

NCTCOG FY24-25 Solid Waste Grant Application Information Session

April 12, 2023

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Meeting Procedures

- Webinar will be recorded and posted to the solid waste grants webpage: <https://www.nctcog.org/envir/materials-management/grants>
- There will be time for questions at the end, but feel free to use the chat box or ask any questions at any point.
- Please keep your microphone on mute when you are not speaking.
- Please input your name and the entity you represent in the chat box to record your attendance.

Solid Waste Program Overview

- ▶ NCTCOG receives funding from TCEQ to administer the Solid Waste Program in the 16-county North Central Texas region.
- ▶ Solid waste grants for local and regional projects are available every two years, as funding allows.
- ▶ The Resource Conservation Council allocates the funding.

Solid Waste Grant Resources

- NCTCOG Solid Waste Grant Website: <https://www.nctcog.org/envir/materials-management/grants>
- Grant Application Guidelines: https://nctcog.org/getmedia/5468a837-a96e-454c-9272-065419268869/Solid-Waste-Grant-Application-Guidelines_2-21-23.pdf
- Call for Projects Timeline: https://nctcog.org/getmedia/104d05dc-eb2b-49f2-8ee6-46919486b8ff/Final-Call-for-Projects-Timeline-24-25_Slide.pdf

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FY24/25 Anticipated Call for Projects Timeline

Event	Anticipated Timeline
Call for Projects Opens	April 11, 2023
Grant Application Informational Webinar	April 12, 2023 at 9:30 AM
Call for Projects Closes	May 31, 2023 at 5:00 PM CST
Private Sector Review Period	June – July 2023
Grant Scoring Sessions	July 2023
RCC Meeting to Approve Grant Recommendations	August 2023
NCTCOG Executive Board to Approve Grant Recommendations	September 28, 2023
Execute FY2024 Interlocal Agreements	October 2023
Execute FY2025 Interlocal Agreements	September 2024
Deadline for FY2024 Grant Project Completion	October 2024
Deadline for FY2025 Grant Project Completion	April 2025

Funding & Eligibility

All funding for these projects is subject to sufficient funds in the Municipal Solid Waste Disposal Account and to the receipt and availability of funds appropriated by the Texas Legislature for the purposes of this call for projects. In the event funding is not available, NCTCOG has no obligation to provide funding to any projects that may be selected in association with this call for projects.

➤ **Estimated** Funding Available: **\$1.1 to 1.3 Million**

➤ Eligible Applicants:

➤ Cities

➤ Counties

➤ Public and Independent School Districts (excludes Universities and other post-secondary educational institutions)

➤ General and special law districts created in accordance with state law and having the authority and responsibility for water quality protection or MSW management, to include river authorities

➤ Councils of Governments

Eligibility

- ▶ Private sector entities and non-profit organizations are not eligible for direct funding. However, grant recipients may contract with private and non-profit entities to provide specific services.

Project Types

- ▶ Local Government Project: One or two eligible applicant(s)
 - ▶ Minimum Request: \$15,000
 - ▶ Maximum Request: \$200,000
- ▶ Regional Collaborative Project: At least three eligible applicants
 - ▶ Minimum Request: \$125,000
 - ▶ Maximum Request: \$500,000

Project Categories

- The following project categories are eligible for grant funding:
 - Local Enforcement
 - Source Reduction and Recycling
 - Household Hazardous Waste
 - Litter and Illegal Dumping Programs
 - Citizens' Collection Stations and "Small" Transfer Stations
 - Local Solid Waste Management Plans
 - Technical Studies with a Regional Scope/Impact
 - Educational and Training Projects

Project Goals

- Each applicant must identify a minimum of one of the applicable goals and objectives from the [Regional Solid Waste Management Plan](#) that the applicant's project intends to address.
- Goals include:
 - Support Materials Management Education and Training
 - Promote Creation and Expansion of Waste Management Programs
 - Measure Regional Waste Reduction Efforts
 - Support and Encourage Innovative Technology for Other Waste
 - Promote Public and Private Sector Relationships

Eligible Expenses

- Eligible Expense Categories:
 - Equipment
 - Construction
 - Contractual
 - Other
- Each line item must meet or exceed \$500 to be eligible
- Details can be found in the [Grant Application Guidelines](#)

Expenses Justification & Evaluation

- NOTE: All applicants will need to include information in the grant application indicating the following items have been evaluated:
 - Ongoing maintenance costs of grant-funded equipment,
 - If additional equipment will be needed in order to utilize grant-funded items (i.e. if applying for a trailer, is a tractor needed to pull the trailer), and;
 - If staff needs to be trained/licensed in order to use equipment (i.e. forklifts, vehicles that require special driver's licenses).

Application Process

Applications for the 2024-2025 Call for Projects must be received in the web-based application system by 5:00 p.m. CST on May 31, 2023.

