Directory*, an annual directory which lists elected and appointed officials in NCTCOG's 16-county region.
- Provide support to NCTCOG departments in the production of catalogs, brochures, fact sheets, newsletters, and other materials to market NCTCOG's services and activities.
- Serve as a distribution point for free information generated through regional planning activities and as a storefront for the sale of statistical data, maps, and publications.
- Provide receptionist to serve as the first point of contact and referral for telephone clients, in-house visitors, customers, and the general public.
- Provide a wide variety of internal services to the agency, including a monthly newsletter for NCTCOG employees; creative and writing support; routing of periodicals and other materials to staff; and maintenance of computerized mailing lists.
- Provide a wide variety of external services on behalf of the agency, including preparation and dissemination of news releases; major mailings to member governments; management of the central reception area, and response to telephone, visitor, and e-mail requests for assistance, information and referral.

NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: PUBLIC AFFAIRS

| Position Title | Grade | Full Time | | |
|------------------------------|-------|-----------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Information Center Assistant | B-14 | 1 | 1 | 1 |
| Receptionist | A-11 | 1 | 1 | 1 |
| Totals | | 2 | 2 | 2 |

The Assistant to the Executive Director is partially allocated to this program.

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: PUBLIC AFFAIRS

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | Percentage of Operations |
|---------------------------------|---------------------|------------------|------------------|------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | |
| COST OF OPERATIONS | | | | | |
| Salaries | 76,115 | 111,769 | 98,297 | (13,472) | 46.30% |
| Fringe Benefits | 33,438 | 51,078 | 46,396 | (4,682) | 21.85% |
| Indirect | 172 | - | - | - | - |
| Occupancy | 24,445 | 25,090 | 26,323 | 1,233 | 12.40% |
| Travel | 19 | - | - | - | - |
| Equipment | - | - | - | - | - |
| Contract Services | 707 | - | - | - | - |
| Other | 49,023 | 38,511 | 41,277 | 2,766 | 19.44% |
| Total Cost of Operations | 183,919 | 226,448 | 212,293 | (14,155) | 100.00% |
| Total Pass-Through | - | - | - | - | |
| Total In-Kind | - | - | - | - | |
| Total Expenditures | 183,919 | 226,448 | 212,293 | (14,155) | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: PUBLIC AFFAIRS

| Funding Source | Indirect Charges & Billed Services | Inter-Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|--|------------------------------------|------------------------------|--------------|-----------------------------|-----------------|-------------------|---------------------------|----------------|----------------|
| North Central Texas Council of Governments | 202,293 | - | - | - | - | 202,293 | - | - | 202,293 |
| Information Center Sales | - | - | - | - | 10,000 | 10,000 | - | - | 10,000 |
| Total Available Revenue: | 202,293 | - | - | - | 10,000 | 212,293 | - | - | 212,293 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|---------------------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| Public Affairs | 78,869 | - | 78,869 | 132,960 | - | 132,960 | 138,738 | - | 138,738 |
| Information Center | 94,650 | - | 94,650 | 93,488 | - | 93,488 | 73,555 | - | 73,555 |
| Non-Project Expenditures, Local | 10,400 | - | 10,400 | - | - | - | - | - | - |
| Total Expenditures: | 183,919 | - | 183,919 | 226,448 | - | 226,448 | 212,293 | - | 212,293 |

RESEARCH AND INFORMATION SERVICES PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

The mission of the North Central Texas Council of Governments' (NCTCOG) Research and Information Services (RIS) Department is three-fold:

1. To provide objective information and analysis on the development of the region for use in area planning and economic development activities
2. To support the information technology needs of NCTCOG
3. To offer shared service opportunities to the region where opportunities exist

Information on the region and RIS activities is provided to the public via our Internet sites. RIS develops and supports:

- Regional Information
- Regional Geographic Information System (GIS) Coordination
- Infrastructure Services
- Application Development and Support Services
- Consulting and Project Management Services
- Shared Services
- Information Security

REGIONAL INFORMATION

The RIS department supports a variety of demographic needs across North Central Texas. Data and analyses created through this program are used in regional planning, environmental analysis, area economic development, and other projects that require information on demographic and development patterns in North Central Texas.

- **DEVELOPMENT MONITORING:** Information required for regional and local analysis and planning, including inventories of commercial structures, major employers, and residential development is collected, maintained and organized.
- **ANNUAL POPULATION AND HOUSING ESTIMATES:** Surveys are sent to and received from local jurisdictions for residential building permit and completion information and demographic trends in area cities and counties are reviewed. Products resulting from these analyses include annual population and housing estimates by housing type for individual cities and counties.
- **CENSUS SUPPORT:** RIS provides local dissemination and technical support of census data. This includes adding value to census data by making it accessible in reports using specialized summary tools, in geographic data files, and as downloadable data. RIS also facilitates training regarding use of census data and develops tools that facilitate practical application of census data.
- **DEMOGRAPHIC FORECASTS:** The NCTCOG Demographic Forecast provides long-range, small-area population and employment projections. Forecasts are created approximately every five years, and typically forecast 30-35 years into the future. RIS works with the NCTCOG Transportation Department in development of these forecasts. Local governments participate by reviewing preliminary forecasts and by providing data to improve their accuracy. These forecasts are used in local and regional urban planning, economic development, homeland security, transportation planning, and various resource allocations.
- **SMALL-AREA ESTIMATES:** RIS applies an allocation method to augmented federal data to develop employment estimates by major industry sector. These are available at the census tract, city, and county levels.
- **TECHNICAL ASSISTANCE AND SPECIALIZED ANALYSIS:** RIS responds to a variety of requests for general assistance both internally and externally. To respond to these requests, RIS staff members endeavor to have a good understanding not just of NCTCOG data, but also of data available from other sources. The assistance requests can vary from simply looking up values in a table, to providing a detailed explanation regarding the appropriate use of specific data. RIS also provides specialized analytical services. This is primarily internal, but is also available on a fee-for-service basis for external customers when resources are available.

- **GEOGRAPHIC INFORMATION SYSTEM (GIS) DATA:** RIS supports the GIS efforts throughout the agency and region. In-house, this includes updating software; purchasing and installing new hardware; database management; updating and creating GIS layers such as land use, roads, hydrology, features, entity boundaries, and others; and building automated tools and coordinating agency-wide GIS efforts. Technical support for this ever-evolving technology is a core component of this service. Internally, GIS data is made available through a specialized toolbar. Externally, GIS data is available for online mapping through DFWmaps.com and for download through the Regional Data Center

REGIONAL GIS COORDINATION

Support for our region is realized through cooperative purchases of data through the Spatial Data Cooperative Program (SDCP) and the coordination of regional GIS meetings.

- **SPATIAL DATA COOPERATIVE PROGRAM:** The RIS Department facilitates the purchase of spatial data for North Central Texas as a cost-sharing initiative for local governments and other interested entities. Potential data acquisition includes high-resolution, color, orthophotography (orthos), elevation data (LiDAR) and numerous derivative products created from orthos and/or LiDAR.

The products made available through this program are created using the latest technology and specifications and are used in a variety of applications such as engineering studies, project planning, emergency preparedness efforts, and emergency response applications.

Each year, the RIS Department coordinates with local public agencies and other entities to determine the need for spatial data. The scope of each project is defined by its participants. Projects can range in size from a few cities to covering the entire 12,800-sq. mile NCTCOG region and beyond. By coordinating projects on a regional level, we are able to greatly reduce the acquisition cost for these types of data sets. This also allows our smaller entities, with limited resources, to benefit from this type of data that would not normally be available to them.

- **REGIONAL GIS MEETINGS:** The RIS department holds bi-annual GIS meetings for all interested GIS professionals at different locations throughout the region. The full day meetings offer lectures and demonstrations by other GIS professionals on new technology and various GIS-related initiatives. They give our members a chance to keep up with new developments in their profession, as well as offer an opportunity for networking between members and other GIS professional around the region.

INFRASTRUCTURE SERVICES

The goal of the Infrastructure group is to provide the technological foundation upon which the majority of the Agency's programs depend. Infrastructure Services includes the research, procurement, and support of technology solutions that support the business needs of the enterprise. The group accomplishes its goal by designing, installing, and providing post-installation support of the Agency's:

- Centralized file storage and backup;
- Database servers;
- Web hosting services and servers;
- Application servers;
- Desktop computers, printers, scanners;
- Laptop and tablet computers;
- Local area network cabling, switching, and connectivity;
- Local area network and desktop printing;
- Wide area network connectivity;
- Internet connectivity;
- E-mail services;
- VOIP phone system;
- Cloud service management;
- Vendor/contract management;
- Network security and virus defense; and
- Remote access, virtual private networking, and terminal services.

APPLICATION DEVELOPMENT AND SUPPORT SERVICES

This program provides development, implementation and on-going support services to the Agency for GIS, custom data processing and analysis, and web-based technologies.

- **FOUNDATION TECHNOLOGY SUPPORT:** RIS supports several enterprise applications serving as powerful and flexible platforms that drive a wide variety of business functions. These foundation technologies include products like Microsoft Office365, Microsoft SharePoint, Microsoft SQL Server, Microsoft Dynamics CRM, Laserfiche, and ESRI ArcGIS. RIS uses these technologies to deploy new solutions, in addition to supporting existing solutions and the application environments as a whole.

- **WEB AND DATA APPLICATIONS:** The RIS department is responsible for Agency website administration and support. RIS also develops and/or supports multiple web applications and databases that address key functions as diverse as employee health-care eligibility, accounting, auto inspections, demographic forecasts, live data analysis, tornado damage impacts, and geographic information system implementation. The goal is to provide efficient operational procedures, application development, and data analysis to improve decision-making capabilities for the agency and region. Web and interactive tools provide a window to a large quantity of managed digital data, and innovative techniques are developed to make the data most useful to operational users. RIS works to merge web, database, GIS, and data analysis technologies together into a robust set of tools that bring multiple data sources together. Applications include:
 - Entity insurance data processing
 - Toll Revenue and Project Tracking System development and support
 - Air Quality Maintenance and Operations database development and support
 - Agency database application development and support
 - Safe Room Rebate Program application development and support
 - Severe weather data analysis for regional and federal programs

CONSULTING AND PROJECT MANAGEMENT SERVICES

RIS provides IT project management and consulting services to support Agency initiatives. This includes business analysis, risk assessment, project scoping/requirements gathering, business process improvement, procurement assistance and solution/vendor evaluation/selection.

SHARED SERVICES

This program consists of a series of initiatives coordinated by the Administration and RIS departments and designed to address the common needs of multiple local government agencies. These initiatives are defined entirely by member agencies to bring value through reduced cost, collaborative wisdom, consortium purchasing power, and reduced risk. Current initiatives coordinated by RIS include:

- Infor ERP services
- Aerial Photography
- Planimetrics

New programs are reviewed when they are presented to determine if they are appropriate additions to the Shared Services Initiatives. Details about the last two items listed are provided under the Geographic Information Systems category above.

INFORMATION SECURITY

The Information Security Office works to safeguard the confidentiality, integrity, and availability of the Agency's information systems by implementing and maintaining network, application, and endpoint protection systems. The Office is also responsible for maintaining the Agency's Information Security Policy, providing Security Awareness Training to employees, and keeping them abreast of current security threats. In addition, the Office is responsible for assessing the risks associated with the implementation of new technologies or applications, and for continually evaluating the risks associated with operating or updating current systems.

**NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: RESEARCH & INFORMATION SERVICES**

| Position Title | Grade | Full Time | | |
|---|---------------|-----------|-----------|-----------|
| | | 2018 | 2019 | 2020 |
| Director of Research & Information Services/CIO | B-32 | 1 | 1 | 1 |
| Chief Technology Officer | B-29 | 1 | 1 | 1 |
| Information Security Officer | B-29 | 1 | 1 | 1 |
| Manager of Research | B-28 | 1 | 1 | 1 |
| Senior IT Manager | B-28 | 2 | 2 | 2 |
| IT Manager | B-27 | 5 | 5 | 5 |
| Senior Solutions Analyst | B-26 | 1 | 1 | 1 |
| Senior Sharepoint Administrator | B-26 | - | - | - |
| Solutions Analyst II | B-24 | 4 | 2 | 2 |
| Solutions Analyst | B-24 | - | 2 | 2 |
| Web Developer | B-24 | 3 | 3 | 2 |
| Sr. Web Developer/Lead/Architect | B-26 | | 1 | 1 |
| Senior Network Administrator | B-24 | 1 | 1 | 1 |
| Senior Research Data Analyst | B-25 | 1 | 1 | 1 |
| Predictive Analytics Specialist | B-23 | 1 | 1 | 1 |
| GIS Application Developer | B-22 | - | - | - |
| Information Services Coordinator | B-22 | - | - | - |
| Network Administrator I | B-22 | 2 | 2 | 2 |
| Senior Geographic Information Analyst | B-24 | 1 | 1 | 1 |
| Research Data Analyst | B-21 | 1 | 1 | 1 |
| Network Specialist | B-20 | 3 | 3 | 3 |
| Associate Geographic Information Analyst | B-18 | 2 | 2 | 2 |
| Computer Support Technician | B-17 | 1 | 1 | 1 |
| Service Desk Technician | B-17 | 1 | - | - |
| Administrative Program Coordinator | B-21 | - | 1 | 1 |
| Senior Administrative Assistant | A-17 | 2 | - | - |
| Administrative Assistant | A-15 | - | 1 | 1 |
| Cybersecurity Analyst I | B-25 | - | - | 1 |
| | | | | |
| | Totals | 35 | 35 | 35 |

| Position Title | Grade | Temporary / Part Time | | |
|--|---------------|-----------------------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Web Developer | B-24 | - | - | - |
| GIS Project Coordinator | B-22 | 1 | 1 | 1 |
| Associate Geographic Information Analyst | B-18 | - | - | - |
| Intern | A-09 | - | - | - |
| | | | | |
| | Totals | 1 | 1 | 1 |

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: RESEARCH & INFORMATION SERVICES

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | |
|---------------------------------|---------------------|-------------------|------------------|--------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | Percentage of Operations |
| COST OF OPERATIONS | | | | | |
| Salaries | 2,211,120 | 2,807,123 | 2,727,178 | (79,945) | 30.12% |
| Fringe Benefits | 971,377 | 1,282,855 | 1,287,228 | 4,373 | 14.22% |
| Indirect | 558,809 | 723,926 | 710,550 | (13,376) | 7.85% |
| Occupancy | 183,189 | 170,827 | 230,000 | 59,173 | 2.54% |
| Travel | 11,292 | 30,950 | 38,900 | 7,950 | 0.43% |
| Capital Outlay | 145,191 | 365,998 | 368,500 | 2,502 | 4.07% |
| Contract Services | 1,446,444 | 2,404,969 | 1,492,695 | (912,274) | 16.48% |
| Other | 2,911,086 | 2,280,527 | 2,200,003 | (80,524) | 24.30% |
| Total Cost of Operations | 8,438,508 | 10,067,175 | 9,055,054 | (1,012,121) | 100.00% |
| Total Pass-Through | 52 | - | - | - | |
| Total In-Kind | - | - | - | - | |
| Total Expenditures | 8,438,560 | 10,067,175 | 9,055,054 | (1,012,121) | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: RESEARCH & INFORMATION SERVICES

| Funding Source | Indirect Charges & Billed Services | Inter-Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|--|------------------------------------|------------------------------|--------------|-----------------------------|------------------|-------------------|---------------------------|----------------|------------------|
| North Central Texas Council of Governments | 3,000,580 | - | - | - | - | 3,000,580 | - | - | 3,000,580 |
| Workforce Development Department | - | 2,922,610 | - | - | - | 2,922,610 | - | - | 2,922,610 |
| Fee for Service | - | - | - | - | 1,725,875 | 1,725,875 | - | - | 1,725,875 |
| Transportation Department | - | 876,000 | - | - | - | 876,000 | - | - | 876,000 |
| Public Employees Benefits Cooperative | - | 295,052 | - | - | - | 295,052 | - | - | 295,052 |
| Agency Management | - | 225,000 | - | - | - | 225,000 | - | - | 225,000 |
| Emergency Preparedness Department | - | 40,000 | - | - | - | 40,000 | - | - | 40,000 |
| Environment & Development Department | - | 30,000 | - | - | - | 30,000 | - | - | 30,000 |
| Administration Department | - | (60,063) | - | - | - | (60,063) | - | - | (60,063) |
| Total Available Revenue: | 3,000,580 | 4,328,599 | - | - | 1,725,875 | 9,055,054 | - | - | 9,055,054 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|--|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| Workforce Development Department Support | 2,755,690 | - | 2,755,690 | 2,816,568 | - | 2,816,568 | 2,890,934 | - | 2,890,934 |
| Information Services (Network Support) | 2,553,250 | 52 | 2,553,302 | 2,677,169 | - | 2,677,169 | 2,980,808 | - | 2,980,808 |
| CityNet | 1,072,237 | - | 1,072,237 | 1,150,292 | - | 1,150,292 | 1,123,340 | - | 1,123,340 |
| Orthos/Aerial Photography | 830,830 | - | 830,830 | 1,771,548 | - | 1,771,548 | 591,163 | - | 591,163 |
| Regional Data Services (Demographic Forecasting) | 517,034 | - | 517,034 | 490,162 | - | 490,162 | 489,255 | - | 489,255 |
| Transportation Department Support | 343,264 | - | 343,264 | 642,909 | - | 642,909 | 448,028 | - | 448,028 |
| Public Employees Benefits Cooperative Support | 175,942 | - | 175,942 | 279,666 | - | 279,666 | 293,108 | - | 293,108 |
| Local Government Support | 143,253 | - | 143,253 | 223,932 | - | 223,932 | 223,517 | - | 223,517 |
| Interdepartmental Support | 15,359 | - | 15,359 | 14,929 | - | 14,929 | 14,901 | - | 14,901 |
| RISN (Web Consulting Services) | 30,204 | - | 30,204 | - | - | - | - | - | - |
| Fee for Service | 1,445 | - | 1,445 | - | - | - | - | - | - |
| Total Expenditures: | 8,438,508 | 52.00 | 8,438,560 | 10,067,175 | - | 10,067,175 | 9,055,054 | - | 9,055,054 |

