

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE BOARD MEETING**

Minutes — July 26, 2018

Transportation Council Room

616 Six Flags Drive  
Arlington, Texas

President Strength called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on July 26, 2018.

**Members of the Board Present:**

- |                       |                     |
|-----------------------|---------------------|
| 1. Kevin Strength     | 8. Nick Sanders     |
| 2. J. D. Clark        | 9. Keith Self       |
| 3. Ray Smith          | 10. Richard Stopfer |
| 4. Tom Lombard        | 11. David Sweet     |
| 5. Curtistene McCowan | 12. Paul Voelker    |
| 6. Bobbie Mitchell    | 13. Glen Whitley    |
| 7. Tito Rodriguez     | 14. Kathryn Wilemon |

**Members of the Board Absent:**

15. Kelly Allen Gray
16. Clay Jenkins
17. Lee Kleinman
18. Ron Simmons

**Members of the Staff Present:**

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Edith Marvin, Molly McFadden, Christy Williams, Lucille Johnson, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, James Powell, Karen Richard, Tamara Cook

**REGULAR SESSION**

**ACTION:**

**Item 1 Approval of Minutes**

President Strength stated that the first item on the agenda was approval of the minutes from the June Board meeting.

Upon a Motion by Councilmember Lombard (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the minutes of the June Executive Board meeting.

**Item 2 Resolution to Accept and Approve the Quarterly Investment Report**

Monte Mercer, Deputy Executive Director, explained that in accordance with NCTCOG's Investment Policy and the Public Funds Investment Act, he was submitting, for Board acceptance and approval, the Investment Report for the quarter that ended June 30, 2018. The report shows the average rate of return, cumulative transactions, and beginning and ending balances for the quarter. He also provided a supplementary schedule regarding the State's investment activity for the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds.

Exhibit: 2018-07-02-AA

Upon a Motion by Mayor Voelker (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 3 Resolution Endorsing the 2018 Update to the Water Quality Management Plan for the NCTCOG Region**

Edith Marvin, Director of Environment and Development, informed the Board that the 2018 Update to the Water Quality Management Plan (WQMP) for the NCTCOG Region includes current and future planning information concerning regional water quality, wastewater infrastructure development, watershed management, and related issues. She explained that the Texas Commission on Environmental Quality (TCEQ) provides the funding to

develop the WQMP, which is included by reference in the statewide WQMP, a requirement of the Clean Water Act, Section 604(b). She explained that the Water Resources Council endorsed the WQMP and recommends endorsement by the Board.

Exhibit: 2018-07-03-ED

Upon a Motion by Judge Whitley (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 4 Resolution Endorsing BUILD Grant Applications Submitted to the United States Department of Transportation**

Dan Kessler, Assistant Director of Transportation, explained that the 2018 Better Utilizing Investments to Leverage Development (BUILD) Discretionary Grant Program has replaced the Transportation Investment Generating Economic Recovery (TIGER) Discretionary Grant Program. The United States Department of Transportation (US DOT) announced the availability of \$1.5 billion nationwide for the BUILD Discretionary Grant Program in 2018. BUILD is dedicated to surface transportation projects expected to have a significant local or regional impact and final applications were due by July 19, 2018. He told the Board that on July 12, 2018, the RTC approved submittal of three grant applications for a total of \$75 million in funding under the BUILD Discretionary Grant Program: IH 635 LBJ East; Trinity Railway Express (TRE) Multimodal Improvements; and AllianceTexas/Haslet Accessibility Improvement Project.

Exhibit: 2018-07-04-TR

Upon a Motion by Judge Whitley (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 5 Resolution Authorizing a Contract Amendment with United Road Towing Texas, Inc. for Wrecker Services on SH 161**