- No faxed, emailed or hard copy applications will be accepted.
- Applicants are encouraged to submit early in case of technical difficulties.
- The link to access the application system can be found here:
<https://www.nctcog.org/envir/materials-management/grants>

Important Application Information

- In-kind expenses are not eligible for reimbursement
- Each entity will be limited to two applications; one per department
- Quotes or other proof of estimated costs are required
- Additional supporting documentation (photos, maps, plans, etc.) is strongly encouraged

Standard Grant Applications

- Created to assist entities new to this grant program, those with minimal resources, or those with other barriers to applying for grants
- Meet minimum funding requirements, but can be scaled up to meet the needs of applicants
- Additional details are available in the [template application](#)
- **Applicants choosing to apply utilizing a template standard application must still adhere to all grant eligibility requirements, standards, and other requirements**
- For this Call for Projects, NCTCOG only has one standard grant application for Illegal Dumping Cameras with two options available

Grant Application Checklist

- The following items are **required**:
 - Completed Application Form submitted
 - Including budget, timeline, narrative, etc.
 - Quotes or other proof of estimated costs
 - Private Sector Notification, if applicable
 - Support Letters from participating entities, if applicable
 - Acknowledged Certification and Assurances
 - **Resolution/Court Order is required by June 30, 2023.**
- Other supporting documentation such as maps, drawings, plans, photos, etc. is strongly encouraged

Risk Assessment Requirements

- ▶ A risk assessment will be required for each grant recipient.
- ▶ NCTCOG will reach out to each awarded grant recipient to initiate the risk assessment process, if necessary.

Procurement Documentation Review

- Each grant recipient is required to follow state and federal procurement regulations and guidelines.
- Prior to purchase, the grant recipient must provide documentation to NCTCOG's procurement team for review.

Private Sector Notification

The grant-funded project may not be otherwise readily available or create a competitive advantage over a private industry that provides recycling or solid waste services.

- **Failure to notify private sector service providers will result in immediate disqualification of the application.**
- Categories that require notification:
 - Source Reduction and Recycling
 - Citizens' Collection Stations and "Small" Registered Transfer Stations
 - A demonstration project under the Educational and Training Projects category

Private Sector Notification

- Contact the private sector entities which are providing similar services within the same geographical area for which grant funds are being requested.
- A list of service providers within the region is available at: www.timetorecycle.com/locator/recycler_list.asp.
- Private Sector Notification must be documented in the grant application.

Evaluation Process

- All applications will be reviewed by the RCC's Grant Subcommittee in July 2023.
- Applicants will provide a brief presentation to the Subcommittee.
- Applicants will be notified of their presentation date & time after the call for projects closes.

Evaluation Criteria

- All applications will be evaluated based on the following criteria:
 - Budget
 - Timeline
 - Description/Demonstration of Funding Need
 - Project Impacts and Benefits
 - Regional Advancement of Materials Management & Project Sustainability
 - Partnerships and Regional Impacts (Regional Collaborative projects only)
 - Past Grant History

Applicant Appeals

- Applicants may appeal the funding recommendations to the RCC.
- All appeals must be based on a **specific, identified error** of the Grant Subcommittee and not on factors that allow discretion by the Grant Subcommittee members.
- The appeal deadline is **5:00 p.m., August 30, 2023.**
- Applicants must submit the appeal to NCTCOG in writing (via email or letter).

Solid Waste Grant Requirements

- Successful applicants will be required to enter into a standard Interlocal Agreement (ILA) with NCTCOG.
- Project funding will be provided on a **reimbursement** basis only.
- Grant recipients must allow NCTCOG and/or TCEQ to perform on-site visits to monitor the progress of projects.
- Grant recipients must agree to provide reports related to the results of the project to NCTCOG.

Reimbursement of Expenses

- Reimbursement Requests must include:
 - A signed reimbursement request form
 - Purchase Order
 - Invoice
 - Proof of Payment
- The reimbursement request form and instructions will be provided by NCTCOG.

Reporting Requirements

- Quarterly Progress Reports: All grant recipients must submit reports detailing progress toward project completion on a quarterly basis until final reimbursement is issued.
- Results Report: Grant recipients will submit cumulative results from the start of the project to August 31, 2025.
- Year-Later Results Report: Grant recipients will be required to submit a report documenting results one year after the project completion date.
- Templates will be provided by NCTCOG.

Previous Grant Examples

- Cameras for illegal dumping enforcement
- Park or school recycling bins
- Residential food waste collection and/or equipment
- Educational materials (mailers, mascots, vans, giveaways, etc.)
- Disaster Debris Management Plans or other solid waste plans
- Community cleanup event items (trailers, trash pickers, giveaways for volunteers, etc.)
- Balers, densifiers, other equipment

FY2022-2023 Implementation Grants

Previous Projects and Awarded Grants

TEXAS ASSOCIATION OF REGIONAL COUNCILS

Regional Solid Waste Grants Program

Funding Report for Fiscal Years 2020/2021

IMPACTS
&
RESULTS
IN YOUR REGION



Questions?

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