COMMUNITY SERVICES PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

The mission of Community Services is to provide assistance to planning, implementing, maintaining, and coordinating programs in criminal justice; offering training opportunities for law enforcement and other local government personnel, and to provide a cooperative purchasing program to meet the needs of North Texas' Public Sector entities. The functional program areas involved in carrying out this mission include: Criminal Justice, Regional Training (Law Enforcement and Local Governments), and SHARE.

Criminal Justice

The Fiscal Year 2020 Annual Criminal Justice Program budget for North Central Texas was developed to incorporate the needs of local governments, educational institutions and non-profit agencies, and to meet "Interlocal Agreement" requirements with the Office of the Governor's Public Safety Office Criminal Justice Division (PSO-CJD).

Technical and operational assistance to more than 200 public and private agencies will be provided for the development and implementation of new and continuation criminal justice programs, grant application workshops, preparation of grant applications, grant management, and to meet the administrative requirements of PSO-CJD.

Program support will be provided to the Criminal Justice Policy Development Committee (CJPDC), which sets policy consistent with PSO-CJD's "FY 2020 "Interlocal Agreement". The Committee will recommend program priorities to the Executive Board for endorsement before sending priority lists to PSO-CJD.

The Regional Training Program

Regional Police Academy

The Regional Police Academy will conduct more than 100 law enforcement training courses during fiscal year 2020. Texas Peace Officers must meet the Texas Commission on Law Enforcement (TCOLE) requirements of forty hours of training in two, two-year training units, for a total of eighty-hours of training for the four year training cycles, to include legislatively mandated training.

In addition, depending on demand, a minimum of seven and possibly a maximum of ten Basic Peace Officer courses will be offered for approximately 180 to 250 new recruit officers.

Promotion and selection assessments will be done for local agencies for sergeants, lieutenants and chiefs.

Off-Site Training Programs can be conducted, upon request at local sites throughout the region allowing officers in the outlying areas to receive training.

Training & Development Institute

The Training & Development Institute (TDI) provides a variety of professional development and training opportunities for public sector entities in the North Central Texas region. The TDI offers training and continuous educational programs on-campus, at our NCTCOG Arlington Location, off-site throughout the region. The TDI has 7 Main Academies our programs will fall into; Human Resource and Compliance Academy, Management and Leadership Academy, Public Finance Academy, Contracts and Purchasing Academy, Planning and Development Academy, Public Works Academy and the Professional Development Academy.

Local Government Training: For the 2020 fiscal year, the Training & Development Institute (TDI) will continue to offer, host, and support various classes, workshops, programs, and other activities both onsite and offsite.

In addition to our two newly TCEQ-approved Water and Wastewater Courses, we will continue to complete the requirements and apply to become an approved training facility for three additional courses from Texas Commission on Environmental Quality.

Many of the courses offered by the TDI are already eligible for credit through various agencies, including Code Enforcement Credit and EMS credit through the Department of State Health Services, as well as Texas Commission on Law Enforcement (TCOLE) credit. The TDI also hosts and facilitates courses that satisfy the requirements for the

Texas State Board of Public Accountancy for Certified Public Accountants (CPA), such as Public Funds Investment Act and Emerging Leader Programs that focus on financial leadership as well as various programs facilitated for NCTCOG departments focusing on compliance standards, and for contracts and purchasing courses facilitated through our partnership with Government Procurement Services

Along with being a contractual training resource to the departments within the NCTCOG agency, TDI will continue to facilitate room reservations and hosting services for various associations and agencies from throughout the region, as needed for programs and events.

The TDI will continue its collaborative efforts with various NCTCOG departments and relevant committees to ensure training is relevant and necessary for our members and the region.'

SHARE

SHARE is a program designed to deliver a customer-focused marketplace and meet the needs of North Texas' Public Sector entities.

The SHARE program is the direct outcome of local governments partnering together to identify common needs in the North Texas area and developing solutions through collaboration and cooperative purchasing programs.

Participating organizations can have confidence that when purchasing through SHARE, all procurement processes follow legal guidelines and are administered consistently.

NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: COMMUNITY SERVICES

| Position Title | Grade | Full Time | | |
|--|---------------|-----------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Business Services Manager | B-26 | - | - | 1 |
| Manager of Law Enforcement Training | B-26 | 1 | 1 | 1 |
| Learning and Development Supervisor | B-25 | 1 | 1 | - |
| Regional Police Academy Supervisor | B-25 | 1 | - | - |
| Criminal Justice Program Administrator | B-22 | 1 | 1 | 1 |
| Police Training Coordinator | B-21 | 2 | 3 | 3 |
| Buyer | B-20 | - | 1 | 1 |
| Training Support Specialist | B-17 | 2 | 2 | 2 |
| | | | | |
| | Totals | 8 | 9 | 9 |

| Position Title | Grade | Temporary / Part Time | | |
|---------------------|---------------|-----------------------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Project Coordinator | B-17 | - | - | 1 |
| Intern | A-09 | 1 | 1 | - |
| | | | | |
| | Totals | 1 | 1 | 1 |

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: COMMUNITY SERVICES

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | |
|---------------------------------|---------------------|------------------|------------------|----------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | Percentage of Operations |
| COST OF OPERATIONS | | | | | |
| Salaries | 466,159 | 521,355 | 544,691 | 23,336 | 22.35% |
| Fringe Benefits | 199,199 | 238,260 | 257,094 | 18,834 | 10.55% |
| Indirect | 112,100 | 134,452 | 141,916 | 7,464 | 5.82% |
| Occupancy | 292,830 | 266,095 | 397,984 | 131,889 | 16.33% |
| Travel | 5,715 | 18,698 | 16,700 | (1,998) | 0.69% |
| Capital Outlay | - | 9,000 | 9,000 | - | 0.37% |
| Contract Services | 521,806 | 465,750 | 473,000 | 7,250 | 19.40% |
| Other | 258,230 | 608,325 | 597,161 | (11,164) | 24.50% |
| Total Cost of Operations | 1,856,039 | 2,261,935 | 2,437,546 | 175,611 | 100.00% |
| Total Pass-Through | - | - | - | - | |
| Total In-Kind | - | - | - | - | |
| Total Expenditures | 1,856,039 | 2,261,935 | 2,437,546 | 175,611 | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: COMMUNITY SERVICES

| Funding Source | Indirect Charges & Billed Services | Inter-Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|--|------------------------------------|------------------------------|--------------|-----------------------------|-----------------|-------------------|---------------------------|----------------|----------------|
| Fee for Service | - | - | - | - | 1,575,204 | 1,575,204 | - | - | 1,575,204 |
| Governor's Office, Criminal Justice Division Transportation Department | - | 36,480 | - | - | - | 36,480 | 997,862 | - | 997,862 |
| Agency Administration Department | - | (172,000) | - | - | - | (172,000) | - | - | 36,480 |
| Total Available Revenue: | - | (135,520) | - | - | 1,575,204 | 1,439,684 | 997,862 | - | 2,437,546 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|----------------------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| Regional Police Academy | 1,207,649 | - | 1,207,649 | 1,199,350 | - | 1,199,350 | 1,359,936 | - | 1,359,936 |
| North Texas SHARE Cooperative | - | - | - | 455,401 | - | 455,401 | 455,401 | - | 455,401 |
| Training & Development Institute | 499,921 | - | 499,921 | 407,505 | - | 407,505 | 422,530 | - | 422,530 |
| Criminal Justice Planning | 148,469 | - | 148,469 | 199,679 | - | 199,679 | 199,679 | - | 199,679 |
| Total Expenditures: | 1,856,039 | - | 1,856,039 | 2,261,935 | - | 2,261,935 | 2,437,546 | - | 2,437,546 |

NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: COMMUNITY SERVICES
DIVISION: REGIONAL POLICE ACADEMY

| Position Title | Grade | Full Time | | |
|-------------------------------------|---------------|-----------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Manager of Law Enforcement Training | B-26 | 1 | 1 | 1 |
| Regional Police Academy Supervisor | B-23 | - | - | - |
| Police Training Coordinator | B-21 | 3 | 3 | 3 |
| Training Support Specialist | B-17 | 1 | 1 | 1 |
| | | | | |
| | Totals | 5 | 5 | 5 |

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: COMMUNITY SERVICES
DIVISION: REGIONAL POLICE ACADEMY

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | Percentage of Operations |
|---------------------------------|---------------------|------------------|------------------|----------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | |
| COST OF OPERATIONS | | | | | |
| Salaries | 276,878 | 304,726 | 309,046 | 4,320 | 22.73% |
| Fringe Benefits | 121,637 | 139,260 | 145,870 | 6,610 | 10.73% |
| Indirect | 69,975 | 78,586 | 80,520 | 1,934 | 5.92% |
| Occupancy | 264,784 | 249,535 | 386,402 | 136,867 | 28.41% |
| Travel | 1,062 | 1,400 | 3,400 | 2,000 | 0.25% |
| Capital Outlay | - | 9,000 | 9,000 | - | 0.66% |
| Contract Services | 353,972 | 303,750 | 303,750 | - | 22.34% |
| Other | 119,341 | 113,093 | 121,948 | 8,855 | 8.97% |
| Total Cost of Operations | 1,207,649 | 1,199,350 | 1,359,936 | 160,586 | 100.00% |
| Total Pass-Through | - | - | - | - | |
| Total In-Kind | - | - | - | - | |
| Total Expenditures | 1,207,649 | 1,199,350 | 1,359,936 | 160,586 | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: COMMUNITY SERVICES
DIVISION: REGIONAL POLICE ACADEMY

| Funding Source | Indirect Charges & Billed Services | Inter-Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|--|------------------------------------|------------------------------|--------------|-----------------------------|-----------------|-------------------|---------------------------|----------------|----------------|
| Governor's Office, Criminal Justice Division | - | - | - | - | - | - | 777,183 | - | 777,183 |
| Fee for Service | - | - | - | - | 612,753 | 612,753 | - | - | 612,753 |
| Administration Department | - | (30,000) | - | - | - | (30,000) | - | - | (30,000) |
| Total Available Revenue: | - | (30,000) | - | - | 612,753 | 582,753 | 777,183 | - | 1,359,936 |

| Program Description | Fiscal Year 2018 Actual | | Fiscal Year 2019 Budget | | Fiscal Year 2020 Budget | |
|----------------------------|-------------------------|--------------------------|-------------------------|--------------------------|-------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Pass - Through / In-Kind | Operations | TOTAL EXPENDITURES |
| Regional Police Training | 1,207,649 | - | 1,207,649 | - | 1,359,936 | 1,359,936 |
| Total Expenditures: | 1,207,649 | - | 1,207,649 | - | 1,359,936 | 1,359,936 |

NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: COMMUNITY SERVICES
DIVISION: NORTH TEXAS SHARE COOPERATIVE

| Position Title | Grade | Full Time | | |
|----------------|-------|-----------|------|------|
| | | 2018 | 2019 | 2020 |
| Buyer | B-20 | - | 1 | 1 |
| Totals | | - | 1 | 1 |

| Position Title | Grade | Temporary / Part Time | | |
|---------------------|-------|-----------------------|------|------|
| | | 2018 | 2019 | 2020 |
| Project Coordinator | B-17 | - | 1 | 1 |
| Totals | | - | 1 | 1 |

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: COMMUNITY SERVICES
DIVISION: NORTH TEXAS SHARE COOPERATIVE

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | |
|---------------------------------|---------------------|------------------|------------------|----------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | Percentage of Operations |
| COST OF OPERATIONS | | | | | |
| Salaries | - | 57,091 | 57,039 | (52) | 12.53% |
| Fringe Benefits | - | 26,091 | 26,922 | 831 | 5.91% |
| Indirect | - | 14,723 | 14,861 | 138 | 3.26% |
| Occupancy | - | 5,520 | - | (5,520) | - |
| Travel | - | 10,000 | 10,000 | - | 2.20% |
| Capital Outlay | - | - | - | - | - |
| Contract Services | - | 43,000 | 43,000 | - | 9.44% |
| Other | - | 298,976 | 303,579 | 4,603 | 66.66% |
| Total Cost of Operations | - | 455,401 | 455,401 | - | 100.00% |
| Total Pass-Through | - | - | - | - | |
| Total In-Kind | - | - | - | - | |
| Total Expenditures | - | 455,401 | 455,401 | - | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: COMMUNITY SERVICES
DIVISION: NORTH TEXAS SHARE COOPERATIVE

| Funding Source | Indirect Charges & Billed Services | Inter-Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|---------------------------------|------------------------------------|------------------------------|--------------|-----------------------------|-----------------|-------------------|---------------------------|----------------|----------------|
| Fee for Service | - | - | - | - | 560,401 | 560,401 | - | - | 560,401 |
| Administration Department | - | (105,000) | - | - | - | (105,000) | - | - | (105,000) |
| Total Available Revenue: | - | (105,000) | - | - | 560,401 | 455,401 | - | - | 455,401 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|-------------------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| North Texas SHARE Cooperative | - | - | - | 455,401 | - | 455,401 | 455,401 | - | 455,401 |
| Total Expenditures: | - | - | - | 455,401 | - | 455,401 | 455,401 | - | 455,401 |

NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: COMMUNITY SERVICES
DIVISION: TRAINING & DEVELOPMENT INSTITUTE

| Position Title | Grade | Full Time | | |
|-------------------------------------|---------------|-----------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Business Services Manager | B-26 | - | - | 1 |
| Learning and Development Supervisor | B-25 | 1 | 1 | - |
| Training Support Specialist | B-17 | 1 | 1 | 1 |
| | | | | |
| | Totals | 2 | 2 | 2 |

| Position Title | Grade | Temporary / Part Time | | |
|----------------------|---------------|-----------------------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Solutions Specialist | B-18 | - | 1 | - |
| Intern | A-09 | 2 | 1 | - |
| | | | | |
| | Totals | 2 | 2 | - |