Dan Kessler, Assistant Director of Transportation, asked the Board to authorize a contract amendment with United Road Towing Texas, Inc. (URT), in an amount of \$75,000 (\$60,000 Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds and \$15,000 state match provided by TxDOT) for a revised not to exceed amount of \$375,000. This is expected to cover services through December 31, 2018, after which SH161 will be under construction and these services will no longer be needed. He explained that the contract is for a bottleneck improvement consisting of shoulder restriping for a three-mile section of road, enabling three lanes of traffic during peak travel periods. The additional lane capacity provides congestion relief for travelers within and adjacent to a section of State Highway (SH) 161 between Belt Line Road and SH 183 in Irving. A key component of this bottleneck improvement is the staging of tow trucks that: conduct a sweep of the shoulder for debris or vehicles prior to the lane opening; notify TxDOT that the lanes are clear and ready to be opened; and coordinate with courtesy patrols to quickly respond to incidents that require motorist assistance during operational periods. The project is located within the City of Irving and the city ordinance requires the Irving Police Department to dispatch URT, which is its contracted wrecker service provider. The City included the scope of services to stage and operate the SH 161 pilot project in its procurement and has now requested that NCTCOG enter into an agreement directly with URT to continue the service.

Exhibit: 2018-07-05-TR

Upon a Motion by Mayor Sanders (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 6 Resolution Modifying the FY2018 Purchase of Computer Hardware, Software and Information Technology Contract Services for the Agency**

Tim Barbee, Director of Research & Information Services, asked the Board to approve a modification to an October 2017 authorization for purchase of computer hardware, software and related services, in an amount not to exceed \$3,640,000. The request also sought authorization for the Executive Director or designee to increase contract amounts for certain purchase categories up to a maximum 25%, subject to the total authorized amount.

He explained the requested modification includes changes to allocations, but the overall original authorization amount is unchanged. The requirements for information technology purchases have varied from the originally approved anticipated purchases, necessitating a modification of the 2017 amounts for individual vendors.

Exhibit: 2018-07-06-RIS

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 7 Resolution Authorizing a New Lease for the Stephenville Workforce Center**

Randy Richardson, Senior Fiscal Manager, Administration, asked the Board to authorize a new 33 month lease (beginning August 1, 2018) at a rate of \$12.80 per square foot, for the current Workforce Center facility in Stephenville. He reminded the Board that the Vocational Rehabilitation (VR) staff of The Texas Workforce Commission (TWC) will eventually integrate within all existing Workforce Centers and that current plans are to integrate in May 2021. This new lease will be co-terminus with the current TWC VR lease in Stephenville, which is set to expire in April 2021, and will include an expansion option for 1,200 square feet of additional space that could potentially be utilized to accommodate the additional staff.

Exhibit: 2018-07-07-WF

Upon a Motion by Judge Whitley (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 8 Resolution Authorizing a Contract with General Datatech, L.P., for 9-1-1 Hardware and Services**

Christy Williams, Director of 9-1-1 Programs, requested authorization to purchase a combination of products and services to implement a geo-diverse core infrastructure and other services needed for future 9-1-1 projects. The geo-diverse core infrastructure solution will allow services to stretch across locations and will also mitigate against the manual failover of systems. The contract, through a Master Services Agreement with General Datatech, L.P., would be an amount not to exceed \$1,500,000.

Exhibit: 2018-07-08-911

Upon a Motion by Councilmember Lombard (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**APPOINTMENTS:**

**Item 9 Appointments to the Regional Aging Advisory Committee (RAAC)**

Doni Green, Director of Aging, asked the Board to appoint Brian Chapman of Parker County and Carol Waldrip of Johnson County to the Regional Aging Advisory Committee (RAAC). She explained that RAAC assists the Area Agency on Aging (AAA) in representing the interests of older persons and is comprised of 28 members, with two representatives from each county in the 14-county service area.

Exhibit: 2018-07-09-AG

Upon a Motion by Mayor McCowan (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10 Appointments to the Emergency Preparedness Planning Council (EPPC)**

Molly McFadden, Director of Emergency Preparedness, requested approval to appoint the following new representatives (for an approximate two-year term) and officers to the Emergency Preparedness Planning Council (EPPC).

- o Chair: Rick Grady, Councilmember, City of Plano
- o Vice-Chair: Larry Wooley, Commissioner, Johnson County

- o David Wallis, Mayor, City of Godley
- o Brownie Sherrill, Councilmember, City of Rowlett

Exhibit: 2018-07-10-EP

Upon a Motion by Councilmember Wilemon (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the appointments as presented.

