



North Central Texas Council of Governments

SUMMARY

Public Works Council

Thursday, November 18, 2021

9:30 AM, Virtual Meeting through Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTk3ZGI1YWltODBmNy00OWJkLTg0N2EtMDk0Y2FmZig5MjYz%40thread.v2/0?context=%7b%22Tid%22%3a%22f5e7ebc-22b0-4fbe-934c-aabddb4e29b1%22%2c%22Oid%22%3a%22cab28b78-d671-4384-9c8e-6035f7c46b7d%22%7d

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Or call in (audio only)

+1 903-508-4574,,823958559# United States, Tyler

Phone Conference ID: 823 958 559#

Chair: Michael Owen, City of Fort Worth

Vice Chair: George Marshall, City of Corinth

1. **Welcome and Introductions.** The Public Works Council (PWC) Chair will welcome everyone to the meeting.
[Olivia Kale welcomed the Council and introduced the attendees.](#)

ACTION ITEMS

2. **Meeting Summary.** The August 19th meeting summary is available for review. Approval will be sought at the meeting.
[The meeting summary was approved unanimously.](#)

DISCUSSION ITEM

3. **New Member Welcome.** NCTCOG staff will introduce the new members. (Olivia Kale)
[Olivia welcomed new members of the Public Works Council including Keith Miertschin with the City of Grapevine, Kumar Gali with the City of Coppell, Jim Lockart with the City of Waxahachie, Bart VanAmburgh with the City of Mansfield, Ali Hatefi with the City of Dallas, Lisa Crossman with the City of Mesquite, and Joseph Jackson with Tarrant County. NCTCOG is excited to have these public works professionals join the Council and help lead the program!](#)
4. **Service Awards.** NCTCOG Staff will announce the Service Awards that were mailed out to Public Works Council Members that no longer serve on the Council. (Olivia Kale)
[Olivia Kale announced the Service Awards that will be sent to Public Works Council members that are longer on the Council. These awards are for Kyle Reeves who served](#)

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two (2) years for the City of White Settlement, Ed Green who served two (2) years for the City of Ennis, Clayton Riggs who served three (3) years for the Town of Flower Mound, Jennifer Nicewander who served five (5) years for the City of Dallas, Christina Hickey who served five (5) years for the City of Mesquite, Mike Garza who served six (6) years for the City of Coppell, and Joe Tarrant who served fifteen (15) years for Tarrant County. NCTCOG is very thankful for these volunteers who helped make this program successful!

5. **Cooperative Tree Purchasing Concept.** A representative from the RISE Coalition will introduce a concept for a tree purchasing cooperative for the Council's feedback. (Jaime Bretzmann)

Jaime Bretzmann from the City of Plano asked the Council if there would be interest from their communities to have a tree purchasing cooperative through NCTCOG's SHARE program to help recover trees lost during the winter storm. If there is interest, NCTCOG staff will work with the RISE Coalition and SPROW Subcommittee to create the list of trees for the Request for Proposal (RFP). By using specific trees from these groups, it will motivate nurseries to have trees that are aligned with their regional program initiatives.

Several Council members asked for information to be emailed to them so they can forward it to the appropriate department. Jaime will send Olivia information to be sent out with the PWC Meeting Follow-Up. If cities are interested or have further questions, they should contact Olivia.

INFORMATION ITEMS

6. **FY 2022 Public Works Work Program Update.** NCTCOG staff will update the Council on recent Public Works efforts and Subcommittee activities. (Olivia Kale)

There are 33 cost-sharing members of the Public Works Program for FY22 so far. This makes up 41% of the needed budget. Invoices for FY22 were mailed the first week of October. If a community has not received their invoice or has questions, please reach out to Olivia Kale.

- **Public Works Roundup.** NCTCOG staff will give the Council feedback from attendees at Roundup. (Olivia Kale)

Overall NCTCOG received positive feedback from the 2021 Public Works Roundup. The Council would like for the next Roundup to take place again in September. Olivia Kale will begin planning efforts.

- **Standard Drawings Subcommittee.** A Subcommittee representative will brief the Council on progress made towards updating the drawings in the Construction Standards Fifth Edition. (Keith Marvin)

Keith Marvin explained that the subcommittee is finishing the final review of Division 2000, 4000, 5000, and 6000. These should be ready for the Council's approval at the February meeting. All divisions will be released as one amendment to the 5th edition Public Works Construction Standards.

- **Sustainable Public Rights of Way (SPROW) Subcommittee.** The Subcommittee Chair will update the Council on the activities of the SPROW Subcommittee. (Misty Christian)

Misty updated the Council on SPROW's efforts to create a utility coordination chapter for the BMP Guidebook. They are currently discussing shared duct banks. If anyone has any experience, their knowledge would be greatly appreciated at the next meeting on Dec 14th.