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: COMMUNITY SERVICES
DIVISION: TRAINING & DEVELOPMENT INSTITUTE

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | |
|---------------------------------|---------------------|------------------|------------------|---------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | Percentage of Operations |
| COST OF OPERATIONS | | | | | |
| Salaries | 120,724 | 86,917 | 104,657 | 17,740 | 24.77% |
| Fringe Benefits | 47,444 | 39,721 | 49,398 | 9,677 | 11.69% |
| Indirect | 24,799 | 22,415 | 27,268 | 4,853 | 6.45% |
| Occupancy | 21,926 | 5,520 | 5,791 | 271 | 1.37% |
| Travel | 2,973 | 3,900 | 1,300 | (2,600) | 0.31% |
| Capital Outlay | - | - | - | - | - |
| Contract Services | 167,834 | 119,000 | 126,250 | 7,250 | 29.88% |
| Other | 114,221 | 130,032 | 107,866 | (22,166) | 25.53% |
| Total Cost of Operations | 499,921 | 407,505 | 422,530 | 15,025 | 100.00% |
| Total Pass-Through | - | - | - | - | |
| Total In-Kind | - | - | - | - | |
| Total Expenditures | 499,921 | 407,505 | 422,530 | 15,025 | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: COMMUNITY SERVICES
DIVISION: TRAINING & DEVELOPMENT INSTITUTE

| Funding Source | Indirect Charges & Billed Services | Inter - Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|----------------------------------|------------------------------------|--------------------------------|--------------|-----------------------------|-----------------|-------------------|---------------------------|----------------|----------------|
| Fee for Service | - | - | - | - | 402,050 | 402,050 | - | - | 402,050 |
| Transportation Department | - | 36,480 | - | - | - | 36,480 | - | - | 36,480 |
| Agency Administration Department | - | (16,000) | - | - | - | (16,000) | - | - | (16,000) |
| Total Available Revenue: | - | 20,480 | - | - | 402,050 | 422,530 | - | - | 422,530 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|---|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| Local Government Training/Online Training | 398,356 | - | 398,356 | 358,025 | - | 358,025 | 386,050.00 | - | 386,050 |
| Transportation Related Training | 66,880 | - | 66,880 | 49,480 | - | 49,480 | 36,480.00 | - | 36,480 |
| Emergency/Preparedness Department Support | 3,568 | - | 3,568 | - | - | - | - | - | - |
| Agency Administration Department Support | 31,117 | - | 31,117 | - | - | - | - | - | - |
| Total Expenditures: | 499,921 | - | 499,921 | 407,505 | - | 407,505 | 422,530 | - | 422,530 |

NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: COMMUNITY SERVICES
DIVISION: CRIMINAL JUSTICE PLANNING

| Position Title | Grade | Full Time | | |
|--|-------|-----------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Criminal Justice Program Administrator | B-22 | 1 | 1 | 1 |
| Totals | | 1 | 1 | 1 |

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: COMMUNITY SERVICES
DIVISION: CRIMINAL JUSTICE PLANNING

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | |
|---------------------------------|---------------------|------------------|------------------|----------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | Percentage of Operations |
| COST OF OPERATIONS | | | | | |
| Salaries | 68,557 | 72,621 | 73,949 | 1,328 | 37.03% |
| Fringe Benefits | 30,118 | 33,188 | 34,904 | 1,716 | 17.48% |
| Indirect | 17,326 | 18,728 | 19,267 | 539 | 9.65% |
| Occupancy | 6,120 | 5,520 | 5,791 | 271 | 2.90% |
| Travel | 1,680 | 3,398 | 2,000 | (1,398) | 1.00% |
| Capital Outlay | - | - | - | - | 0.00% |
| Contract Services | - | - | - | - | 0.00% |
| Other | 24,668 | 66,224 | 63,768 | (2,456) | 31.94% |
| Total Cost of Operations | 148,469 | 199,679 | 199,679 | - | 100.0% |
| Total Pass-Through | - | - | - | - | |
| Total In-Kind | - | - | - | - | |
| Total Expenditures | 148,469 | 199,679 | 199,679 | - | |

AREA AGENCY ON AGING PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

The mission of Area Agency on Aging is to create and maintain a coordinated network of health and social services for older adults, persons with disabilities, and their family caregivers.

During FY 2020, the North Central Texas Area Agency on Aging (AAA), which provides aging and caregiver services within the 14 counties surrounding Dallas and Tarrant counties, will contract with community-based organizations to provide nutritionally balanced meals in congregate settings and to homebound older persons at least 250 days during the year. Demand-response transportation will assist older riders in accessing doctors' offices, senior centers, and other community sites.

The AAA will provide and/or administer the following services at the regional level: Care Coordination; Benefits Counseling; Ombudsman; Respite; Homemaker; Personal Assistance; Caregiver Support Coordination; Caregiver Education and Training, A Matter of Balance fall prevention classes; Chronic Disease Self-Management classes; Diabetes Self-Management classes; Chronic Pain Self-Management classes; and PEARLS in-home counseling.

The Ombudsman Program will serve all free-standing nursing facilities in the AAA service delivery region by relying on the services of both staff and certified volunteer ombudsman. It will visit large nursing facilities at least 10 times per year, medium facilities at least six times per year and small facilities at least four times per year. In addition, it will serve all assisted living facilities, maintaining minimum visitation standards of seven times per year for large facilities, five times per year for medium facilities, and four times per year for small facilities.

To promote independent living, Aging will assist nursing home residents who wish to return to the community in arranging housing and long-term services and supports.

Under the umbrella of its Aging and Disability Resource Center (ADRC), Aging will develop collaborative relationships with providers of human services in order to assist persons of all ages who have disabilities, are caregivers of persons who have disabilities, and/or wish to plan in advance of need for long-term supports and services. The ADRC will serve all 14 counties in the Aging service area, providing free and objective information to people of all income levels. In addition, it will provide respite to caregivers of persons with disabilities (including children and young adults).

NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: AREA AGENCY ON AGING

| Position Title | Grade | Full Time | | |
|--|---------------|-----------|-----------|-----------|
| | | 2018 | 2019 | 2020 |
| Director of Aging Programs | B-32 | 1 | 1 | 1 |
| Aging Supervisor-Contract Services | B-22 | 1 | 1 | 1 |
| Aging Supervisor-Direct Services | B-22 | 1 | 1 | 1 |
| Aging Supervisor-Volunteer and Evidence-Based Programs | B-22 | 1 | 1 | 1 |
| Ombudsman Program Coordinator | B-22 | 1 | 1 | 1 |
| Regional Ombudsman | B-19 | 2 | 2 | 2 |
| Senior Case Manager | B-19 | 3 | 4 | 4 |
| Benefits Counselor | B-18 | 3 | 2 | 2 |
| Ombudsman Program Assistant II | B-18 | 1 | 1 | 1 |
| Aging Program Data Specialist | B-17 | - | - | 1 |
| Volunteer Coordinator | B-17 | 1 | 1 | 1 |
| ADRC Benefits Specialist | B-16 | 3 | 3 | 3 |
| Case Manager | B-15 | 3 | 3 | 3 |
| Senior Administrative Assistant | A-17 | 2 | 2 | 1 |
| Administrative Assistant | A-15 | 1 | 1 | 1 |
| | | | | |
| | Totals | 24 | 24 | 24 |

| Position Title | Grade | Temporary / Part Time | | |
|------------------------------------|---------------|-----------------------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Regional Ombudsman | B-19 | 2 | 2 | 2 |
| Vendor & Contract Coordinator | B-18 | 1 | 1 | 1 |
| Evidence Based Programs Specialist | B-17 | 1 | 1 | 1 |
| Administrative Assistant | A-15 | 1 | 1 | 1 |
| | | | | |
| | Totals | 5 | 5 | 5 |

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: AREA AGENCY ON AGING

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | |
|---------------------------------|---------------------|-------------------|-------------------|---------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | Percentage of Operations |
| COST OF OPERATIONS | | | | | |
| Salaries | 1,208,177 | 1,352,908 | 1,325,225 | (27,683) | 29.09% |
| Fringe Benefits | 530,770 | 618,279 | 625,506 | 7,227 | 13.73% |
| Indirect | 305,339 | 348,900 | 345,279 | (3,621) | 7.58% |
| Occupancy | 98,333 | 101,614 | 99,160 | (2,454) | 2.18% |
| Travel | 92,111 | 83,284 | 93,960 | 10,676 | 2.06% |
| Capital Outlay | - | - | - | - | - |
| Contract Services | 18,232 | 1,549,734 | 1,794,600 | 244,866 | 39.40% |
| Other | 1,801,338 | 258,661 | 271,202 | 12,541 | 5.95% |
| Total Cost of Operations | 4,054,300 | 4,313,380 | 4,554,932 | 241,552 | 100.00% |
| Total Pass-Through | 4,455,143 | 4,399,243 | 4,796,398 | 397,155 | |
| Total In-Kind | 8,414,947 | 7,997,617 | 1,300,799 | (6,696,818) | |
| Total Expenditures | 16,924,390 | 16,710,240 | 10,652,129 | (6,058,111) | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: AREA AGENCY ON AGING

| Funding Source | Indirect Charges & Billed Services | Inter-Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|---|------------------------------------|------------------------------|--------------|-----------------------------|-----------------|-------------------|---------------------------|----------------|----------------|
| Health and Human Services | - | - | - | 1,261,052 | - | 1,261,052 | 8,213,837 | - | 9,474,889 |
| Managed Care Organizations | - | - | - | - | 893,075 | 893,075 | - | - | 893,075 |
| Texas Health Resources | - | - | - | - | 170,671 | 170,671 | - | - | 170,671 |
| County Contributions | - | - | - | - | 150,000 | 150,000 | - | - | 150,000 |
| Corporation for National and Community Services | - | - | - | 39,747 | 93,747 | 133,494 | - | - | 133,494 |
| Better Business Bureau | - | - | - | - | 20,000 | 20,000 | - | - | 20,000 |
| Community Council of Greater Dallas | - | - | - | - | 15,000 | 15,000 | - | - | 15,000 |
| United Way of Tarrant County | - | - | - | - | 10,000 | 10,000 | - | - | 10,000 |
| Administration Department | - | (215,000) | - | - | - | (215,000) | - | - | (215,000) |
| Total Available Revenue: | - | (215,000) | - | 1,300,799 | 1,352,493 | 2,438,292 | 8,213,837 | - | 10,652,129 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|----------------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| Area Agency on Aging | 4,054,300 | 12,870,090 | 16,924,390 | 4,313,380 | 12,396,860 | 16,710,240 | 4,554,932 | 6,097,197 | 10,652,129 |
| Total Expenditures: | 4,054,300 | 12,870,090 | 16,924,390 | 4,313,380 | 12,396,860 | 16,710,240 | 4,554,932 | 6,097,197 | 10,652,129 |

NORTH CENTRAL TEXAS EMERGENCY COMMUNICATIONS DISTRICT PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

The North Central Texas Emergency Communications District (NCT9-1-1) is a newly formed 9-1-1 district with the responsibility to research, plan, implement, maintain, and coordinate a regional 9-1-1 system that is an integral part of public safety emergency communications. A priority for the upcoming year is to focus on maintaining and improving resiliency which helps the District achieve its mission of *Saving Lives and Making a Difference!* The definition of resiliency is the capacity to recover quickly from difficulties—toughness. The 9-1-1 service interruptions experienced in FY2019 allowed NCT9-1-1 to test and demonstrate resiliency in our system.

In FY2020, NCT9-1-1's goal for resiliency will be achieved by being reflective, resourceful, robust, and redundant. Systems and processes will be examined in order to be efficient, inclusive, and interoperable; while continuing to mitigate risks. This requires the willingness and ability to adopt alternative strategies in response to changing circumstances. NCT9-1-1 will measure the success of that goal as the capacity of the District to survive, adapt and grow; regardless of the chronic stress of the industry and the acute shocks of service interruptions. NCT9-1-1 seeks not to just survive but to thrive regardless of the challenge.

9-1-1 SERVICES

The NCT9-1-1 service area includes 14 counties and five municipalities in Dallas County: Balch Springs, Cockrell Hill, Sachse, Seagoville and Wilmer. The District provides 9-1-1 services to over 40 Public Safety Answering Points (PSAPs). The Board of Managers ("Board"), represented by elected officials in each county in the service area, provides policy oversight of the District. In addition, the Strategic Advisory Committee fosters cooperation, collaboration, planning, and engagement regarding regional plans. NCT9-1-1 will continue to administer the regional 9-1-1 system by managing and improving existing services and planning for the future of 9-1-1.

With comprehensive updates to the architecture of the network, including a microwave tower initiative last year and the completion of implementing new 9-1-1 Call Handling Equipment throughout the region, NCT9-1-1 staff will utilize FY2020 to focus on the stability, efficiency, and improvement of our current technology and systems. Although mitigation efforts have been implemented since service interruptions last year, mitigation research will continue and strengthening our system and service will be a priority. The Technology Team reviews service interruptions not just in our area, but around the world in order to make recommendations for improving our system and preparing for the potential threats that others have experienced. Many of these threats involve security. There will be a continued emphasis on cyber and physical security in FY2020 and beyond.

NCT9-1-1 continues to host two Regional Telecommunicator Academies per year. With each class, after-action reports allow for continuous improvement of the only telecommunicator academy in the state. The Operations Team will continue to advocate for PSAPs and provide exceptional customer service through monitoring, training, education, and engagement. A focus for the second year in a row will be to enhance digital communications through social media outlets and the NCT9-1-1 website. A new quality assurance program will also be implemented, giving PSAPs the tools and ability to obtain nationally recognized quality certifications and improve their daily operations.

The Data Team continues to work hand in hand with the GIS Team to improve processes for updating and correcting data. Research is being conducted to help prepare NCT9-1-1 for handling the vast amount of data projected to be received from Internet of Things (IoT) devices and sensors in the future. The GIS Team and the county GIS coordinators have focused on reduction of errors for several years and are currently in a maintenance mode for data quality. A disbursement maintenance model, allowing for incentive payments to counties for maintaining accurate addressing data and approved by the Board in FY2019, will be implemented in FY2020. As an early adopter of enhanced or supplemental location services through a national clearinghouse, our PSAPs have seen device-based location that has made the difference between life and death. The GIS and Operations Teams will work with PSAPs in FY2020 to offer streaming services such as crowd-sourced traffic information and flood sensor data. These are optional services that are implemented at the request of a PSAP. The GIS Team will continue to work with housing developers for permission to fly UAVs (Unmanned Aerial Vehicles or drones) for 9-1-1 addressing of new sub-divisions in a much timelier manner than the current process. This efficiency would not only save time and money, but lives as calls from new developments would show updated location information on the PSAP maps instead of outdated mapping of a field.

The majority of the FY2020 budget is comprised of on-going costs of existing software and services directly supporting the 9-1-1 system, as well as labor related costs to administer the 9-1-1 services. The Data and Support Teams' budgets are comprised exclusively of recurring costs and the Project Team's budget also has recurring costs, as well as contracts and university partnerships that benefit the entire program. The Technology Team has contracts with over 20 vendors to acquire the necessary services and maintain diversity of services.

As a result of partial funding loss from the Commission on State Emergency Communications (CSEC) as part of the district transition, the FY2020 budget includes temporary reductions in personnel, with the continued authorization of those full-time employees when funding becomes available. These reductions, as well as cuts in contracted services for professional services, will be partially augmented through projects with academia and utilizing student interns. The Mobile Command Center has also been temporarily removed and staff will explore grants and shared regional backup centers as alternative solutions.

The District continues to focus on Next Generation 9-1-1 (NG9-1-1) and improvement of public safety communications services to the public served in the region. However, there is no funding in this budget for new projects or technologies. NCT9-1-1 began a journey to NG9-1-1 in 2008 by building an IP infrastructure consisting of 9-1-1 equipment and systems, as well as a network that would act as the backbone for future applications. The network and systems have been implemented and updated in a phased approach. Today the network transport layer and core services serve as the infrastructure of the NCT9-1-1 system. That platform will allow work on some "no cost" applications and services that sit on the infrastructure and can enhance the overall services 9-1-1 can provide to protect our first responders and enhance the response for the public.

Transitioning from a CSEC-governed budget to a district budget that is in line with the enterprise budgeting practices has been very challenging for the first year. Many categories and line items have been modified to be more accurate and current, which means it is difficult to effectively compare the budget to historical data. Instead, research has been conducted and projections have been made; however, the flexibility to adapt is necessary during the initial years as a district. Having a history, knowing our revenues, and having a year to adjust to a completely new budget style will ensure that the budget process will be smoother and easier to understand in the future.