**Item 11 Appointments to Executive Board Standing Committees**

President Strength explained that each year NCTCOG's President recommends the appointment of Board members to serve on four standing committees. He announced the appointment of the following committees:

<u>Appointments</u>	<u>Audit</u>	<u>Finance/Personnel</u>	<u>Long Range Planning</u>
Tom Lombard, Chair	J.D. Clark, Chair	Ray Smith, Chair	Kevin Strength, Chair
Kelly Allen Gray	Clay Jenkins	Nick Sanders	J.D. Clark
Curtistene McCowan	Lee Kleinman	Bobbie Mitchell	Tom Lombard
David Sweet	Keith Self	Tito Rodriguez	Ray Smith
Ron Simmons	Paul Voelker	Rick Stopher	
Kathryn Wilemon	Glen Whitley		

Upon a Motion by Councilmember Lombard (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the Committees as presented.

**MISCELLANEOUS:**

**Item 12 Old and New Business**

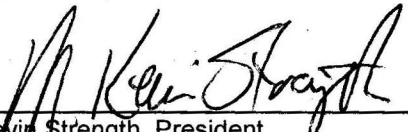
There was no old or new Business.

**Item 13 Attendance and Calendar**

The Board was provided with a Calendar of meetings and a record of attendance.

President Strength adjourned the meeting at 1:16 pm.

Approved by:

  
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 Kevin Strength, President  
 North Central Texas Council of Governments  
 Mayor, City of Waxahachie

Checked by:

  
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 Mike Eastland, Executive Director  
 North Central Texas Council of Governments

# North Central Texas Council of Governments Foundation, Inc.

616 Six Flags Drive, Arlington, TX, 76011

## BOARD MEETING

Minutes — July 26, 2018

President Strength called the meeting of the North Central Texas Council of Governments Foundation Board to order at 1:17 pm on July 26, 2018.

### Members of the Board Present:

1. Kevin Strength
2. J. D. Clark
3. Ray Smith
4. Tom Lombard
5. Curtistene McCowan
6. Bobbie Mitchell
7. Tito Rodriguez
8. Nick Sanders
9. Keith Self
10. Richard Stopfer
11. David Sweet
12. Paul Voelker
13. Glen Whitley
14. Kathryn Wilemon

### Members of the Board Absent:

15. Kelly Allen Gray
16. Clay Jenkins
17. Lee Kleinman
18. Ron Simmons

### Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Edith Marvin, Molly McFadden, Christy Williams, Lucille Johnson, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, James Powell, Karen Richard

### NCTCOG FOUNDATION BOARD:

#### ACTION:

**Item F1 Annual Meeting and Orientation of the North Central Texas Council of Governments Foundation, Inc.**

Mike Eastland, Executive Director, told the Board that the purpose of the annual meeting of North Central Texas Council of Governments Foundation, Inc., (Foundation) is to provide an orientation to the members of the Board on the activities and status of the Foundation. The Foundation has no employees and is managed and operated by NCTCOG staff. The Executive Board and Officers of NCTCOG also serve as the Board and Officers of the Foundation. The Foundation Bylaws outline authorized and prohibited transactions, indemnification provisions of directors, officers, and employees, and financial management of the Foundation. He explained the history of the foundation, a non-profit corporation, a 501(c)(3) organization for the purpose of financially supplementing NCTCOG activities. For example, the NCTCOG Foundation has been utilized in the past to apply for and receive grant funding from both public and private sector entities that requires a 501(c)(3) status.

**Item F3 Financial Report on the NCTCOG Foundation, Inc. - Monte Mercer**

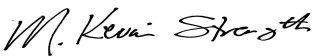
Monte Mercer, Deputy Executive Director, provided a financial report on the NCTCOG Foundation for 2017 through current 2018.

**Item F2 Approval of the Minutes of the March 22, 2018, North Central Texas Council of Governments Foundation, Inc.**

President Strength asked for a motion for approval of the minutes from the March 22, 2018 Foundation meeting.

Upon a Motion by Judge Whitley (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the Minutes of the March 22, 2018 North Central Texas Council of Governments Foundation, Inc.

Approved by:

  
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Kevin Strength, President  
North Central Texas Council of Governments  
Mayor, City of Waxahachie

Checked by:

  
\_\_\_\_\_  
Mike Eastland, Executive Director  
North Central Texas Council of Governments