North Central Texas Council of Governments

- **integrated Stormwater Management (iSWM) Activities.** The Subcommittee Chair will present an update of iSWM program activities. (Ranjan Muttiah)
Halff Associates is working with the subcommittee to complete tasks. For Task 2 – Reorganize/Re-evaluate Site Development Controls, a draft of 5 BMP summary pages will be provided to subcommittee in January. For Task 3 – BMP Design and Maintenance Training, the virtual training on permeable pavement is scheduled for December 9th. For Task 4 – Technical Manual Updates, a draft of the updates was provided for the subcommittee to review in October. For Task 5 – Guidance on Forebay Design, the subcommittee is examining forebay design options for subsurface discharge in wet ponds. For Task 6 – Hydrologic Mimicry Research, Halff is drafting memo with recommendations and goals. For Task 7 – Technical Assistance for Case Studies, Halff is identifying and evaluating potential case studies
For Task 8 – Economic Benefits of iSWM, Halff is developing draft educational document with commentary of participating communities for review in January.

7. Other Program Activities.

- **Cooperative Technical Partnership Program and the Community Rating System Users Group.** NCTCOG staff will provide an update on FEMA's Cooperative Technical Partner (CTP) Program activities and the Floodplain Administrators/Community Rating System Users Group. (Olivia Kale)
The FY18 flood risk identification project on Mary's Creek (Parker County) is complete. The FY19 flood risk project on Harriet Creek (Denton County, 7 miles) is 45% complete. The survey is ongoing and hydrologic and hydraulic analysis is underway. The other FY19 flood risk project on Waxahachie Creek (Ellis County, Midlothian, Waxahachie; 19 miles) is 60% complete. The survey is complete and hydrologic and hydraulic analyses is underway. The FY20 flood risk and outreach project on Catherine Branch (Denton County) is 40% complete. The survey is complete and hydrologic and hydraulic analyses is underway. The FY20 Transportation and Stormwater Integrated Project Engagement is in progress. The community survey is complete, stakeholder list developed, and the initial community meetings will be held in early 2022. NCTCOG was awarded FY21 CTP grants for five projects including: Program Management; Hog Branch (Denton County); East Fork (Lowery Crossing and McKinney); Upper West Fork Discovery; COMS Project (CHARM Outreach Workshops).

The CRS Users Group meeting will be held in early 2022. If you have questions or to suggest future meeting topics, please contact Breanne Johnson at BJohnson@nctcog.org.

- **Public Works Emergency Response Team (PWERT).** A PWERT representative will give an update on recent PWERT activities. (Manny Palacios)
Manny told the Council that PWERT has grown from 62 jurisdictions to 70. They are working to create similar groups in Houston and Austin area.

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- **Texas Chapter of American Public Works Association (TX-APWA).** The Council will be updated on upcoming local events and meetings. (Olivia Kale)
Nominations for the TX-APWA Field Awards are being solicited for In-House Projects of the Year, Equipment Operator of the Year, Operations Excellence, and Field Excellence. Nominations are due no later than December 2, 2021. More information is available on the TX-APWA Chapter website. The 50th Anniversary of the Public Workshop will be held in College Station from February 6-9. February 6th will be the Chapter Leaders Training session to educate members about APWA and the TX-APWA Chapter. Nominations for contractor of the year are being taken for the North Central Texas Branch. Nominations are due November 24, 2021. The NCTX Branch Annual Meeting will be held December 2, 2021 in Carrollton.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

8. **Future Agenda Items.** PWC Members and NCTCOG staff may suggest future agenda items.
There were no future agenda items.
9. **Roundtable Topics/Other Business.** Council members and NCTCOG staff may share additional items as time allows.
Dallas County is redrawing its district lines. Lewisville recently annexed Castle Hills and gained eighteen thousand residents. Also, many Council members thanked NCTCOG and the volunteers that make the program successful.
10. **The Next PWC Meeting** is scheduled for February 17, 2022 at 9:30am virtually on Microsoft Teams
11. **Adjournment.**

If you have any questions regarding the meeting or agenda items, please contact Olivia Kale by phone at (817) 695-9213, or by email at OKale@nctcog.org.



North Central Texas Council of Governments

Attendees

George Marshall
Michael Polocek (City of Garland)
Paul Sparkman
Owen, Michael
Connor VanSteenberg
Edith Marvin
Samuel Davis (TexasBit)
Olivia Kale
Christopher J. Cha
Amy Williams
Carolyn Horner
Ranjan Muttiah
Larry Hoover
Mathew Busby
Grace Darling
Cooper Hoffman
Keith Marvin
Stephen Belknap
Jaime Bretzmann
Keith Miertschin
Bart VanAmburgh
Casey Cannon
John Ho
Sean Densmore
Andrew Figueroa
Brian Davis
Tim James
Alex Aldridge
Kumar Gali
Manny Palacios
Lyndon Cox
Michael Howard - HPC-HPW
Cecelia Rutherford
Steve James
Alonzo Liñán
Alireza Hatefi
Misty Christian

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Noreen M. Housewright
David Tayyari
Jim Lockart
Douglas Wiersig
Jennifer Rovezzi
Lisa Crossman

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Barbara Bradford by phone at (817) 695-9231 or by email at BBradford@nctcog.org, 72 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.