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: NORTH CENTRAL TEXAS 9-1-1

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | |
|---------------------------------|---------------------|------------------|-------------------|--------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | Percentage of Operations |
| COST OF OPERATIONS | | | | | |
| Salaries | - | 1,989,100 | 2,192,700 | 203,600 | 22.67% |
| Fringe Benefits | - | 909,020 | 1,034,954 | 125,934 | 10.70% |
| Indirect | - | 512,970 | 571,295 | 58,325 | 5.91% |
| Occupancy | - | 313,850 | 394,867 | 81,017 | 4.08% |
| Travel | - | 54,200 | 73,000 | 18,800 | 0.75% |
| Capital Outlay | - | 162,500 | 200,000 | 37,500 | 2.07% |
| Contract Services | - | 858,480 | 971,300 | 112,820 | 10.04% |
| Other | - | 2,675,253 | 4,232,220 | 1,556,967 | 43.76% |
| Total Cost of Operations | - | 7,475,373 | 9,670,336 | 2,194,963 | 100.00% |
| Total Pass-Through | - | 1,565,390 | 445,000 | (1,120,390) | |
| Total In-Kind | - | - | - | - | |
| Total Expenditures | - | 9,040,763 | 10,115,336 | 1,074,573 | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: NORTH CENTRAL TEXAS 9-1-1

| Funding Source | Indirect Charges & Billed Services | Inter - Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|---------------------------------|------------------------------------|--------------------------------|--------------|-----------------------------|-------------------|-------------------|---------------------------|----------------|-------------------|
| Local Telephone Providers | - | - | - | - | 10,500,000 | 10,500,000 | - | - | 10,500,000 |
| Administration Department | - | (304,600) | - | - | - | (304,600) | - | - | (304,600) |
| Transportation Department | - | (39,330) | - | - | - | (39,330) | - | - | (39,330) |
| Transfer to Fund Balance | - | - | - | - | (40,734) | (40,734) | - | - | (40,734) |
| Total Available Revenue: | - | (343,930) | - | - | 10,459,266 | 10,115,336 | - | - | 10,115,336 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|----------------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| 9-1-1 Planning | - | - | - | 7,475,373 | 1,565,390 | 9,040,763 | 9,670,336 | 445,000 | 10,115,336 |
| Total Expenditures: | - | - | - | 7,475,373 | 1,565,390 | 9,040,763 | 9,670,336 | 445,000 | 10,115,336 |

ENVIRONMENT & DEVELOPMENT PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

As one of the fastest-growing regions in the country, with a population larger than that of many U.S. states, North Central Texas faces some of the most challenging environmental and development-related issues in the nation. In FY2020, the Department of Environment and Development will continue to take a leading role in advancing planning and practices that accommodate this growth while maintaining and improving environmental quality and overall quality of life in the region.

Solid Waste – Goals: Support further development of solid waste management programs and related project implementation, innovative technologies, best practices, and collaborative partnerships amongst local governments, the public, and other stakeholders.

NCTCOG will work to achieve the goal and objectives of *Planning for Sustainable Materials Management in North Central Texas*, the Regional Solid Waste Management Plan. For FY20 and FY21 approximately \$1.3 million will be made available to local governments for projects within the biennium that furthers the objectives of the regional plan. NCTCOG's Resource Conservation Council (RCC) and its subcommittees will continue efforts to update the regional plan; offer training and educational opportunities to local government staff; maintain the Closed Landfill Inventory database; and administer a regional grant program to improve waste management in North Central Texas.

Regional Codes – Goals: Actively promote the standardization of model construction codes in an effort to simplify the construction process; advance the safety of building systems; promote common code interpretation; facilitate the mobility of contractors; and, reduce training and construction costs.

The Regional Codes Coordinating Committee (RCCC) and its five Advisory Boards comprised of local public and private code professionals continually review the latest editions of the model construction codes and recommend uniform amendments for the North Central Texas region. Most recently, the committees released recommendations for the 2017 National Electrical Code and the suite of 2018 International Codes with the intent for local governments to adopt the recommended code amendments in FY19 or FY20. Training and outreach for local governments will continue to be a key focus area in FY20.

Watershed Management – Goals: Promote the vision and objectives to help the region achieve safe corridors where flooding is reduced, clean corridors where water quality meets or exceeds state standards, and green corridors where ribbons of greenways are tied together for ecological benefits and recreational and mobility opportunities.

Safe waterways are ones where the risk of flooding is reduced and erosion of stream banks is stabilized. Clean water, in forms including rivers, streams, reservoirs, drinking water, and groundwater sources, meets desired goals for water quality and is available in sufficient quantity to support the needs of a growing population. Green watersheds are strategically planned and managed networks of natural lands, working landscapes and other open spaces, which protect, sustain or restore vital ecosystems, provide recreational and mobility opportunities, and contribute to the health and quality of life of people and communities.

The Trinity River Common Vision Program continues to protect against flooding and preserve flood storage along the Trinity River corridor and its tributaries while *integrated* Stormwater Management (iSWM™) employs low impact development techniques throughout the entire watershed and region to reduce the stormwater quality and quantity impacts due to urbanization. Collaboration continues with the Federal Emergency Management Agency (FEMA) and the Texas Water Development Board (TWDB) under the Cooperating Technical Partners program as well as the U.S. Army Corps of Engineers for flood mitigation efforts throughout the region. Partnerships with the Texas Commission on Environmental Quality maintain the effort to reduce bacteria and other contaminants within state designated areas and the development of Watershed Protection Plans. Additional watershed protection strategies, water conservation outreach, and sanitary sewer capacity planning efforts are maintained through leadership of our Water Resources Council. Support to the more than 100 local governments with state stormwater discharge permits is a fundamental element as large and small cities fulfill their new permit cycles. Stream monitoring and reporting, permit collaboration, and education and outreach are all very important parts of the success of the Regional Stormwater Management Coordinating Council program. Sanitary sewer system best management practices are defined and outreach tools developed under the guidance of the Wastewater and Treatment Education Roundtable.

Promotion and maintenance of NCTCOG's Regional Ecosystem Framework website with important ecological datasets that should be used for infrastructure planning and conservation of open spaces will continue. For the water supply lakes and their tributaries, NCTCOG will continue initiatives to assess opportunities and challenges to watershed planning in a growing region; and perform *Greenprinting* for any additional priority watersheds which may seek similar watershed analysis.

Public Works – Goals: Public Works Directors and staff can meet and work towards regional solutions of issues occurring in Public Works Departments throughout our region.

Focus efforts have related to coordination within utility management and sustainable material operation and maintenance within rights-of-way, maintenance and technical upkeep of our regional Public Works Construction Standards Manual, understanding and achieving state requirements in maintenance and operations of sewer and water systems, regional stormwater management best practices, analysis and prioritization of streets and pavement, hydrologic hazard technical assistance, and collaboration in best practices and technology availability in response to natural disasters.

Technical and Regional Review Committee assistance is provided to ensure distribution of Texas Community Development Block Grant (CDBG) funds to eligible applicants as a partnership with the Texas Department of Agriculture in order to help smaller communities in our region meet infrastructure needs in low-to moderate-income areas.

Development Excellence – Goals: Promote quality growth that enhances the built environment, reduces vehicle miles of travel, uses water and energy resources effectively and efficiently, and helps advance environmental stewardship in order to ensure continued economic vitality and provide the highest attainable quality of life for all residents. We seek to have the North Texas region recognized as a Center of Development Excellence.

NCTCOG's Executive Board has adopted a mission statement and 12 Principles of Development Excellence as a guide to local governments and the private sector as they plan and create future development/redevelopment in the region. Developed tools such as Conserve North Texas and Go Solar Texas websites will continue to be promoted, and partnerships with entities such as Region C Water Planning Group and Texas Trees Foundation will continue to be enhanced. Regional case studies that exemplify the Principles of Development Excellence are being developed and added to a new case study mapping tool, while the Center of Development Excellence website is being enhanced.

The North Central Texas Stewardship Forum, which provides mentorship and engages interested communities in peer-exchange opportunities to support sustainability and environmental initiatives, will continue to meet in roundtables and help advance existing tools and resources.

Through FEMA funding, the Community Health and Resources Management (CHARM) mapping application developed by the Texas A&M Coastal Watershed Program is being brought to North Central Texas to train local government technical staff and conduct policy and elected officials' workshops on managing growth while preserving and improving quality of life.

**NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: ENVIRONMENT & DEVELOPMENT**

| Position Title | Grade | Full Time | | |
|---|-------|-----------|-----------|-----------|
| | | 2018 | 2019 | 2020 |
| Director of Environment & Development | B-32 | 1 | 1 | 1 |
| E&D Senior Program Manager | B-30 | 1 | 1 | 1 |
| E&D Communications and Technology Supervisor | B-23 | 1 | 1 | 1 |
| Senior Environment & Development Planner | B-23 | 2 | 2 | 2 |
| Environment & Development Planner III | B-21 | - | 1 | 1 |
| Environment & Development Planner II | B-19 | 3 | 1 | - |
| Environment & Development Planner I | B-17 | 4 | 5 | 6 |
| Communication Specialist II | B-17 | 1 | 1 | - |
| Environment & Development Program Assistant I | B-17 | 1 | 1 | 1 |
| Communication Specialist I | B-15 | - | - | 1 |
| Totals | | 14 | 14 | 14 |

| Position Title | Grade | Temporary / Part Time | | |
|----------------|-------|-----------------------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Intern | A-09 | 3 | 3 | 3 |
| Totals | | 3 | 3 | 3 |

**NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: ENVIRONMENT & DEVELOPMENT**

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | |
|---------------------------------|---------------------|------------------|------------------|---------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | Percentage of Operations |
| COST OF OPERATIONS | | | | | |
| Salaries | 689,910 | 818,319 | 866,336 | 48,017 | 51.26% |
| Fringe Benefits | 280,679 | 373,972 | 408,911 | 34,939 | 24.19% |
| Indirect | 170,424 | 211,036 | 225,719 | 14,683 | 13.35% |
| Occupancy | 124,546 | 125,494 | 107,835 | (17,659) | 6.38% |
| Travel | 14,398 | 22,491 | 20,000 | (2,491) | 1.18% |
| Capital Outlay | - | - | - | - | - |
| Contract Services | 414,150 | - | - | - | - |
| Other | 586,322 | 167,552 | 61,415 | (106,137) | 3.63% |
| Total Cost of Operations | 2,280,429 | 1,718,864 | 1,690,216 | (28,648) | 100.00% |
| Total Pass-Through | 111,278 | 2,991,349 | 1,210,055 | (1,781,294) | |
| Total In-Kind | - | - | - | - | |
| Total Expenditures | 2,391,707 | 4,710,213 | 2,900,271 | (1,809,942) | |

**NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: ENVIRONMENT & DEVELOPMENT**

| Funding Source | Indirect Charges & Billed Services | Inter - Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|---|------------------------------------|--------------------------------|--------------|-----------------------------|------------------|-------------------|---------------------------|----------------|------------------|
| Local | - | - | - | - | 1,239,055 | 1,239,055 | - | - | 1,239,055 |
| Federal Emergency Management Agency | - | - | - | - | - | - | - | 852,000 | 852,000 |
| Texas Commission on Environmental Quality | - | - | - | - | - | - | 700,167 | - | 700,167 |
| Agency Management | - | 140,000 | - | - | - | 140,000 | - | - | 140,000 |
| Transportation Department | - | 50,000 | - | - | - | 50,000 | - | - | 50,000 |
| State Energy Conservation Office | - | - | - | - | - | - | 20,000 | - | 20,000 |
| Texas Department of Agriculture | - | - | - | - | - | - | 19,049 | - | 19,049 |
| RIS Department - Demographics | - | (30,000) | - | - | - | (30,000) | - | - | (30,000) |
| Administration Department | - | (90,000) | - | - | - | (90,000) | - | - | (90,000) |
| Total Available Revenue: | - | 70,000 | - | - | 1,239,055 | 1,309,055 | 739,216 | 852,000 | 2,900,271 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|---|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| CTP FEMA | 420,575 | - | 420,575 | 111,983 | 1,481,650 | 1,593,633 | 134,256 | 672,000 | 806,256 |
| Stormwater Management Program | 616,077 | - | 616,077 | 303,551 | 384,868 | 688,419 | 303,406 | 411,055 | 714,461 |
| Solid Waste Management | 320,907 | 83,278 | 404,185 | 420,607 | 993,831 | 1,414,438 | 395,054 | 20,000 | 415,054 |
| Public Works (w/ ISWM) | 345,901 | - | 345,901 | 239,598 | 80,000 | 319,598 | 239,483 | 80,000 | 319,483 |
| Water Quality Management & Impaired Watershed | 177,978 | - | 177,978 | 213,722 | - | 213,722 | 211,486 | - | 211,486 |
| Agency Planning & Assistance | 138,104 | - | 138,104 | 137,235 | - | 137,235 | 137,170 | - | 137,170 |
| Common Vision Trinity Local | 99,779 | - | 99,779 | 72,772 | 25,000 | 97,772 | 72,737 | 25,000 | 97,737 |
| Wastewater (WATER) | 51,404 | - | 51,404 | 47,920 | 10,000 | 57,920 | 47,897 | 2,000 | 49,897 |
| Transportation Department Support | 50,632 | - | 50,632 | 17,200 | - | 17,200 | 48,662 | - | 48,662 |
| FEMA CHARM | - | - | - | 46,645 | - | 46,645 | 35,112 | - | 35,112 |
| Codes Local | 28,168 | - | 28,168 | 29,517 | - | 29,517 | 27,536 | - | 27,536 |
| TxDept/Ag Community Development (TxCDBG) | 19,659 | - | 19,659 | 18,501 | - | 18,501 | 18,623 | - | 18,623 |
| State Energy Conservation Office | - | - | - | 57,936 | - | 57,936 | 17,119 | - | 17,119 |
| Common Vision - CDC permit | - | - | - | 1,677 | 16,000 | 17,677 | 1,675 | - | 1,675 |
| TWDB Stream Gauge | - | - | - | - | - | - | - | - | - |
| Corridor Development | 1,501 | 28,000 | 29,501 | - | - | - | - | - | - |
| Workforce Department Support | 71 | - | 71 | - | - | - | - | - | - |
| Solar Ready | 9,673 | - | 9,673 | - | - | - | - | - | - |
| Total Expenditures: | 2,280,429 | 111,278 | 2,391,707 | 1,718,864 | 2,991,349 | 4,710,213 | 1,690,216 | 1,210,055 | 2,900,271 |

TRANSPORTATION PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

The North Central Texas Council of Governments (NCTCOG) is the designated Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area. NCTCOG's Executive Board provides coordinated regional policy direction and fiduciary oversight to the MPO process. The metropolitan transportation planning process is guided by the Regional Transportation Council (RTC) which serves as the independent policy body for transportation decision making. The RTC is comprised of 44 local elected officials and transportation agency representatives.

In support of MPO functions, NCTCOG Transportation Department staff carries out planning, financial programming, and implementation activities utilizing multiple funding programs. The first of these programs is referred to as Transportation Planning Formula Funds. These Federal Highway Administration and Federal Transit Administration planning funds are received by NCTCOG annually through a formula allocation and are used to conduct regional transportation planning activities. This program is administered through the Texas Department of Transportation (TxDOT). The required 20 percent match for this program occurs through Transportation Development Credits administered by TxDOT. Major tasks addressed with this funding include developing and maintaining the Metropolitan Transportation Plan and Transportation Improvement Program, and monitoring travel demand and transportation needs through a Congestion Management Process. The Transportation Department also conducts and supports corridor investment studies, as well as provides technical assistance to local governments, TxDOT, the North Texas Tollway Authority, the Collin County Toll Road Authority, Dallas Area Rapid Transit, Trinity Metro (also known as the Fort Worth Transportation Authority), Denton County Transportation Authority and other local transportation service providers across the region.

The second funding program is Transportation Planning Non-Formula Funds which includes other types of planning resources such as federal and State funding to conduct special planning studies or contract services provided by NCTCOG staff. Examples of such service include work performed as a subcontractor to consultants providing travel forecasting assistance to transportation providers, technical assistance to the Texas Commission on Environmental Quality in addressing air quality issues and use of Surface Transportation Block Grant Program funding to perform large-scale planning and engineering feasibility studies.

The third funding program, Implementation Non-Formula Funds, supports programs that focus on the implementation of transportation and air quality strategies aimed at reducing traffic congestion and improving air quality. These programs, referred to as Management and Operations, are carried out in cooperation with the region's transportation providers and include air quality public information campaigns, deployment of Intelligent Transportation Systems technology, equipment purchase initiatives, and other innovative projects.

Funding provided by local governments for the implementation of transportation, sustainable development and air quality improvement projects represents the fourth category of funds used by the MPO, referred to as RTC Local Funds. Through an innovative partnership between the RTC and local governments, the RTC programs funds to construct regional transportation improvements for local governments. In many instances these projects are funded through a combination of federal, State and local funds assembled in partnership among agencies and local governments that allow for the expedited construction of projects that otherwise could not be built. As part of this program, local governments provide local funds that are used to streamline the delivery of transportation, sustainable development and air quality program projects. NCTCOG staff is responsible for the project selection recommendations to RTC, project monitoring and coordination, as well as management of the RTC Local Funds and accrued interest. During Fiscal Year (FY) 2020, NCTCOG staff will manage the RTC Local Funds, including utilization of funding to support local match requirements for multiple State and federal grants. This funding is also utilized to support an RTC initiative to provide financial loans to local partners for innovative financing initiatives and priority transportation projects.

The fifth funding category is Regional Toll Revenue (RTR) funds. These funds are derived from approximately \$3.8 billion in concession payments paid by the North Texas Tollway Authority to the Texas Department of Transportation for the right to develop SH 121 in Collin, Dallas and Denton Counties and SH 161 in Dallas County. The funds are dedicated for the implementation of transportation and air quality projects as selected by the Regional Transportation Council in cooperation with local governments and transportation providers.

All of these programs are outlined in the Unified Planning Work Program for Regional Transportation Planning, prepared biennially, that provides a detailed summary of planning and implementation activities to be conducted over a two-year period. The following is a brief description of activities for FY2020.

Program Administration

General coordination, communication, and management tasks are essential to maintaining the planning process. The preparation and circulation of information relevant to regional transportation policy are major activities of the department, including support to the NCTCOG Executive Board, Regional Transportation Council, and Surface Transportation Technical Committee. Also included is the development, monitoring, and modification of the Unified Planning Work Program, as well as the preparation of associated annual reports; personnel recruitment and maintenance activities; professional development opportunities; and general office management. In addition, funding is included in this budget for the administrative and coordination of the department's University Partnership Program with select universities in Texas and peer review exchanges with other metropolitan planning organizations.

Fiscal Management

The implementation of numerous programs supported through grants and contracts from multiple federal, State, and local agencies, as well as the private sector, requires extensive knowledge and resources to manage the fiscal requirements of these programs. Tasks including agreement monitoring, expenditure reporting, financial analysis, reporting, internal controls management, and auditing support the planning and implementation process. Development of the Transportation Department's budget is conducted annually, including revenue and expenditure expectations for all five funding programs described previously. The oversight of funds coming to NCTCOG through various innovative funding programs, many of which are directed toward expediting transportation improvements, is a critical function. Additionally, the Transportation Department facilitates cost review and oversight of risk mitigation compliance for partners, subrecipients, and consultants.

Community Outreach

A primary goal of the Transportation Department is to maintain public involvement throughout the regional transportation planning process, in conjunction with federal requirements for active and ongoing public participation. Several tasks aimed at educating and informing the public, including member governments and local elected officials, are continually being pursued. Publications such as Mobility Matters, the metropolitan planning organization newsletter; Local Motion, a monthly newsletter for elected officials; transportation articles of interest published in It's Your Region, the agency's monthly newsletter; and the Regional Mobility Initiatives, a report series aimed at summarizing ongoing planning and construction activities, are examples of ongoing community outreach and education efforts. Progress North Texas, a state-of-the-region report on transportation system performance in North Texas, has been published annually since 2004. Increasing the communication among citizens, elected officials, and technical staff permits local entities to work together to achieve desired goals and objectives. The Fixing America's Surface Transportation (FAST) Act, passed by Congress in 2015, placed continued emphasis on a metropolitan planning organization's effort to engage the public in the transportation planning process. Elements of the Transportation Department's public outreach and education program include regular public meetings and online comment opportunities on regional transportation programs and topics, coordination and participation in various community events and forums, relationships with business and community organizations, maintenance of the Transportation website, use of social media and videos, and fostering an open relationship with the news media. This program area is also responsible for ongoing creation, maintenance and modernization of web resources presented externally and internally on the internet/intranet sites. A comprehensive mailing list of agencies, neighborhood and advocacy groups, transportation stakeholders, and the general public is maintained and utilized to inform the public about transportation issues, as well as specific public meetings and comment opportunities. Monitoring of federal, State, and local legislative initiatives is also conducted in this program area to assist local elected officials in ensuring that legislative actions at all levels of government contribute to improving the mobility and air quality of the region. In addition, transportation and air quality marketing, education, and engagement programs help advance efforts to educate and inform the region. This work includes campaign development and implementation, as well as analyzing performance measures related to communication campaigns.

Transportation Project Programming

Authorizing legislation, Fixing America's Surface Transportation Act, reconfirmed the responsibility of the Metropolitan Planning Organization (MPO) to work with the Texas Department of Transportation (TxDOT), local governments, and transportation authorities to identify, evaluate, and select transportation improvements. In Fiscal Year (FY) 2020, staff will coordinate with TxDOT and local agencies to implement projects selected with federal and State funds, along with Regional Toll Revenue (RTR) and Regional Transportation Council (RTC) local funding. Staff will coordinate with TxDOT on the Unified Transportation Program (UTP) development and implementation process and

will monitor UTP updates as funding estimates are adjusted by TxDOT. In addition, the region's 10-year plan of transportation funding priorities will be monitored and likely updated to cover the FY2020-2029 timeframe.

The Transportation Improvement Program (TIP) serves as the mechanism for funding transportation improvements recommended in the Metropolitan Transportation Plan (MTP). All regionally significant surface transportation improvements, regardless of funding source, are inventoried in the TIP. Each year, the North Central Texas Council of Governments (NCTCOG) Transportation Department engages in several activities related to the development and implementation of the TIP. The TIP is prepared on a biennial basis with quarterly updates. Staff will continue implementing the 2019-2022 TIP document in FY2020 and will participate in TxDOT's quarterly Statewide TIP revision cycles. In addition, the new 2021-2024 TIP document is under development and will be submitted for State and federal approval in FY2020.

A continuing emphasis for FY2020 will be the continued refinement and expansion of the transportation project information system database. The goal of this effort is to enable a more comprehensive tracking of projects including the cost, funding, start date, and completion date of each project phase. This project was created in response to the federally mandated year of expenditure/total project cost requirements, as well as the increased complexity involved with funding, tracking, and monitoring transportation projects. The database will eliminate redundant procedures and increase efficiency. Additional modules of the new database will be developed and deployed in FY2020.

Finally, project selection efforts will continue for projects of strategic importance to the region and for projects involving an assessment or payback to the RTC.

Congestion Management and Innovative Project Delivery

The Fixing America's Surface Transportation (FAST) Act also requires that metropolitan areas with a population of greater than 200,000 develop and implement a Congestion Management Process (CMP). The CMP provides for the effective management of new and existing transportation facilities through development and implementation of travel demand, transportation system management and sustainable development strategies, and by providing information to decision makers on system performance and effectiveness of implemented strategies. The CMP seeks a "management" solution to a growing traffic problem by targeting resources to operational management and travel demand reduction strategies. The CMP is fully integrated into the region's transportation planning and programming process.

The Congestion Management Process includes the development, implementation and monitoring of regional travel demand management strategies, including employee trip reduction, carpool/vanpool, park-and-ride, and transportation management associations. Transportation systems management and intelligent transportation system strategies are also part of this program. These strategies, which include intersection and signalization improvements, a freeway bottleneck removal program, intelligent transportation system projects, connected/autonomous vehicles, and special events management strategies, will be developed to reduce travel time and enhance system reliability. Transportation staff will also continue efforts to develop and implement congestion management strategies during the planning, engineering, construction and operation stages of corridor development. In addition, collection and analysis of traffic data in the Dallas-Fort Worth region will continue to enhance the North Central Texas Council of Governments information system for monitoring transportation system infrastructure and performance as part of the Congestion Management Process.

Transportation Department staff will also conduct planning efforts to develop safety policies, programs, and projects. To improve regional transportation safety related to pedestrians, bicycling, transit, roadways and highways, staff will continue to evaluate crash data and continue the development of the Dallas-Fort Worth Regional Safety Information System. Coordinated efforts with NCTCOG's Emergency Preparedness Department will also continue to support local, State, and federal initiatives to address transportation system security and emergency preparedness planning. The North Central Texas Council of Governments continues a dialogue among local governments and transportation providers in North Central Texas regarding the regional coordination of response plans, response capabilities, and emergency medical services in the event of a major incident. Staff also provides technical transportation data needed to support these planning efforts as well as to facilitate the coordination of various transportation providers and planning agencies.

Congestion management strategies identified in the Congestion Management Process are further supplemented by efforts to identify, analyze, and implement targeted improvements through the examination of transportation asset conditions and performance within various corridors. Relying on the business principles of maximizing life-cycle benefits and minimizing life-cycle costs, Asset Optimization investigates the physical, operational, and transportation-land use characteristics of existing and proposed future corridor assets to determine their effects on mobility, safety,

reliability, access/connectivity, and economic development. Pilot projects across the region will be used to demonstrate system interoperability and effectiveness; refine internal and external asset-oriented data collection, storage, and analysis efforts; and, enable greater integration of performance measures into traditional project and long-range planning decision-making and prioritization processes. Asset Optimization, in collaboration with transportation provider initiatives per the FAST Act to develop and maintain a statewide Transportation Asset Management Plan, will ultimately allow the North Central Texas region to both stretch and further balance investments between preserving and/or upgrading existing transportation assets, and efficiently replace assets of greatest need.

Model Development and Data Management

The Transportation Department plays an important role in the development of travel forecasts that are used to support the planning of freeways, toll roads, managed high occupancy vehicle lanes, park-and-ride facilities, bus and passenger rail systems, and other transportation improvements. The continued development of travel models is coordinated with regional transportation and air quality planning activities in the Unified Planning Work Program. In addition to providing insight for policy decisions, the travel model is used for financial assessment of the projects for private investments and discretionary federal funding programs. The activities include major efforts in data collection, development of analytical tools, and conversion of data to information through production of reports, visualization of data, simulation, and quantification of the effects of the policies and projects. The travel model is a computer-based forecasting tool that enables planners to evaluate a wide range of future transportation projects.

Projects and activities for FY2020 are grouped into three categories: travel forecasting, data development, and demographic forecasting. Major travel forecasting projects includes maintenance of the existing regional travel model, deployment of the next generation of the regional travel model, providing support for planning applications, finalization of the household travel survey of 2017, initiating the development of the original dynamic traffic assignment model, starting the development of the nonmotorized trip model, conducting the transit travel survey and total user survey, and the development of the sketch planning tool for transit ridership estimation.

Data development activities are grouped into coordination, integration, and dissemination of data. Major data projects include updating and maintenance of speed data, traffic count programs, maintenance and development of several transportation performance data, and development of an enhanced website for dissemination of data. Major demographic forecasting projects includes updating and maintenance of the land use and demographic data, development and application of the demographic forecasting modeling and process, creation of demographic forecasts for long-range planning. For FY2020, coordination with the Census Bureau on the participant statistical area program (PSAP) is also anticipated.

Air Quality Planning and Operations

The Clean Air Act Amendments of 1990, the Moving Ahead for Progress in the 21st Century Act, and the FAST Act call for the integration of transportation and air quality planning activities at local, State, and federal levels. The Dallas-Fort Worth area was initially designated as nonattainment for ozone in 1991. Effective July 20, 2012, the Environmental Protection Agency (EPA) classified Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise Counties as moderate nonattainment under the 2008 National Ambient Air Quality Standards (NAAQS) for eight-hour ozone, which stipulated an attainment deadline of July 20, 2018. The EPA published nonattainment designations for the 2015 NAAQS for eight-hour ozone on June 4, 2018, effective August 3, 2018. Nine of the ten counties, excluding Rockwall are classified as marginal nonattainment.

NCTCOG staff will begin an air quality conformity analysis in the nine- and ten-county nonattainment areas, which is a quantitative assessment to ensure the region's air quality is not worsened through the implementation of transportation projects and programs included in the Transportation Improvement Program and Metropolitan Transportation Plan. In addition, staff will conduct and provide technical air quality assistance as necessary.

The Transportation Department continues to identify emissions reduction strategies for inclusion in transportation conformities and the applicable State Implementation Plan (SIP) aimed at improving air quality. During FY2020, efforts will continue to focus on the development and implementation of multi-pollutant reduction strategies across the nine- and ten-county nonattainment areas. Work includes initiatives related to vehicle fleets, consumer-facing initiatives, and local government policies. These strategies are designed to reduce travel demand and energy use, facilitate use of emissions-reducing technologies through funding assistance and education, demonstrate new technologies through pilot and funding programs, provide training and support to enforcement partners to ensure adherence to new and existing policies and rules, and inform the public and create partnerships regarding the importance of improving the region's air quality. Staff will conduct on-site monitoring of grant-funded activities to ensure compliance. Work includes outreach and technical assistance efforts to encourage local fleets to take advantage of funding programs made available by the Texas Commission on environmental Quality or other entities to maximize the number of projects funded in the DFW region, which leads to greater local emissions

reductions. Staff will also administer and implement projects funded by dollars received through competitive grant applications to the Environmental Protection Agency. Finally, work performed as the Dallas-Fort Worth Clean Cities coalition will continue, including development of workshops, meetings, webinars, trainings, and technical assistance. These programs will be pursued as part of a coordinated and comprehensive planning approach to the region's air quality efforts. In addition to other State and federal funding sources, the Regional Transportation Council has provided Surface Transportation Block Grant Program funds, Congestion Mitigation and Air Quality Improvement Program funds, local funds, Regional Toll Revenue funds, and Transportation Development Credits to support NCTCOG's involvement in these efforts.

Also included is the management of computer resources and computer hardware requests necessary for transportation and air quality planning. The overall goal of this work is to provide NCTCOG staff with the tools and ongoing technical support needed to complete work tasks in an efficient and timely manner.

Transportation Planning and Regional Public Transportation Coordination and Operations

Federal planning regulations require urbanized areas have a Metropolitan Transportation Plan (MTP) to identify major long-range transportation improvements over a timeframe of at least 20 years. This multimodal MTP for North Central Texas includes freeways, toll roads, managed lanes, express lanes, major arterials, passenger rail lines, high-intensity bus corridors, bicycle and pedestrian facilities, and transportation programs such as sustainable development, congestion management, and safety and security. During FY2020, staff efforts will focus on monitoring, implementation, and follow-up studies of recommendations identified in the current MTP, Mobility 2045. Concurrently, staff efforts will also include preparing modifications to Mobility 2045, including additional incorporation of regional and federal system performance measures and targets. In addition, House Bill 20 requires metropolitan planning organizations to maintain a 10-year transportation plan. This 10-year plan will be updated as appropriate in cooperation with TxDOT's planning and programming process. For the long-range and 10-year transportation plans, staff will incorporate project selection criteria, a scenario analysis project to help inform decision-makers, and the development of additional performance measures and targets.

For projects identified in the Metropolitan Transportation Plan, Transportation Department staff works with the region's various transportation and resource agencies on feasibility studies as well as detailed corridor studies to evaluate transportation alternatives and to address transportation-related issues such as local government land-use policies, neighborhood and community goals, and economic development. These detailed corridor studies may be performed as part of the federal National Environmental Policy Act process or independently. In each study, Transportation staff will perform a variety of functions to support the corridor study process ranging from facilitating meetings and building consensus to the development of detailed travel forecasts for the evaluation of alternatives, environmental justice analysis, and mobile source air toxics analysis.

Transportation Department staff also provides support to local governments through subarea studies, thoroughfare planning, and technical assistance. Each year, cities and counties in North Central Texas request assistance from NCTCOG to develop or update thoroughfare plans, with staff efforts focusing on the preparation of travel forecasts to support local government efforts. NCTCOG's involvement ensures plans are compatible and coordinated across jurisdictions. Staff will also track and maintain a Regionally Significant Arterials Designation List, revise the Federal Functional Classification System as needed, and work with county and local government representatives to develop and monitor countywide thoroughfare needs assessments for the region.

In FY2020, Transportation Department staff will continue regional public transportation planning and coordination initiatives. This is a significant area of responsibility for staff involving assistance to transportation authorities, transit agencies, non-traditional providers and local governments. Efforts include evaluating opportunities to improve existing public transportation services, as well as establishing public transportation service in locations currently lacking service. Planning activities are carried out in cooperation with all existing public transportation providers. Efforts include those necessary to implement specific project recommendations contained in the current Metropolitan Transportation Plan. Special attention will be placed on providing technical support in pursuing funding for the portion of the recommendations in areas not currently served by an existing transportation authority. Corridor studies, subarea studies, and needs assessments are conducted to identify appropriate public transportation solutions.

Public transportation coordination activities focus on identifying opportunities for increased transportation services in the region. Ensuring that transportation is available for individuals with disabilities, limited-income individuals, and older adults is vital. Monitoring of recommendations in Access North Texas, the regional public transportation coordination plan for North Central Texas, will be monitored. The strategies contained in the plan move the region toward more seamless public transportation services and will be a continued focus area in FY2020. Ongoing Access

North Texas efforts include implementation of strategies in the plan, committees to assess transportation needs, transit system improvements, and improved efficiency in the use of transit capital resources in the region. A new Regional Mobility Management Program will be initiated with grant funding from the Federal Transit Administration. This program will coordinate efforts of Dallas Area Rapid Transit, Trinity Metro, and the Denton County Transportation Authority, as well as other small transportation providers to increase access to transportation and improve regional mobility.

Continuing focus in FY2020 includes efforts to explore options for service outside transportation authority boundaries. Additional projects include transit needs assessments, planning studies, technical assistance for small transit operators, and cooperative procurements for small transit operators. In addition, this program area supports NCTCOG's administration and oversight responsibilities as a Designated Recipient for the Bus and Bus Facilities Program (Federal Transit Administration Section 5339), Enhanced Mobility for Seniors and Individuals with Disabilities Program (Federal Transit Administration Section 5310), Job Access/Reverse Commute Program (former Federal Transit Administration Section 5316), New Freedom Program (former Federal Transit Administration Section 5317) and Urbanized Area Formula Program (Federal Transit Administration Section 5307) grant funds.

As the nation's largest inland port, the long-term growth and development of the region's freight industry is critical to the regional and national economies. Freight movement within and through the Dallas-Fort Worth Metropolitan Area continues to grow in importance as the region's population grows and traffic congestion increases. During FY2020, efforts will focus on intermodal and freight transportation issues, including planning for a new regional freight system plan, updating the region's hazardous materials routing plan, and coordinating with TxDOT on statewide freight system planning activities. Additionally, staff will continue work to expand left-lane truck restrictions throughout the region and address at-grade railroad crossing safety, railroad quiet zone implementation, air quality impacts regarding freight movements, investigate truck parking topics, the initiation of freight system plan follow-up studies, and assisting local governments with promoting freight-oriented developments.

Aviation Planning and Education

Aviation is an essential part of the North Central Texas economy and serves as a vital transportation option for the region. As the nation's largest inland port and the fourth largest metropolitan area, there is a heavy dependence upon the success of the aviation system. To maintain a competitive and pivotal role in this international industry, it is vital to protect and maintain the existing airport system in North Central Texas. NCTCOG's aviation planning and education efforts focus on regional general aviation airports and heliports as well as the development of aviation education strategies. Land-use planning to preserve aviation and airspace infrastructure, along with development of tools and resources to mitigate encroachment, will be coordinated with regional partners and aviation stakeholders. In addition, the North Texas Aviation Education Implementation and Outreach efforts will continue to focus on events working with students at local aviation programs using equipment that simulates flight and other tools. This outreach includes high schools, colleges, and universities to further development of a dynamic and integrated aviation academic system in the region. Anticipated products will include a variety of outreach strategies to local students to promote clear aviation career pathways by utilizing and expanding the NCTCOG aviation website www.NCTaviationcareers.com to support existing academic programs.

The North Central Texas Council of Governments has convened the **North Texas Unmanned Aircraft Systems (UAS) Safety and Integration Task Force** to help mitigate reckless UAS operation and promote the safe integration of UAS technology into the Dallas-Fort Worth regional airspace. The Task Force is comprised of public-sector representatives at the federal, state, and local levels as well as private-sector representatives from the aviation and UAS industries, academia, military, and others.

Separately, issues related to surface transportation access to the aviation system will be studied and monitored. Maintaining the efficiency of the air transportation system will require regular inventory, monitoring, and documentation of roadway, truck, and rail bottlenecks, as well as coordination of safety and security issues related to access and egress. Long-term aviation performance-measure tracking will continue.

Strategic Corridor Initiatives

The continuing challenges of population growth, escalating maintenance needs, struggling economic markets, and further reduced levels of funding from federal and State partners requires the North Central Texas region to pursue new opportunities and expanded applications for meeting transportation needs through innovative financing strategies, improved public-private partnerships, comprehensive asset optimization processes, and streamlined and/or phased project delivery methods. In FY2020, staff performing Strategic Corridor Initiatives will continue to assist local, regional, State, and federal partners to identify and advance various forms of funding, partnership, and expediency measures to improve the processing and implementation of major transportation projects, particularly

those which deal with multiple transportation modes concurrently and/or enable flexibility for staged construction. Staff will also engage with transportation providers in the region concerning input on planning, design/engineering, environmental analysis, mitigation, public/agency involvement, performance evaluation, and other pertinent functions to further assess and initiate additional significant projects/program as identified within the Metropolitan Transportation Plan.

The Transportation Department is responsible for the development, maintenance, integration, and dissemination of essential data and tools to facilitate consistent, thorough, inclusive, and pervasive analyses of complex transportation influences and relationships. This activity supports Strategic Corridor Initiatives by enabling more comprehensive information to be collected, shared, and utilized for project evaluation and delivery functions. It involves the effective management and coordination of Web-based applications, Geographic Information System (GIS) resources, relational databases, visualization media, and other technological platforms to create an incorporated multi-disciplinary approach to transportation planning. A unique dedication of these actions beginning in FY2020 will occur with the Integrated Regional Transportation and Stormwater Management Initiative, a cooperative effort among multiple agencies to determine future needs and strategies for improving infrastructure vulnerability and durability to flood events.

Environmental Streamlining

The Environmental Streamlining program area focuses on helping transportation providers expedite environmental approvals and activity permits allowing implementation of critical regional transportation projects as quickly as possible. The goal of this effort is to aid in reducing cost escalation due to inflation, alleviate congestion faster, and enable the region to meet air quality goals more effectively.

During FY2020, staff will provide assistance and guidance in the development, review, and processing of National Environmental Policy Act (NEPA) and local environmental documents for various projects such as the IH 20/IH 820/US 287 Southeast Connector, Collin County Outer Loop, IH 30 in Tarrant County, US 380 in Collin/Denton County, SH 199, high-speed rail, and off-system funding with Regional Toll Revenues. Efforts will include linking regional environmental, community, and economic goals from the Metropolitan Transportation Plan with project-level objectives; assisting in the research, analysis, and development in NEPA document applications concerning methodology evolutions for regional tolling and Mobile Source Air Toxics (MSAT) analyses; documenting efforts toward project-based progress reporting of FAST Act performance measures/targets and congestion management strategies; providing research, analysis, and preparation of technical reports for NEPA document incorporation; and, review of specific NEPA documents themselves. Regarding expediting environmental permits, staff will continue to carry out activities associated with the Memorandum of Agreement between NCTCOG and the United States Army Corps of Engineers (USACE) to streamline the evaluation of Section 404 permits required for various high-priority regional transportation projects. Additionally, staff will monitor and provide oversight of USACE Section 408 activities related to the Trinity River flood control project.

Environmental streamlining also requires consideration of concerns for the social, cultural, and natural environmental early in the planning process. Throughout FY2020, initiatives will continue to identify potential environmental impacts and develop strategies to avoid, minimize, or mitigate these impacts. This work will include continued communication with agencies responsible for resource/conservation management and with federally recognized tribal nations, comparing transportation plan effects with resource data and inventories, and development of regional processes and programs dedicated to maximizing inclusivity and analysis. This information will advise a multitude of planning decisions to be collaborated and conducted at both the corridor and system levels of application.

The Environmental Stewardship Initiative, approved by Regional Transportation Council in 2016, will continue to be advanced in FY2020. This effort includes wetland enhancement and tree-planting campaigns, as well as added maintenance and integration of databases promoting environmental stewardship and mitigation. This initiative will also support work to expand uses of NCTCOG's Regional Ecosystem Framework.

Building on NCTCOG's recent use of the Federal Highway Administration's Infrastructure Voluntary Evaluation Sustainability Tool or INVEST, work in FY2020 will address environmental and economic sustainability in an environmentally sensitive corridor. INVEST will provide a platform among other tools and mechanisms such as Planning and Environmental Linkages (PEL) aiding in greater incorporation of sustainability principles directly into corridor and/or sub-area studies.

Transportation staff will also integrate principles of Environmental Justice through assessment, analysis, and outreach to ensure the metropolitan planning organization meets all federal and State regulatory requirement for considering transportation needs and effects on protected populations.

Sustainable Development

Sustainable development strategies reduce the demand for single-occupancy vehicle travel and are critical tools in supporting the region's efforts towards reduced congestion and improvements in mobility and air quality. In 2001, 2006, 2010, and 2018, the Regional Transportation Council funded several sustainable development projects that place a greater focus on the importance of coordinating land use and transportation investments in order to maximize the region's resources. Efforts in this area will focus on monitoring progress towards the implementation of these projects, as well as facilitating continued education and public outreach on sustainable development initiatives. Staff will work on developing tools to assist cities with curb lane management programs and will develop green infrastructure training and educational opportunities. The Sustainable Development team will also coordinate with local governments and school districts in the Transportation and Community Schools program to promote and provide education on regional strategies for school siting best practices to ease congestion and increase safety. Staff will also continue to develop a series of Safe Routes to School Plans throughout the region, as well as develop a Safe Routes to School regional action plan to focus and prioritize Safe Routes to School planning and implementation efforts throughout the region.

Planning and development of active transportation (bicycle and pedestrian facilities), with continued emphasis on safety and access to transit systems and major destinations including higher density employment and population centers, will also be a key aspect of this program area's activities. Staff is engaged in the collection of bicycle and pedestrian count data, as well as the planning and development of several multijurisdictional regional trail systems, including the Denton to Dallas Regional Trail, a Southern Dallas County Regional Veloweb trail, the Cotton Belt Regional Veloweb Trail, the Midlothian to Waxahachie Regional Veloweb Trail, and the Fort Worth to Dallas Regional Veloweb Trail. Staff will also be continuing with the development of a Regional Pedestrian Safety Action Plan and coordinating closely with related safety studies and research projects funded by TxDOT focused on pedestrian and bicycle crash data in the region.

In addition, staff will continue to provide support for regional transit-oriented development (TOD). The program will provide education and project development assistance to local governments that are looking to create TODs as a means of congestion mitigation, involving development near transit hubs. Data collection and recommendations are nearing completion and staff will oversee work associated with a Federal Transit Administration (FTA) planning grant to study last mile bicycle and pedestrian connections around the Blue and Red Dallas Area Rapid Transit lines and parking utilization around those TODs. Activities and oversight of a survey of employers and residents near the TODs in the FTA grant will continue.

Automated and Connected Vehicles

The Automated Vehicles (AV) Program works to advance innovative transportation technologies such as automated vehicles. Program tasks for FY2020 include working with local partners to improve data collection and data sharing practices; assisting partner entities across the region to integrate automated and connected vehicles technologies into their existing transportation systems; serving as a touchpoint for private sector firms as they seek test and deploy AV systems in the region; collaborating with state- and nation-wide partners to determine best practices for AV planning and implementation; monitoring local, state, and federal AV policies in order to prepare guidance and policy recommendations for regional decision makers; collaborating with other NCTCOG departments to include automated and connected vehicles into transportation planning activities; and conducting public outreach on AV technologies. It is anticipated that early use cases for automated vehicles will focus on shared-use service fleets. In such a scenario, carpooling becomes a new normal as automated vehicles efficiently coordinate routes and pool rides. To test this idea, in FY2020 the AV Program is procuring the expertise of carpool technology companies to increase shared-use rides (carpooling) along a single, data-selected corridor within the region.

In early 2017, NCTCOG's Regional Transportation Council approved \$1 million to fund transportation technology projects on IH 30 between Dallas and Fort Worth. In late 2017, the US Department of Transportation awarded substantial funding for TxDOT's Connected Freight Corridors project (TCFC).

NCTCOG and TxDOT have been working together to combine forces and funds in order to include IH 30 in the TCFC. One of the TCFC/IH 30 projects is to improve emergency response on the IH 30 corridor by making roadway incident data (e.g., crash and object on road reports) accessible to the 9-1-1 centers and the Transportation Management Centers along the corridor. Another project is to create a dual vehicle-to-infrastructure (V2I) environment by deploying both Dedicated Short-Range Communications (DSRC) and 5G (next-generation cellular) communications equipment.

During FY2020, the Automated Vehicles Program alongside the Texas Department of Transportation, Texas Transportation Institute, Southwest Research Institute, and other NCTCOG and local government stakeholders will work together to plan and implement these two projects within the IH 30 corridor.

Regional Military and Community Coordination

The Department of Defense Office of Economic Adjustment (DOD OEA) funds implementation of recommendations from planning studies to maintain military operations and support compatible development surrounding military installations. NCTCOG recently completed a Regional Joint Land-use Study (JLUS), now known as a Compatible Use study, that contained over 150 recommendations. During FY2020, staff will work with representatives from federal and State military installations, the Texas Military Department, local governments, and the business community as part of the Regional Military Compatible Use Implementation initiative to implement the study recommendations. The recommendations include development of an active parcel compatibility management tool; creation of a homeowner relations program to inform new residents about quality-of-life issues near military installations and identification of resources related to sound attenuation; encourage updates of local government zoning ordinances, future land-use plans, and building codes and statewide local government code to increase compatibility near military installations; encourage improved and formal communications channels for Texas Military Department installations; support economic development and transportation projects near Texas Military Department installations; foster information exchanges between both military installations and local governments within the region and between communities across Texas that participate in the Department of Defense Compatible Use program; and support of grant management requirements.

Legal Services

The Legal Services Program Area provides departmental support for implementation of procurement activities, development of contractual obligations for subrecipients and contractors, and oversight of risk and compliance activities. Additionally, the Legal Services Program Area provides legal advice on a wide range of topics regarding the Transportation Department's programs, projects, policies, and procedures. This includes advice with respect to NCTCOG authority and approvals, Public Information Act requests, Open Meetings Act requirements, enforcement of contractual obligations for sub-grantees and contractors, and interpretation of federal, State, and local laws and regulations impacting RTC and Departmental initiatives. Legal Services also conducts legal sufficiency reviews of agreements necessary to carry out Regional Transportation Council and Departmental initiatives. This program area also provides support for Agency legal services.

NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: TRANSPORTATION (Continued)

| Position Title | Grade | Temporary / Part Time | | |
|----------------|-------|-----------------------|-----------|-----------|
| | | 2018 | 2019 | 2020 |
| Engineer | B-31 | 2 | 2 | 2 |
| Intern | A-09 | 17 | 24 | 29 |
| Totals | | 19 | 26 | 31 |

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: TRANSPORTATION

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | Percentage of Operations |
|---------------------------------|---------------------|-------------------|-------------------|---------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | |
| COST OF OPERATIONS | | | | | |
| Salaries | 9,905,730 | 11,835,295 | 12,434,337 | 599,042 | 26.30% |
| Fringe Benefits | 4,320,456 | 5,408,730 | 5,869,007 | 460,277 | 12.41% |
| Indirect | 2,481,472 | 3,052,319 | 3,240,368 | 188,049 | 6.85% |
| Occupancy | 863,695 | 880,116 | 923,371 | 43,255 | 1.95% |
| Travel | 158,903 | 188,942 | 219,667 | 30,725 | 0.46% |
| Capital Outlay | 18,533 | 38,000 | 48,000 | 10,000 | 0.10% |
| Contract Services | 11,218,622 | 18,266,402 | 19,906,200 | 1,639,798 | 42.11% |
| Other | 10,147,490 | 27,581,587 | 4,635,243 | (22,946,344) | 9.80% |
| Total Cost of Operations | 39,114,901 | 67,251,391 | 47,276,193 | (19,975,198) | 100.00% |
| Total Pass-Through | 38,692 | 19,407,216 | 24,230,015 | 4,822,799 | |
| Total In-Kind | 1,851,441 | 7,582,362 | 11,041,822 | 3,459,460 | |
| Total Expenditures | 41,005,034 | 94,240,969 | 82,548,030 | (11,692,939) | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: TRANSPORTATION

| Funding Source | Indirect Charges & Billed Services | Inter - Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | Total Local Funds | State Administered Grants | Federal Grants | Total Revenues |
|---|------------------------------------|--------------------------------|--------------|-----------------------------|-----------------|-------------------|---------------------------|----------------|----------------|
| | | | | | | | | | |
| Texas Department of Transportation | - | - | - | - | - | - | 48,971,453 | - | 48,971,453.00 |
| Federal Transit Authority | - | - | - | - | - | - | - | 16,367,386 | 16,367,386.00 |
| Local | - | - | - | 11,041,822 | 3,927,879 | 14,969,701 | - | - | 14,969,701.00 |
| Environmental Protection Agency | - | - | - | - | - | - | - | 3,953,462 | 3,953,462.00 |
| Texas Commission of Environmental Quality | - | - | - | - | - | - | 134,404 | - | 134,404.00 |
| Agency Management | - | 71,900 | - | - | - | 71,900 | - | - | 71,900.00 |
| Department of Energy | - | - | - | - | - | - | - | 65,344 | 65,344.00 |
| North Central Texas 9-1-1 | - | 39,330 | - | - | - | 39,330 | - | - | 39,330.00 |
| Community Services Department | - | (36,480) | - | - | - | (36,480) | - | - | (36,480.00) |
| Environment & Development Department | - | (50,000) | - | - | - | (50,000) | - | - | (50,000.00) |
| Research & Information Service Department | - | (876,000) | - | - | - | (876,000) | - | - | (876,000.00) |
| Agency Administration Department | - | (1,062,470) | - | - | - | (1,062,470) | - | - | (1,062,470.00) |
| Total Available Revenue: | - | (1,913,720) | - | 11,041,822 | 3,927,879 | 13,055,981 | 49,105,857 | 20,386,192 | 82,548,030.00 |

| Program Description | Fiscal Year 2018 Actual | | Fiscal Year 2019 Budget | | Fiscal Year 2020 Budget | | TOTAL EXPENDITURES | TOTAL EXPENDITURES |
|---|-------------------------|--------------------------|-------------------------|--------------------------|-------------------------|--------------------------|--------------------|----------------------|
| | Operations | Pass - Through / In-Kind | Operations | Pass - Through / In-Kind | Operations | Pass - Through / In-Kind | | |
| Planning and Implementation Programs Non-Formula Funded | 28,092,271 | 1,890,133 | 55,671,082 | 26,989,578 | 35,762,398 | 35,271,837 | 82,660,660 | 71,034,235 |
| Planning Studies Formula Funded (RC 1) | 10,837,163 | - | 11,517,809 | 11,517,809 | 11,474,465 | 11,474,465 | 11,517,809 | 11,474,465 |
| Interdepartmental Support | 185,467 | - | 62,500 | - | 39,330 | - | 62,500 | 39,330 |
| Total Expenditures: | 39,114,901 | 1,890,133 | 67,251,391 | 26,989,578 | 47,276,193 | 35,271,837 | 94,240,969 | 82,548,030.00 |

WORKFORCE DEVELOPMENT PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

Workforce Solutions for North Central Texas Department Overview

The North Central Texas Workforce Development Area covers over 10,000 square miles and includes the fourteen counties: Collin, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, and Wise. These counties surround Dallas County and Tarrant County and are comprised of the Dallas-Plano-Irving and the Fort Worth-Arlington MSA (per Texas MSA 2014 redefinitions).

Our work is driven by the needs of our business community. Our mission is to advance business-driven talent development strategies that promote economic growth, opportunity and a quality workforce.

Services in the North Central Texas Workforce Development Area include the Workforce Innovations Opportunities Act (WIOA) for Adults, Dislocated Workers and Youth, Employment Services (ES), Choices Program, Supplemental Nutrition Assistance Program Employment & Training (SNAP E&T), Trade Adjustment Act (TAA), Vocational Rehabilitation Services (VRS), Rapid Response Services, Noncustodial Parent (NCP) Choices Program, Veterans Services, Child Care Quality Initiatives and Child Care Services. Additional services may also include those funded through special projects or initiatives.

The Workforce Development Board

The Board consists of 26 members appointed by their elected officials. Because businesses are the driving force within the economy, the Board is comprised largely of private business leaders. However, the Board includes representatives from the other key partners within the workforce system: economic development entities, chambers of commerce, labor, education, and community organizations.

The Workforce Development Board contracts with the North Central Texas Council of Governments to serve as its fiscal agent to provide staff support and administer the day-to-day operations of programs. Workforce Development is responsible for an approximate annual budget of \$87 million. Members of the Workforce Development board are leaders within their communities and are appointed by the chief elected official of the county in which they reside or operate their business.

Performance, Employer and Job Seeker Services

ResCare Workforce Services operates our 12 Workforce Centers serving the 14 counties in the North Central Texas service area. This includes our joint operating workforce center in Alliance, in partnership with Workforce Solutions for Tarrant County, which focuses on serving the businesses around the Alliance region. Note: In counties where a workforce center is not physically located services are provided on an itinerant basis using our Mobile Workforce Unit (MWU).

The DFW Metroplex is home to the headquarters of 24 Fortune 500 companies and over 185,296 business establishments. From October 1, 2018 to August 30, 2019, the North Central Texas Workforce Area had an average unemployment rate of 3.1%.

Our workforce centers provide services to the entire population which includes unemployed and under-employed individuals seeking a better career or interested in exploring other career options. This year, it is estimated that over 34,749 unique individuals will receive assistance through our workforce centers, and we will provide child care services to an estimated 7,769 children every day. The MWU has provided on-site services to employers and communities throughout the region serving 1208 customers.

Workforce Solutions for North Central Texas provides employers with recruitment assistance for job openings, labor market information, outplacement services for companies who are downsizing, skills assessment for current employees and assistance in meeting federal and state employment requirements. Job seekers can access labor market and workforce data, information regarding area education and training programs, and access to WorkInTexas.com, the statewide job matching system which connects job seekers to employers. Additionally, we offer workshops on various subjects from job search techniques to interviewing skills, as well as training for high growth occupations and support services such as child care and transportation.

**NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: WORKFORCE DEVELOPMENT**

| Position Title | Grade | Full Time | | |
|---|---------------|-----------|-----------|-----------|
| | | 2018 | 2019 | 2020 |
| Director of Workforce Development | B-32 | 1 | 1 | 1 |
| Sr Workforce Development Program Manager - Compliance and Contract Implementation | B-30 | 1 | 1 | 1 |
| Sr Workforce Development Program Manager - Operations | B-29 | 1 | 1 | 1 |
| Sr Workforce Development Program Manager - Planning, Policy, and Public Affairs | B-29 | 1 | 1 | 1 |
| Business Development Manager | B-26 | 1 | - | - |
| Child Care Manager | B-26 | 1 | 1 | 1 |
| Facilities Manager | B-26 | 1 | 1 | 1 |
| Manager of Workforce Development Information Systems | B-26 | 1 | 1 | 1 |
| Quality Assurance Monitoring Supervisor | B-25 | 1 | - | - |
| Continuous Improvement Manager | B-26 | - | 1 | 1 |
| Strategic Partnership Manager | B-26 | - | 1 | 1 |
| Workforce Development Grants and Contracts Manager | B-25 | 1 | - | - |
| Workforce Program Manger | B-26 | - | 1 | 1 |
| Workforce Supervisor | B-25 | 1 | 1 | - |
| Workforce Commuincations Manager | B-26 | - | - | 1 |
| Business Development Supervisor | B-24 | 2 | 1 | 1 |
| Partnership Development Coordinator | B-23 | - | 1 | 1 |
| Web Developer-Senior Database Specialist | B-24 | 1 | 1 | - |
| Workforce Development Solutions Analyst | B-24 | - | 1 | 2 |
| Child Care Program Supervisor | B-23 | 1 | 1 | 1 |
| WFD Mktg & Communications Supv | B-23 | - | 1 | 1 |
| Early Childhood Program Supervisor | B-23 | - | 1 | 1 |
| Wfc Dev Digital Grphic Designr | B-21 | - | 1 | 1 |
| Workforce Career Pathways Coordinator | B-23 | 1 | - | - |
| Workforce Facilities Supv | B-23 | - | 1 | 1 |
| Workforce Research Analyst Planner | B-23 | 1 | 1 | 1 |
| Asset Protection Investigator | B-22 | 1 | 1 | 1 |
| Continuous Improvement Specialist | B-22 | 1 | 1 | 1 |
| Senior Database Specialist | B-22 | 2 | 1 | 1 |
| Sr. Business Development Liaison | B-23 | - | 1 | 1 |
| Business Development Liaison | B-21 | 6 | 5 | 5 |
| Child Care Outreach Specialist | B-21 | - | 1 | 1 |
| Senior Early Childhood Specialist | B-21 | 3 | 5 | 5 |
| Senior Operations Specialist | B-21 | 2 | 2 | 2 |
| Senior Quality Assurance Specialist Child Care | B-21 | 1 | 1 | 1 |
| Senior Workforce Facilities Coordinator | B-21 | 1 | - | - |
| Student Hireability Navigator | B-21 | - | 1 | 1 |
| Grants and Contracts Coordinator II | B-20 | 1 | - | - |
| Senior Quality Assurance Specialist | B-20 | 2 | 2 | 2 |
| Workforce Planner II | B-19 | - | - | - |
| Workforce Research Specialist | B-19 | - | - | - |
| Early Childhood Specialist | B-18 | 1 | - | 4 |
| WF Communications Specialist I | B-15 | 1 | - | - |
| Senior Administrative Assistant | A-17 | 1 | - | - |
| Executive Assistant | B-19 | - | 1 | 1 |
| Workforce Facilities Technician (Chris) | A-13 | 1 | 1 | 1 |
| | | | | |
| | Totals | 37 | 44 | 48 |

| Position Title | Grade | Temporary / Part Time | | |
|----------------|---------------|-----------------------|----------|----------|
| | | 2018 | 2019 | 2019 |
| Intern | A-09 | 1 | 1 | 1 |
| | | | | |
| | | | | |
| | Totals | 1 | 1 | 1 |

**NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: WORKFORCE DEVELOPMENT**

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | |
|---------------------------------|---------------------|-------------------|-------------------|-------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | Percentage of Operations |
| COST OF OPERATIONS | | | | | |
| Salaries | 2,210,370 | 3,008,837 | 3,239,791 | 230,954 | 30.79% |
| Fringe Benefits | 967,761 | 1,375,039 | 1,529,181 | 154,142 | 14.53% |
| Indirect | 558,043 | 775,946 | 844,108 | 68,162 | 8.02% |
| Occupancy | 257,946 | 2,257,694 | 2,421,624 | 163,930 | 23.01% |
| Travel | 133,738 | 264,292 | 327,716 | 63,424 | 3.11% |
| Capital Outlay | 47,389 | 594,685 | 281,655 | (313,030) | 2.68% |
| Contract Services | 352,834 | 1,902,721 | 1,358,013 | (544,708) | 12.91% |
| Other | 5,254,174 | 861,407 | 520,904 | (340,503) | 4.95% |
| Total Cost of Operations | 9,782,255 | 11,040,621 | 10,522,992 | (517,629) | 100.00% |
| Total Pass-Through | 48,684,538 | 66,795,153 | 72,429,940 | 5,634,787 | |
| Total In-Kind | 3,544,123 | 2,883,600 | 2,830,478 | (53,122) | |
| Total Expenditures | 62,010,916 | 80,719,374 | 85,783,410 | 5,064,036 | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: WORKFORCE DEVELOPMENT

| Funding Source | Indirect Charges & Billed Services | Inter-Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|--|------------------------------------|------------------------------|--------------|-----------------------------|-----------------|-------------------|---------------------------|----------------|-------------------|
| Texas Workforce Commission | - | - | - | 2,830,478 | - | 2,830,478 | 86,650,115 | - | 89,480,593 |
| Administration Department | - | (774,573) | - | - | - | (774,573) | - | - | (774,573) |
| Research & Information Services Department | - | (2,922,610) | - | - | - | (2,922,610) | - | - | (2,922,610) |
| Total Available Revenue: | - | (3,697,183) | - | 2,830,478 | - | (866,705) | 86,650,115 | - | 85,783,410 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|--|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| Child Care | 3,195,769 | 44,148,822 | 47,344,591 | 5,159,085 | 54,859,920 | 60,019,005 | 4,946,493 | 60,403,851 | 65,350,344 |
| Workforce Innovations Opportunities Act (WIOA) | 3,987,411 | 4,077,874 | 8,065,285 | 3,161,437 | 9,125,657 | 12,287,094 | 2,876,569 | 9,298,671 | 12,175,240 |
| Temporary Assistance for Needy Families (TANF) | 1,120,218 | 1,791,632 | 2,911,850 | 942,569 | 2,099,584 | 3,042,153 | 924,137 | 2,267,685 | 3,191,822 |
| Vocational Rehabilitation | 109,555 | 442,182 | 551,737 | 420,628 | 1,040,570 | 1,461,198 | 539,636 | 1,126,362 | 1,665,998 |
| Supplemental Nutrition Assistance Program (SNAP) | 259,219 | 409,601 | 668,820 | 324,631 | 606,931 | 931,562 | 284,097 | 612,303 | 896,400 |
| Trade Adjustment Assistance | 312,582 | 19,970 | 332,552 | 36,845 | 772,449 | 809,294 | 28,178 | 792,165 | 820,343 |
| Employment Services | 207,970 | 432,881 | 640,851 | 545,642 | 127,942 | 673,584 | 485,808 | 143,948 | 629,756 |
| RESEA | 72,394 | 325,318 | 397,712 | 80,811 | 383,614 | 464,425 | 79,630 | 389,242 | 468,872 |
| Non Custodial Parent (NCP) TANF | 93,375 | 112,506 | 205,881 | 89,847 | 170,520 | 260,367 | 75,534 | 188,305 | 263,839 |
| TWC Workforce Initiatives | 64,710 | 6,977 | 71,687 | 96,429 | 26,386 | 122,815 | 122,815 | - | 122,815 |
| Texas Veterans Commission | 27,747 | 82,495 | 110,242 | 94,506 | 21,357 | 115,863 | 90,282 | 30,793 | 121,075 |
| Resource Administration Grant | 5,672 | - | 5,672 | 29,072 | - | 29,072 | 32,906 | - | 32,906 |
| Business Service Award | - | - | - | 30,000 | 105,000 | 135,000 | 30,000 | - | 30,000 |
| SCSEP | 9,693 | - | 9,693 | 6,398 | 1,717 | 8,115 | 6,907 | 7,093 | 14,000 |
| NEG Oil/Gas | 296,900 | 378,403 | 675,303 | 22,721 | 337,106 | 359,827 | - | - | - |
| Externship for Teachers | 19,040 | - | 19,040 | - | - | - | - | - | - |
| Total Expenditures: | 9,782,255 | 52,228,661 | 62,010,916 | 11,040,621 | 69,678,753 | 80,719,374 | 10,522,992 | 75,260,418 | 85,783,410 |

EMERGENCY PREPAREDNESS PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

The primary mission of the Emergency Preparedness Department is to enhance lasting partnerships and proactive emergency preparedness initiatives through advocacy, communication and collaboration.

HOMELAND SECURITY FUNDING FOR THE NORTH CENTRAL TEXAS REGION

In FY2020, the D/FW/A Urban Area will receive approximately \$16,900,000 in GY2019 Urban Area Security Initiative (UASI) funds from the U.S. Department of Homeland Security (DHS). These funds are available for use between September 1, 2019 and August 31, 2022 with at least 25% of the overall funding award, \$4,225,000 regionally, dedicated toward law enforcement activities. Additionally, DHS also requires each UASI to write a Cyber Security Investment justification. Once funds are received, allocations are awarded to regional projects, the three UASI core cities (Dallas, Fort Worth, and Arlington), four metro counties (Collin, Dallas, Denton, and Tarrant), and jurisdictions with a population of 100,000 within those counties. The Urban Area Working Group utilizes regional working groups comprised of subject matter experts representing various disciplines to review discipline specific information and projects. The regional working groups include Training & Exercise, Explosive Ordinance Disposal, Urban Search and Rescue, Hazardous Materials, Special Weapons and Tactics, Citizen Corps Programs, Public Education, Fusion Center, Interoperable Communications, Emergency Management, Public Works Emergency Response Group, Emergency GIS Response Team, and Unmanned Aerial Systems.

Additionally, the region received \$1,715,104.09 from the GY2019 State Homeland Security Program (SHSP) grant funds from the U.S. Department of Homeland Security (DHS) through the State of Texas' Office of the Governor (OOG). These funds will be expended, in part during FY2020, between October 1, 2019 and August 31, 2022. Additionally, at least 25% of the SHSP award must be dedicated toward law enforcement activities, totaling of \$428,776.02 regionally. Funding from the GY2019 SHSP Grant supports the implementation of State Homeland Security Strategies addressing the capability targets established in the regional Threat and Hazard Identification and Risk Assessment (THIRA). The Regional Emergency Preparedness Advisory Committee (REPAC) utilized regional working groups to create and submit projects to benefit the region. These projects are intended to close capability gaps and build new capabilities by enhancing citizen preparedness in disaster events, providing equipment and training to regional special response teams, and fund regional full-scale training and exercise events. As a result of these funded projects, local governments throughout the region build on their capacity and enhance their ability to prevent, protect, mitigate, respond to, and recover from a terrorist incident or other catastrophic event.

MITIGATION

The Emergency Preparedness Department has received a total of \$10,454,095 in federal hazard mitigation grant awards for the North Central Texas Safe Room Rebate Program since July 2013. As of July 2019, 1,526 safe rooms have been installed in the north central Texas region. NCTCOG will continue to provide safe room rebate opportunities on a first come, first served basis (determined by the program waitlist) as funds become available.

In June 2017, the Emergency Preparedness Department received a Pre-Disaster Mitigation Grant Program award to update the hazard mitigation action plan for Tarrant County. Work will continue on this plan through August 2020. The Emergency Preparedness Department also received two Pre-Disaster Mitigation Grant Program awards for a total of \$432,000 in 2018 to update multijurisdictional hazard mitigation plans for Erath, Hood, Hunt, Palo Pinto, and Parker counties. Work will continue on these plans through March 2021.

COLLABORATIVE ADAPTIVE SENSING OF THE ATMOSPHERE (CASAWX)

North Central Texas Council of Governments (NCTCOG) Emergency Preparedness Department continues to coordinate the Collaborative Adaptive Sensing of the Atmosphere (CASA WX) project.

The Emergency Preparedness Department anticipates receiving approximately \$225,000 in CASA WX Program member dues for FY2020. CASA WX Membership dues are used to fund the operations of the CASA radar network as well as overarching organizational support. Organizational support includes coordination of the CASA WX Executive Council and collaboration with the CASA researchers at the University of Massachusetts and engineers at Colorado State University. Using the CASA WX program member dues, NCTCOG will contract with the CASA WX partners for installation and operation of the CASA WX radars.

LOCAL PROGRAM

The Emergency Preparedness Department anticipates receiving approximately \$456,000 in Regional Emergency Preparedness Program member dues for FY2020. This is a slight increase over FY2019 mainly due to bringing on new member jurisdictions and regional special districts who have a strong interest in participating in emergency preparedness programs. The Program is one of the largest and most effective emergency preparedness efforts in the United States. It facilitates collaborative planning, projects and programs that help to build both local and regional capabilities, which in turn enhance the protection of our north central Texas populations and critical infrastructure. Member dues are used to fund a diverse variety of services aimed at creating a stronger, safer region through lasting partnerships and proactive emergency preparedness initiatives. The overarching expense from this funding stream is organizational support. Deliverables are intended to embrace the needs of a wide spectrum of disciplines associated with emergency preparedness and management, including public service, police, fire, emergency management, public works, transportation, special districts, emergency medical services, and others. FY2020 Regional Emergency Preparedness Program dues will help address ever changing regional needs, facilitate regional meetings to seek collaborative solutions to common issues, support information technology to better enhance the safety of our region, and allow the Department to remain fluid in our response to emergency management needs. In FY2019, member dues supported the work of over 20 specialized regional working groups, a Weather 101 workshop in conjunction with the National Weather Service, planning for numerous regional exercises, to include a Mass Casualty seminar and tabletop exercise in conjunction with the North Central Texas Trauma Regional Advisory Council (NCTTRAC) and the Texas Department of State Health Services (DSHS), along with numerous regional meetings and ongoing collaborative emergency preparedness efforts.

FY2020 member dues will directly support identified regional emergency preparedness goals, bring information and training to meet regional needs, and support standard functions such as regional trainings, exercise support, working group facilitation, grant assistance and management, project facilitation and support; and advocacy services when appropriate. As a result, the Emergency Preparedness Department is able provide these, and other identified services, while accomplishing regional goals and objectives that may not otherwise be met.

NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: EMERGENCY PREPAREDNESS

| Position Title | Grade | Full Time | | |
|---|-------|-----------|-----------|-----------|
| | | 2018 | 2019 | 2020 |
| Director of Emergency Preparedness | B-32 | 1 | 1 | 1 |
| Emergency Preparedness Manager | B-28 | 1 | 1 | 1 |
| Emergency Preparedness Supervisor | B-25 | 1 | 1 | 1 |
| Senior Emergency Preparedness Specialist | B-23 | 2 | 2 | 2 |
| Emergency Preparedness Spec | B-21 | 3 | 4 | 4 |
| Emergency Preparedness Program Assistant II | B-18 | 2 | 1 | 1 |
| Emergency Preparedness Program Assistant | B-17 | 1 | 1 | 1 |
| Administrative Assistant | A-15 | 1 | 1 | 1 |
| | | | | |
| Totals | | 12 | 12 | 12 |

| Position Title | Grade | Temporary / Part Time | | |
|--|-------|-----------------------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Emergency Preparedness Specialist | B-21 | 1 | - | - |
| Emergency Preparedness Program Assistant | B-17 | 1 | 2 | 2 |
| Administrative Assistant | A-15 | - | - | - |
| Intern | A-09 | 2 | - | - |
| | | | | |
| Totals | | 4 | 2 | 2 |

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: EMERGENCY PREPAREDNESS

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | Percentage of Operations |
|---------------------------------|---------------------|------------------|------------------|---------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | |
| COST OF OPERATIONS | | | | | |
| Salaries | 636,738 | 760,870 | 805,803 | 44,933 | 25.40% |
| Fringe Benefits | 271,617 | 312,642 | 380,339 | 67,697 | 11.99% |
| Indirect | 159,497 | 190,012 | 209,947 | 19,935 | 6.62% |
| Occupancy | 53,705 | 54,199 | 52,890 | (1,309) | 1.67% |
| Travel | 116,583 | 60,388 | 119,287 | 58,899 | 3.76% |
| Capital Outlay | 9,366 | - | - | - | - |
| Contract Services | 852,868 | 2,124,674 | 1,431,704 | (692,970) | 45.13% |
| Other | 1,290,048 | 407,303 | 172,610 | (234,693) | 5.44% |
| Total Cost of Operations | 3,390,422 | 3,910,088 | 3,172,580 | (737,508) | 100.00% |
| Total Pass-Through | - | - | - | - | |
| Total In-Kind | 1,214,608 | 1,434,986 | 497,966 | (937,020) | |
| Total Expenditures | 4,605,030 | 5,345,074 | 3,670,546 | (1,674,528) | |

**NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: EMERGENCY PREPAREDNESS**

| Funding Source | Indirect Charges & Billed Services | Inter - Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts/ Local Administered | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|---|------------------------------------|--------------------------------|--------------|-----------------------------|-------------------------------------|-------------------|---------------------------|----------------|------------------|
| Office of the Governor | - | - | - | - | - | - | 1,848,936 | - | 1,848,936 |
| Texas Department of Public Safety | - | - | - | 497,966 | - | 497,966 | 682,599 | - | 1,180,565 |
| Local Contributions (Membership & CASA) | - | - | - | - | 680,000 | 680,000 | - | - | 680,000 |
| Deferred Income (for Mitigation shortfall) | - | - | - | - | 76,045 | 76,045 | - | - | 76,045 |
| City of Dallas (FY19 UASI ILA) | - | - | - | - | 45,000 | 45,000 | - | - | 45,000 |
| Research & Informations Services Department | - | (40,000) | - | - | - | (40,000) | - | - | (40,000) |
| Administration Department | - | (120,000) | - | - | - | (120,000) | - | - | (120,000) |
| Total Available Revenue: | - | (160,000) | - | 497,966 | 801,045 | 1,139,011 | 2,531,535 | - | 3,670,546 |

| Program Description | Fiscal Year 2018 Actual | | | Fiscal Year 2019 Budget | | | Fiscal Year 2020 Budget | | |
|---|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|-------------------------|--------------------------|--------------------|
| | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| State Homeland Security Grant Program (SHSGP) | 1,054,839 | - | 1,054,839 | 1,298,677 | - | 1,298,677 | 1,415,537 | - | 1,415,537 |
| Safe Room Rebate | 1,024,940 | 1,132,506 | 2,157,446 | 1,281,538 | 1,326,986 | 2,608,524 | 309,750 | 444,973 | 754,723 |
| Emergency Preparedness Local Projects | 685,516 | - | 685,516 | 411,364 | - | 411,364 | 561,111 | - | 561,111 |
| Urban Area Security Initiative (UASI) | 519,451 | - | 519,451 | 428,900 | - | 428,900 | 422,000 | - | 422,000 |
| Pre Disaster Mitigation | 105,676 | 82,102 | 187,778 | 248,416 | 108,000 | 356,416 | 253,046 | 52,993 | 306,039 |
| CASA WX (Local) | - | - | - | 211,193 | - | 211,193 | 211,136 | - | 211,136 |
| DSHS (Local Administered) | - | - | - | 15,000 | - | 15,000 | - | - | - |
| NCTTRAC (Local Administered) | - | - | - | 15,000 | - | 15,000 | - | - | - |
| Total Expenditures: | 3,390,422 | 1,214,608 | 4,605,030 | 3,910,088 | 1,434,986 | 5,345,074 | 3,172,580 | 497,966 | 3,670,546 |

PUBLIC EMPLOYEE BENEFITS COOPERATIVE PROGRAM SUMMARY

MISSION AND GOALS STATEMENT

The Public Employee Benefits Cooperative (PEBC) was created in 1998. Faced with rapidly increasing medical costs, Dallas and Tarrant counties banded together to form a regional cooperative program, called the Public Employee Benefits Cooperative of North Texas (PEBC), to help generate savings in its employee health-benefits program. One year later, the North Texas Tollway Authority joined the PEBC. Denton County joined the PEBC effective January 1, 2003 and Parker County joined on January 1, 2010.

The member governments of the PEBC are dedicated to providing choice, flexibility and value as it strives to manage costs of health care. On behalf of its member governments, the PEBC works diligently to keep benefit costs affordable.

The PEBC is successful in reducing plan costs and improving benefit and service levels for its member groups by standardizing processes and centralizing management and administration of all PEBC plans. The organization has created a common plan design for all health benefits, to which all PEBC member groups must subscribe.

On behalf of its member governments, the PEBC provides many services, including the joint purchase of employee benefits and a cost effective, centralized administration. With current economic conditions and the rapidly rising cost of health care, benefits of PEBC membership are even more valuable today.

NCTCOG DEPARTMENTAL STAFFING SUMMARY
DEPARTMENT: PUBLIC EMPLOYEE BENEFITS COOPERATIVE

| Position Title | Grade | Full Time | | |
|--|---------------|-----------|----------|----------|
| | | 2018 | 2019 | 2020 |
| Executive Director of Public Employee Benefits Cooperative | B-32 | 1 | 1 | 1 |
| Assistant Director of Public Employee Benefits Cooperative | B-29 | 1 | 1 | 1 |
| Manager of Data Integrity | B-26 | 1 | 1 | 1 |
| Senior Plan Specialist | B-21 | 1 | 1 | 1 |
| Plan Specialist | B-19 | 1 | 1 | 1 |
| | | | | |
| | Totals | 5 | 5 | 5 |

NCTCOG DEPARTMENTAL BUDGET SUMMARY
DEPARTMENT: PUBLIC EMPLOYEE BENEFITS COOPERATIVE

| Type of Expenditure | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | | Percentage of Operations |
|---------------------------------|---------------------|------------------|------------------|------------------|--------------------------|
| | Actual Expenditures | Budget | Budget | Change | |
| COST OF OPERATIONS | | | | | |
| Salaries | 372,052 | 395,668 | 405,857 | 10,189 | 30.11% |
| Fringe Benefits | 163,448 | 180,820 | 191,565 | 10,745 | 14.21% |
| Indirect | 94,028 | 102,038 | 105,744 | 3,706 | 7.85% |
| Occupancy | 42,189 | 43,303 | 45,769 | 2,466 | 3.40% |
| Travel | 251 | 9,000 | 9,000 | - | 0.67% |
| Capital Outlay | - | - | - | - | - |
| Contract Services | 467,607 | 257,834 | 269,834 | 12,000 | 20.02% |
| Other | 128,425 | 420,884 | 320,055 | (100,829) | 23.75% |
| Total Cost of Operations | 1,268,000 | 1,409,547 | 1,347,824 | (61,723) | 100.00% |
| Total Pass-Through | - | - | - | - | |
| Total In-Kind | - | - | - | - | |
| Total Expenditures | 1,268,000 | 1,409,547 | 1,347,824 | (61,723) | |

NCTCOG DEPARTMENTAL FUNDING SUMMARY
DEPARTMENT: PUBLIC EMPLOYEE BENEFITS COOPERATIVE

| Funding Source | Indirect Charges & Billed Services | Inter - Departmental Transfers | General Fund | Local Governments (In-Kind) | Local Contracts | TOTAL LOCAL FUNDS | State Administered Grants | Federal Grants | TOTAL REVENUES |
|--|--------------------------------------|--------------------------------|--------------------|-----------------------------|--------------------------|--------------------|---------------------------|--------------------------|--------------------|
| | | | | | | | | | |
| Public Employees Benefits Cooperative Participants | - | - | - | - | 1,642,876 | 1,642,876 | - | - | 1,642,876 |
| Research & Information Services Department | - | (295,052) | - | - | - | (295,052) | - | - | (295,052) |
| Total Available Revenue: | - | (295,052) | - | - | 1,642,876 | 1,347,824 | - | - | 1,347,824 |
| Fiscal Year 2018 Actual | | | | | | | | | |
| Program Description | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES | Operations | Pass - Through / In-Kind | TOTAL EXPENDITURES |
| | Public Employees Benefit Cooperative | - | 1,268,000 | 1,409,547 | - | 1,409,547 | 1,347,824 | - | 1,347,824 |
| Total Expenditures: | 1,268,000 | - | 1,268,000 | 1,409,547 | - | 1,409,547 | 1,347,824 | - | 1,347,824 |
| Fiscal Year 2019 Budget | | | | | | | | | |
| Fiscal Year 2020 Budget | | | | | | | | | |